

SECRET

# 10 DOWNING STREET

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FILE TITLE:

COMMITMENTS

SERIES

PRIME MINISTER

Annex 1. ~ Race Creating Business Value ~ Business in the Community

PART:

7

PART BEGINS:

1 FEBRUARY 2003

PART ENDS:

16 MAY 2003

CAB ONE:

Labour Administration

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Crossed~~

PRIM 49/3283

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**PART**

**CLOSED**

<b>DATE CLOSED</b>	
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Series : PRIME MINISTER

Title : COMMITMENTS

Part : 7

Date	From	To	Subject	Class	Secret
			Annex 1 - Business in the Community - Race: creating business valu	U	
06/02/2003	PRESS	PM	Interview with SHE magazine	C	
06/02/2003	DTI	FA/APS	Invitation to open Airbus UK Manufacturing Centre at Broughton	U	
10/02/2003	Events		To PM & AC: Prime Minister Lunch - Sunday Times - 10/2/03: 1300-	U	
12/02/2003	PRESS	PM	Visit to Edinburgh Royal Infirmary	R	
13/02/2003	FCO	FA/APS	Prime Minister's Visit to Japan, Korea, China & Hong Kong: Strategic	C	
13/02/2003	FA/APS	Ch.Staff	Prime Minister's visit to the Far East	C	
19/02/2003			Letter to John Burton from Alan Donnelly - Northumbria University	C	
21/02/2003	PPS	PS/HMQ	Visit to Madrid	U	
25/02/2003	PS/HMQ	PPS	Permission for visis to Madrid	U	
25/02/2003	FA/APS	FCO	Prime Minister's Visit to the Far East	C	
25/02/2003	PRESS	PM	Community Security Trust Annual Dinner, Grosvenor Hotel Wednesd	U	
26/02/2003	FA/APS	FCO	Prime Minister's Diary: Amir of Qatar: Australian War Memorial	C	
27/02/2003	Events	PM	PM's lunch with Broadcasters	C	
05/03/2003	FA/APS		To John Burton - Northumbria University	C	
05/03/2003	FCO	FA/APS	Prime Minister's visit to the Far East	C	
07/03/2003	PD(CO)	PM	Schroeder visit (Job Centre Plus)	U	
14/03/2003	Ch.Staff	PM	For Discussion on the Plane on Sunday	S	
18/03/2003	CommsDir	FA/PS	Conversation with Dan Bartlett about timings of statements	S	
20/03/2003	Events	Ch.Staff	Visit to the States	C	
21/03/2003	FCO	FA/APS	Prime Minister's Travel to Central Europe	C	
26/03/2003	ms/dfes	PM	Invite to Launch the New Leadership College	U	
26/03/2003	PS/HMQ	FA/APS	PMs visit to Washington and NY	U	
26/03/2003	FCO	FA/APS	Invite from National committee on american Foreign Policy - Dinner	C	
28/03/2003	POL	PM	Reception to Celebrate Jack Jones' 90th Birthday	U	
31/03/2003	MOD	FA/APS	Visit to Service Families	R	
01/04/2003	FA/APS	PM	Koizumi: Request for Meeting at Chequers	C	
02/04/2003	MOD	FA/APS	Prime Minister's Visit to Aldershot & Lyneham - 3 April	S	1536
02/04/2003	Events	PM	Brief - visit to Lyneham and Aldershot	C	
02/04/2003	Norway/HME	FA/APS	Meeting request with Norwegian PM 15 May	C	
03/04/2003	FA/APS	FCO	(M) - PM's visit to Aldershot and RAF Lyneham	C	
03/04/2003	MOD	FA/APS	Additional brief for visit to Aldershot	S	1554
04/04/2003	SCU	PM	Breakfast to Launch New Rights New Rights for Working Parents : M	U	
04/04/2003	Events	PM	Prime Minister's Lunch Monday 7 April 2003 - The Guardian 1230-14	U	
07/04/2003	FA/APS	Ch.Staff	Prime Minister's Diary	C	
08/04/2003	FA/APS	cos	Further Diary Requests	C	
10/04/2003	Events	PM	The Sovereign's parade, the Royal Military Academy, Sandhurst	C	
14/04/2003	MOD	FA/APS	Prime Minister's Visit to RAF Leuchars - 15 April	S	1782
14/04/2003	FA/APS	PM	Brief - Prime Minister's Visit to RAF Leuchars - 15 April	S	215
14/04/2003	Cab Off	FA/PS	Possible PM visit to Iraq	C	
15/04/2003	PRESS	CommsDir	Crime for Sun interview	C	
16/04/2003	PD(PD)	PM	Fabian society inaugural lecture	C	
24/04/2003	GovDir	PM	Your Diary	C	
25/04/2003	GovDir	PM	Your Diary	U	
28/04/2003	Ch.Staff	FA/APS	US senate - Gold Medal	U	
01/05/2003	GovDir	PM	Your Diary	U	
07/05/2003	POL	PM	Labour Party Gala Dinner	U	
08/05/2003	PD(SH)	PM	Visit to Newcastle City Tennis Club - Friday May 9th	R	
08/05/2003	FA/PS	GovDir	Congressional Gold Medal	R	
08/05/2003	GovDir	PM	Your Diary	C	
14/05/2003		PM	From Lawn Tennis Association - Thank you for support	U	

