

Information Management Update: October 2014

Staff changes in Information Management and Practice teams

Recently two members of our teams have moved to roles elsewhere in government – Ian Cross has taken up a secondment with Crown Commercial Services for 12 months, and Rob Johnson has joined Department for Transport as DRO. We will be recruiting to both roles.

In the meantime, we are pleased to welcome two new colleagues this month. [Fiona Kearney](#) has joined us as an Information Management Consultant. She has worked in archival consultancy with Eneclann in Ireland and most recently in Information Governance with The Synercon Group in Australia and Europe. Fiona is also the Communications Director for the Information and Records Management Society.

We're also excited to welcome Lucie Jordan who joins us as Guidance Editor, part of our continuing drive to improve our [online IM resources](#). Lucie brings a huge amount of editorial experience having worked at many of the major publishing houses, including Random House and HarperCollins; and more recently within the charity sector at World Cancer Research Fund (WCRF UK).

Working with government
to raise standards in
information management

The Information Management Assessment (IMA) programme has been in operation since 2008 to independently review IM capability and compliance across government.

Whilst the IMAs make targeted recommendations for improvement, an additional benefit of the programme has been the chance to identify recurrent themes and compile lessons learned.

From our blog

[Building the future and preserving the past](#)

About this time, seven years ago, the foundations of an exciting new project were being laid here at The National Archives. The Digital Continuity Project initially arose out of our...

Thunderclap

[Explore Your Archives](#) campaign runs from 10-16 November 2014 and this year we are holding our very first **Thunderclap** - the mass tweeting of a unified message - so watch out for this in the twitter-sphere as it is timed for the start of the campaign week. Find out more and sign up for [Thunderclap](#).

ARCHIVE
EXPLORED
DISCOVERED
FOUND
DETECTED
CONNECTED
ENGAGED
UNEARTHED
LEARNT
IMAGINED
CREATED
UNLOCKED
OPENED
REVEALED
CELEBRATED

Dates for the diary

As a result we have published a [report](#) which sets out the good practice we have encountered across a range of departments and agencies.

Thursday 6 November

[Foundation Course](#)

An overview of the shelf to shelf transfer process, taking you from selection through to transfer. We look at why the records management work you do is so important to us The National Archives.

Records of local interest will transition to the 20-year rule

We reported in the [August IM Update](#) on the second phase of the 20 year rule implementation: the transfer of [records of local interest \(ROLI\)](#) to places of deposit.

Ministers have now approved the extension of the 20 year rule (subject to parliament clearing the necessary secondary legislation). This means the 20 year rule will apply to public records from local courts, the NHS and certain government agencies (e.g. the Environment Agency) transferring to local authority archive services which have been appointed as places of deposit. This transition will start in January 2015 and will bring records of local interest in line with the 30 to 20 year process already underway for government departments transferring to The National Archives.

Training will be provided on a regional basis across England and Wales for staff in the relevant organisations in Spring 2015. Further information will be available on our website in the next few weeks but in the meantime if you have any questions please get in touch with the [20 year ROLI Team](#).

Information Management Liaison Group (IMLG)

Thursday 27 November

The theme of the upcoming IMLG will be 'Digital transfer: moving from disorder into order; managing unstructured information and establishing good practice'.

Trick or treat...or RTR

Halloween is nearly upon us and what would the season of goblins and ghouls be without the Autumn [Record Transfer Report](#)? Surveys will be with you very soon.

This newsletter provides updates from The National Archives and news relating to information management.

Please feel free to share it with colleagues who may be interested, who can sign up for their own copies by emailing information.management@nationalarchives.gsi.gov.uk

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