

Information Management Update: August 2014

Where next for FOI?: IMLG

Following huge interest in the FOI Information Management Liaison Group last September, we have decided to repeat the event. This September the IMLG will look back on the impact of ten years of FOI and the historical record on information management teams whilst casting a speculative eye over what the future may hold...The Freedom of Information Act fully came into force in 2005 and so this seems an appropriate time to reflect.



As demand will be high, [reserve a place for the event](#) soon. We will hear from an interesting line up of speakers who have adapted to FOI and the handling of requests as part of the transfer process.

Perhaps you also have a view as a user of the archives? Afternoon workshops will debate and share the possible opportunities and risks of FOI over the next ten years including the challenges brought by digital records.

Public Administration Select Committee - Records Management

The [Public Administration Select Committee \(PASC\)](#) met recently to gather evidence in their assessment of Civil Service management of the historic record. As acting CEO, [Clem Brohier and Carol Tullo](#), Director of Information, Policy and Services appeared as witnesses alongside representatives from the Ministry of Defence and the Ministry of Justice. You can [watch the meeting](#) or [read a transcript of the proceedings](#) on the [Parliament website](#).

Don't Risk It! Know Your Records...

...Is the first advocacy campaign for records management undertaken by the Archives and Records Association (UK and Ireland).



The aim of the [Don't Risk It! Know Your Records Campaign](#)

Latest IMA reports

In July we published the [Cabinet Office and UK Export Finance Information Management Assessment reports](#) on our website. Both departments are now developing action plans, which will be published alongside their reports.

We also conducted the first IMA revisit with a return to the Foreign and Commonwealth Office, which was first assessed in 2009. Interviews were held across four days in London and Milton Keynes and the team conducted a day of interviews at the British Embassy in Bucharest, Romania. The report is being drafted currently and will highlight good practice found together with any ongoing and emerging areas of risk.

From our blog

[Finding a path through the email forest](#)

I was catching up with the latest instalment of The Hobbit film series, The Desolation of Smaug, last week. The scene where they enter Mirkwood and walk round in circles...

is to give help and practical advice to all those with records management responsibility when explaining what they do and advocating for support. Julia Jones, Head of the Information Management and Practice department joined delegates at a pre-launch event in July to speak about the importance of good information management, compliance and advocacy.

Records of Local Interest

The [Records of Local Interest \(ROLI\)](#) project is the second phase of implementing the [20-year rule](#). This phase concerns the transfer of public records from local courts, the NHS and certain government agencies (e.g. the Environment Agency) to local authority archive services which have been appointed as Places of Deposit.

Over the past two years we have been working with relevant Government departments and the NHS to identify the costs and benefits of extending the 20-year transition to these bodies from January 2015. This includes a recently completed Impact Assessment and New Burdens Assessment for ministerial consideration.

The transition, awaiting Ministerial approval, will see an estimated additional 78,000 metres of records appraised over a 10-year transition period if Ministers do decide to proceed with the extension. A programme of guidance and training has been developed to support the proposed transition and promote best practice.

[CSV validator – a new digital preservation tool](#)

Today marks the official release of a new digital preservation tool developed by The National Archives, CSV Validator version 1.0. This follows on from well known tools such as DROID...

The Keeper is in the building

Our new CEO Jeff James is now in situ as [Keeper of Public Records](#).

Record Transfer Report spring 2014

The latest Record Transfer Report (RTR) is [now available on our website](#).

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