Series : PRIME MINISTER

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Date	From	To	Subject	Class	Secret
15/05/2003	FCO	FA/APS	Prime Minister's Visit to Japan, Korea, China and Hong-Kong 18-23	C	
15/05/2003	FCO	FA/APS	PM's visit to Japan, Korea, China and Hong Kong: revised itinerary	C	
16/05/2003	GovDir	PM	Your Diary	C	
16/05/2003	GovDir	PM	Your Diary - additional note	C	
16/05/2003	FCO	FA/APS	The Rhodes Trust	U	

## Published Papers

The following document, which was enclosed on this file, has been removed and destroyed, and can be found elsewhere. Published items are not kept by the Cabinet Office.

*Business in the Community*  
*Race: Creating Business value*  
*Race for Opportunity*  
*Benchmarking Report 2002*  
[www.bitc.org.uk](http://www.bitc.org.uk)

Published June 2002  
[ISBN 0 9536891 0 73]

Signed Wayland Date 1/8/2023

**PREM Records Team**  
**Cabinet Office**

16 May 2003

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a u  
He



Foreign &  
Commonwealth  
Office

London SW1A 2AH

Dear Matthew,

The Rhodes Trust

You asked for advice on whether the Prime Minister should accept the invitation to speak on 2 July at the centenary celebrations of the Rhodes Trust, and whether Nelson Mandela would, as the Trustees hoped, also be present.

We have been advised by Mr Mandela's office that they would prefer that he did not attend the event on 2 July, as this would mean him making two trips to the UK in the space of ten days. He is already committed to go to Belfast on 11 July for the Special Olympics. He would not stay in the UK from 2-11 July. Mr Mandela's doctors are seriously concerned about the amount of travel he is doing. There is also the fact that he is preparing for his 85<sup>th</sup> birthday celebrations on 18 July.

If we advise the Prime Minister to speak on 2 July, Mr Mandela is likely to make the effort to attend. If the Prime Minister refuses the invitation, Mr Mandela will not attend either.

The launch of the Mandela Rhodes Foundation is a worthy event. The Foundation will support the disadvantaged in South Africa, principally in the field of education. But we do not judge this event worthy of the Prime Minister's attendance. The solution may be to offer a short message from the Prime Minister to be read out at the event.

(Kara Owen)  
Private Secretary

Matthew Rycroft Esq  
10 Downing Street

**CONFIDENTIAL - PERSONAL****PRIME MINISTER****From: Sally Morgan**  
**Date: 16 May 2003****cc: Jonathan Powell**  
**Jeremy Heywood**  
**Alastair Campbell**  
**David Manning**  
**Pat McFadden**  
**Fiona Millar**  
**Katie Kay**  
**Peter Hyman**  
**Kate Garvey****YOUR DIARY - additional note****Basrah**

David Manning's strong advice, having talked to the MOD, is that we should stick to the original plan. We should visit our troops for 4/5 hours during Whit Recess on Wednesday 28 May. He thinks to leave it later would be a mistake as a fair number of our troops will have left and we will get drawn into the Baghdad problem. I propose that we take this advice.

*Vanessa Burgess**jj.* **SALLY MORGAN****CONFIDENTIAL - PERSONAL**

**CONFIDENTIAL - PERSONAL**

**From: Sally Morgan**  
**Date: 16 May 2003**

**PRIME MINISTER**

**cc: Jonathan Powell**  
**Jeremy Heywood**  
**Alastair Campbell**  
**David Manning**  
**Pat McFadden**  
**Fiona Millar**  
**Katie Kay**  
**Peter Hyman**  
**Kate Garvey**

**YOUR DIARY**

*GB says he has  
 a personal problem  
 on the 6th June  
 but we w invent date.  
 I no prefer 6th but  
 do it in  
 Thurs. afternoon.*

I attach your diary for the coming period. Next week's Euro meetings are pretty well finalised. Do you want the special Cabinet meeting to be on 5 or 6 June? (You are going up to Sedgefield on the evening of 6 June).

I'm afraid next Thursday is grim but we couldn't reschedule the Africa meeting before the G8 summit, and you agreed that you should do the monthly press conference to get up asylum. You are then off for 4 days.

**Basrah**

The advice from John Sawyers is that you should not go to Iraq until things have improved, and that you should then go to Baghdad as well as Basrah. Are you happy for us to check with the MOD that going in June en route to the European Summit is acceptable?

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**CONFIDENTIAL - PERSONAL**

**Bush/Congress**

You will be seeing Bush at the G8 and probably for another session in London on 6/7 June as he is likely to be passing through. You will, therefore, have had time to talk with him fairly extensively. We think that, subject to the 6/7 June meeting happening, you should go to Congress in July at the beginning or the end of the Asia trip. (We have found that one House of Congress rises on 25 July so this is rather early to start your holiday in Barbados, which was our earlier plan.)

Are you happy with this?

*not necessarily  
we'd do Barbados  
on 25th I suppose.  
America end of Asia trip*

**Summer holiday**

Kate and Fiona will want to talk to you about possible plans for a few days in Britain and the constituency before you go abroad.

**Britain (!)**

*& perhaps Party meeting  
in evening &  
then in NW. next  
day.*

We are going ahead with one regional visit in the North West in early July. This will include a quick pop-in to David Hanson's patch. We will focus this on children at risk and ASB.

*Vanessa Burgess*

*pp.* SALLY MORGAN

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COPY NO.**

**PRIME MINISTER'S ENGAGEMENTS FOR THE PERIOD**  
**MONDAY 19 MAY 2003 - THURSDAY 31 JULY 2003**

**Monday, 19 May 2003***CB reception*

0900-0930 Office/Diary meeting  
 0930-1000 Lord Wolf  
 1015-1045 J Reid/H Armstrong/I MacCartney + GB  
 1100-1130 HA/PMc/AC/SM/DT/JOP/IM  
 1130-1200 Gisela Stuart  
 1215-1230 Best interview  
 1245-1330 Patricia Hewitt + GB  
 1330-1400 Progressive Governance - internal  
 1430-1500 David Blunkett + GB  
 1515-1545 Charles Clarke + GB  
 1600-1630 Gen Mike Walker (CDS) arrival  
 1630-1640 Helen Liddell  
 1730-1900 **MINISTERS THEN MPS (HOC)**  
 1945-2145 Giscard dinner

**Tuesday, 20 May 2003**

0900-1000 Public Service Delivery - Education  
 1000-1030 Sir Andrew Turnbull  
 1030-1100 Helen Liddell/Peter Hain/Paul Murphy + GB  
 1115-1145 Margaret Beckett + GB??  
 1130-1200 Conrad Black (need to move)  
 1200-1230 Fischler  
 1230-1300 A Smith Pensions  
 1315-1345 A Smith/A Darling + GB  
 1400-1430 Jack Straw + GB  
 1500-1530 J Stevens  
 1600-1630 Internal  
 1630-1640 video slot - USA tourism  
 1700-1730 GB  
 1830-1930 **AUDIENCE (BP)**  
 1930-1945 Pop into CBs reception

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**NOT TO BE COPIED**Wednesday, 21 May 2003

0800-0830 PMQS Meeting  
 0840-0900 Alan Milburn + GB  
 0900-0930 TJowell/V Amos/G Williams + GB  
 0930-1130 KF  
 1130 (DEPART NO.10)  
 1200-1230 PMQS (HOC)  
 1230-1330 MPS & MISC. (HOC)  
 1330-1400 PARLIAMENTARY COMMITTEE (HOC)  
 1600-1645 DPM  
 1700-1730 George Foulks  
 1800-1830 LEAVING DRINKS (OLD QUEEN STREET)  
 1900-2100 PARLIAMENTARY PRESS GALLERY BICENTENARY DINNER (OUTSIDE)

Thursday, 22 May 2003

*Parliament rises  
 Asylum announcement*

0800-0900 Africa Breakfast  
 1000-1100 Cabinet  
 1130-1230 Press Conference  
 1300-1430 Simitis lunch  
 1900-2100 DINNER (BERLIN)

Friday, 23 May 2003*Recess*Saturday, 24 May 2003

*(Open day at No 10)  
 Recess*

Sunday, 25 May 2003*Recess*Monday, 26 May 2003

*KF  
 Recess*

Tuesday, 27 May 2003

*KF  
 Wim Kok /Convention meeting  
 Recess*

0930-1030 WIM KOK (CHEQUERS)

Wednesday, 28 May 2003

*KF  
 Recess*

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0800 Depart London  
1000-1030 Wim Kok

Thursday, 29 May 2003

*Poland  
Recess*

Friday, 30 May 2003

*St Petersburg 30/31?  
Recess*

Saturday, 31 May 2003

*EU/Russia Summit - St Petersburg  
Recess*

Sunday, 1 June 2003

*G8 Summit - France - 3 June  
Recess*

Monday, 2 June 2003

*G8 summit - France  
Recess*

0900-1000 Office/Diary meeting  
1000-1030 Sir Andrew Turnbull  
1100-1130 HA/PMc/AC/SM/DT/JOP/IM  
1630-1715 DPM

Tuesday, 3 June 2003

*Parliament returns  
G8 summit - France  
No audience*

1000-1100 Public Service Delivery - transport  
1430 Arrive London  
1700-1730 GB

Wednesday, 4 June 2003

*Statement ?  
CB reception*

0800-0830 PMQS Meeting  
0830-1130 KF  
0900-0910 Video - Capital of Culture winner  
1130 (DEPART NO.10)  
1200-1230 PMQS (HOC)  
1230-1330 MPS & MISC. (HOC)  
1330-1400 PARLIAMENTARY COMMITTEE (HOC)  
1530-1600 German President Rau

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1830-1930 Drink - LTA reception  
 2000-2200 **DINNER FALCONERS (OUTSIDE)**

Thursday, 5 June 2003

0800-0900 Breakfast - IT  
 0900-1000 Political Strategy  
 1000-1100 Cabinet  
 1130-1200 Nick Scheele  
 1200-1230 Crown Prince of Abu Dhabi ?  
 1300-1430 President Karzai  
 1430-1500 M Beckett

Friday, 6 June 2003*Constituency*Saturday, 7 June 2003*TB - constituency - evening event*Monday, 9 June 2003

0900-1000 Office/Diary meeting  
 1000-1030 Sir Andrew Turnbull  
 1030-1100 MB/JH/AA/SM  
 1100-1130 HA/PMc/AC/SM/DT/JOP/IM  
 1515-1630 **CH/EX EURO STATEMENT (HOC)**  
 1545-1555 Videos - Amicus (need to change)  
 1630-1715 DPM  
 1730-1900 **MINISTERS THEN MPS (HOC)**  
 1830-2000 Government reception

Tuesday, 10 June 2003

1000-1200 **NEC (OUTSIDE)**  
 1200-1230 Disability tea  
 1230-1500 KF  
 1500-1600 Intelligence & Security Committee Annual Report  
 1600-1630 Angela Merkel ?  
 1700-1730 GB

Wednesday, 11 June 2003

0800-0830 PMQS Meeting  
 0830-1130 KF  
 0900-0915 Alexandra Rose Day  
 1130 (DEPART NO.10)  
 1200-1230 PMQS (HOC)  
 1230-1330 MPS & MISC. (HOC)  
 1330-1400 **PARLIAMENTARY COMMITTEE (HOC)**

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1430-1530 Prof. David King  
 1600-1615 **THE ENLARGEMENT OF THE EUROPEAN UNION ? (HOC)**  
 1630-1645 Pres. Mogae of Botswana drop in  
 1745-1815 Reception Communities in Control  
 1830-1930 **AUDIENCE - WEDNESDAY (BP)**

Thursday, 12 June 2003

USA ?

0800-0830 Raffarin meeting  
 0830-0930 Raffarin breakfast (with business leaders)  
 0900-1000 Political Strategy (need to move)  
 1000-1100 Cabinet  
 1100-1200 Public Service Reform  
 1200-1230 Wolfgang Clement

Friday, 13 June 2003

USA ?

Saturday, 14 June 2003*Queen's birthday - Trooping the Colour*Monday, 16 June 2003

0900-1000 Office/Diary meeting  
 1000-1030 Sir Andrew Turnbull  
 1100-1130 HA/PMc/AC/SM/DT/JOP/IM  
 1230-1630 KF for Fabian prep  
 1630-1715 DPM  
 1730-1900 **MINISTERS THEN MPS (HOC)**  
 1830-1930 Political reception  
 2000-2200 **M LEVY DINNER (OUTSIDE)**

Tuesday, 17 June 2003*No Audience*

**0930-1100 EXTRACTIVE INDUSTRIES CONFERENCE (OUTSIDE)**  
 1100-1200 KF for speech  
 1230-1330 Musharraf - light lunch  
 1330-1530 KF for speech  
 1600-1800 **FABIAN SPEECH (OUTSIDE)**  
 1700-1730 GB

Wednesday, 18 June 2003*Sarkozy ? or 23*

0800-0830 PMQS Meeting  
 0830-1130 KF  
 1130 (DEPART NO.10)

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1200-1230 PMQS (HOC)  
 1230-1330 MPS & MISC. (HOC)  
 1330-1400 PARLIAMENTARY COMMITTEE (HOC)  
 1800-1900 Drink  
 1930-2100 Dinner in flat

Thursday, 19 June 2003

*European Council - Greece  
 Iraq?*

0900-1000 Political Strategy  
 1000-1100 Cabinet  
 1330 Depart for Greece

Friday, 20 June 2003

*European Council - Greece*

Saturday, 21 June 2003

*Xagreb Process Summit - Greece  
 (Open day at No 10)*

Sunday, 22 June 2003

*Lunch at Weybridge*

Monday, 23 June 2003

*Sarkozy ? or 18*

0900-1000 Office/Diary meeting  
 1000-1030 Sir Andrew Turnbull  
 1100-1130 HA/PMc/AC/SM/DT/JOP/IM  
 1200-1215 Larry Ellison drop in  
 1530-1600 Sri Lankan PM drop in ? or 8/7  
 1600-1630 videos etc  
 1630-1715 DPM  
 1730-1900 **MINISTERS THEN MPS (HOC)**  
 1830-1900 **LABOUR PARTY DRINKS ?? (OLD QUEEN STREET)**

Tuesday, 24 June 2003

*Putin State visit  
 No audience*

0800-0900 Genetics White Paper Breakfast ?  
 1100-1200 Chief Constables  
 1435-1535 **PUTIN ARRIVAL (HORSE GUARDS)**  
 1700-1730 GB  
 2000-2200 **STATE BANQUET (OUTSIDE)**

Wednesday, 25 June 2003**CONFIDENTIAL**

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*Putin State visit*

0800-0830 PMQS Meeting  
 0830-1130 KF  
 1130 (DEPART NO.10)  
 1200-1230 PMQS (HOC)  
 1230-1330 MPS & MISC. (HOC)  
 1330-1400 PARLIAMENTARY COMMITTEE (HOC)  
 1600-1630 KATHRYNS PARENTS DAY (OUTSIDE)  
 1930-2200 DINNER ROTHERMERES (OUTSIDE)

Thursday, 26 June 2003*Putin State visit*

0900-1000 Political Strategy  
 0920 DEPART NO10 FOR (LANCASTER HOUSE)  
 0945-1015 Putin - energy summit - keynote address  
 1000-1100 Cabinet  
 1215-1430 Putin lunch  
 1900-1930 Theatre

Friday, 27 June 2003*Putin State visit*Sunday, 29 June 2003*P Vardigan eve - No 10 ?*Monday, 30 June 2003

0800-0830 Verhofstat - or 15 July  
 0900-1000 Office/Diary meeting  
 1000-1030 Sir Andrew Turnbull  
 1100-1130 HA/PMc/AC/SM/DT/JOP/IM  
 1600-1630 videos etc  
 1630-1715 DPM  
 1730-1900 MINISTERS THEN MPS (HOC)  
 1930-2000 GMB RETIREMENT (CONGRESS HOUSE)

Tuesday, 1 July 2003*No audience*

1030-1130 Police Bravery Award  
 1300-1400 Musharraf ?? - or 17  
 1630-1700 Childrens teas  
 1630-1730 POW (OUTSIDE)  
 1700-1730 GB  
 1900-2200 Dinner David Manning

Wednesday, 2 July 2003**CONFIDENTIAL**



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0800-0830 PMQS Meeting  
 0830-1130 KF  
 1130 (DEPART NO.10)  
 1200-1230 PMQS (HOC)  
 1230-1330 MPS & MISC. (HOC)  
 1330-1400 PARLIAMENTARY COMMITTEE (HOC)  
 1800-1900 Drink  
 1930-2000 Kathryns play

Thursday, 3 July 2003*Regional visit ?*

0800-0900 Breakfast - samll businesses  
 0900-1000 Political Strategy  
 1000-1100 Cabinet  
 1100-1200 Public Service Reform

Friday, 4 July 2003*Regional visit ?*Saturday, 5 July 2003*Dinner Capaldi's ?*Monday, 7 July 2003

0900-1000 Office/Diary meeting  
 1000-1030 Sir Andrew Turnbull  
 1030-1100 MB/JH/SM/AA  
 1100-1130 HA/PMc/AC/SM/DT/JOP/IM  
 1130-1630 KF for Liaison prep  
 1630-1715 DPM  
 1730-1900 **MINISTERS THEN MPS (HOC)**  
 1830-2000 Government reception  
 2000-2200 Dinner Frosts

Tuesday, 8 July 2003

**0900-1130 LIAISON COMMITTEE (HOC)**  
 1500-1530 Sri Lankan PM drop in or 23/6  
 1530-1630 Public Service Delivery - ODPM  
 1630-1700 Japanese CBI  
 1700-1730 GB  
 1830-1930 **AUDIENCE (BP)**

Wednesday, 9 July 2003*Lord Janners 75th (drop in to tea at Lords 4.30 - 6)/family dinner ?*

0800-0830 PMQS Meeting  
 0830-1130 KF

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**1130 (DEPART NO.10)**  
**1200-1230 PMQS (HOC)**  
**1230-1330 MPS & MISC. (HOC)**  
**1330-1400 PARLIAMENTARY COMMITTEE (HOC)**  
**1800-1930 LABOUR PARTY STAFF PARTY (NO10)**  
 1900-2000 David Manning farewell

Thursday, 10 July 2003

0900-1000 Political Strategy  
 1000-1100 Cabinet

Friday, 11 July 2003

**1400-1500 PROGRESSIVE GOVERNANCE (OUTSIDE)**

Saturday, 12 July 2003

*Progressive Governance dinner ?*

Sunday, 13 July 2003

*Progressive governance event - or Saturday*

**1300-1400 PROGRESSIVE GOVERNANCE ROUNDTABLE (OUTSIDE)**

Monday, 14 July 2003

0900-1000 Office/Diary meeting  
 1000-1030 Sir Andrew Turnbull  
 1100-1130 HA/PMc/AC/SM/DT/JOP/IM  
 1200-1330 Teach First ?  
 1600-1630 videos etc  
 1630-1715 DPM  
**1730-1900 MINISTERS THEN MPS (HOC)**  
 1830-1930 Michael Foot party

Tuesday, 15 July 2003

1000-1100 Public Service Delivery - health  
 1130-1230 Home Office/CJS stocktake  
 1300-1330 Verhofstat or 30 June  
 1600-1630 Tea with 'Windrush'  
 1700-1730 GB  
**1830-1930 AUDIENCE (BP)**  
 1930-2130 Summer Party

Wednesday, 16 July 2003

0800-0830 PMQS Meeting  
 0830-1130 KF  
**1130 (DEPART NO.10)**

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1200-1230 PMQS (HOC)  
 1230-1330 MPS & MISC. (HOC)  
 1330-1400 PARLIAMENTARY COMMITTEE (HOC)  
 1800-1930 QUEENS AWARDS (BP)  
 1930-2100 Dinner in flat

Thursday, 17 July 2003

*Parliament rises*  
*Japan*

0900-1000 Political Strategy  
 1000-1100 Cabinet

Friday, 18 July 2003

*Recess*  
*Japan*

Saturday, 19 July 2003

*Japan*  
*Open day*  
*Recess*

Sunday, 20 July 2003

*Japan*  
*Recess*

Monday, 21 July 2003

*Japan*  
*Recess*

0900-1000 Office/Diary meeting  
 1000-1030 Sir Andrew Turnbull  
 1100-1130 HA/PMc/AC/SM/DT/JOP/IM  
 1630-1715 DPM  
 1730-1900 **MINISTERS THEN MPS (HOC)**

Tuesday, 22 July 2003

*Japan*  
*Recess*

0900-1000 Public Service Delivery - Education  
 0945-1000 Stocktake - Childcare to join  
 1000-1200 **NEC (OUTSIDE)**  
 1700-1730 GB

Wednesday, 23 July 2003

*Japan*  
*Recess*

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**CONFIDENTIAL****- 11 -****NOT TO BE COPIED**Thursday, 24 July 2003*Recess*

0900-1000 Political Strategy  
1300-1500 LUNCH SULTAN OF OMAN (OUTSIDE)

Friday, 25 July 2003*Recess*Saturday, 26 July 2003*Recess*Sunday, 27 July 2003*Recess*Monday, 28 July 2003*Recess*

0900-1000 Office/Diary meeting  
1000-1030 Sir Andrew Turnbull  
1100-1130 HA/PMc/AC/SM/DT/JOP/IM  
1630-1715 DPM  
1730-1900 MINISTERS THEN MPS (HOC)

Tuesday, 29 July 2003*Recess*

1000-1100 Public Service Delivery - transport  
1700-1730 GB

Wednesday, 30 July 2003*Recess*

1230-1330 MPS & MISC. (HOC)  
1330-1400 PARLIAMENTARY COMMITTEE (HOC)

Thursday, 31 July 2003*Recess***CONFIDENTIAL**

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CONFIDENTIAL

PM Commitments  
COS  
FA/PS  
FA/PS(MR)  
FA/PS(NC)  
Press (DP)  
SKP/KL  
Events (GM)



Foreign & Commonwealth Office

15 May 2003

DCO pl of Kate Garvey,  
over bank to me.  
Thanks, David 11-1915

London SW1A 2AH

Dear David,

**Prime Minister's Visit to Japan, Korea, China and Hong Kong,  
18 - 23 July: revised itinerary**

As requested, we have put together a revised itinerary for the Prime Minister's visit of 18-23 July to East Asia. Host governments have agreed in principle that a visit would be possible within this window, and we have consulted posts on the attached itinerary. The strategic objectives for the visit remain as in my letter of 13 February (copy enclosed).

Given the uncertainty over SARS, we agreed that we would submit two draft programmes: one (Plan A) which assumes that we are past the worst in Beijing and Shanghai and that a full range of public events is possible; and another (Plan B) with a slimmed down China leg taking in Beijing only, for a scenario in which large public events would be unwise. Our current assessment is that, by July, a trip along the lines set out in Plan A would be possible. For political and presentational reasons, it is important that a visit to the Far East should take in China if at all possible. Whatever the SARS situation, the Chinese have undertaken to do everything in their power to assure the success of the programme and the Prime Minister's health, as they did for French Prime Minister Raffarin. He paid a very successful visit to Beijing, albeit in a plan B type format, when uncertainties over SARS were at their height. Using a visit to demonstrate the Prime Minister's support for the Chinese leadership when their ability and reputation was tested by the SARS crisis, would bring him and the UK much credit.

As you requested, we have also included a third itinerary (plan C), which covers the possibility of an Australia leg to replace the China one, in the unlikely event that travel to China should be made completely impossible by SARS. An Australia visit would be a welcome and timely way to mark the particular closeness which has developed in the UK/Australia alliance against the background of Iraq and the post 11 September world. The Australia suggestions are at this stage illustrative only. We have not discussed timings or availability with our High Commission in Canberra, nor with the Australian Government. We would not propose to do so until an Australia leg looks like a real possibility.

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SKP 15/5/03



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In addition, we propose an environment-themed event, which would bring together four important strands of the visit: the Environment, the Science and Technology Partnership, Inward Investment in the Automobile Industry and Innovation UK. This would take place in the Miraikan (the same venue that we had planned to use for the launch of Innovation UK) and feature demonstrations of the results of UK-Japan collaboration on climate change modelling, on the hydrogen economy, and on the technology for environmentally friendly vehicles (with possible practical demonstrations / rides). This replaces the previous proposal for the Prime Minister to launch Innovation UK (Lord Sainsbury will have done so on 14 May).

If the Prime Minister was able to spend more time in Japan, we have three other proposals:

- 1) A tourism-promotion event. Iraq and SARS have made a real negative impact on the numbers of Japanese travelling to the UK. The event might be linked to a competition to mark the anniversary of the World Cup in Japan (prize: signed Beckham shirt). The Japanese are also keen on signing a bilateral agreement on tourism promotion. (we have already prepared agreements on S & T, Environment and ICT);
- 2) An "Innovation in Business" round table, with a small but top-level group of UK business people. The Prime Minister would only need attend part of the event. The aim would be to identify ways of promoting innovation in business, and promoting the UK's strengths in this area. The Nikkei (FT equivalent) and FT are keen to co-host;
- 3) A young people's forum involving a televised discussion at the British Council (as previously proposed).

If preferred, we could offer proposals for weekend sightseeing in or outside of Tokyo.

In South Korea, we envisage a very short (5-hour) visit, in which the sole focus would be a meeting with President Roh, followed by a short press conference. There are various options for working up additional elements if time allowed. A dinner event would also allow the Prime Minister to meet key members of Roh's Government – notably those with an influence on our substantial trade and investment interests in Korea. The programme would be the same under plans A, B or C.



In China, our key objectives remain; for the Prime Minister to establish strong personal relations with China's new generation of leaders; for the Prime Minister to emphasise our support for Chinese engagement on international issues and for domestic reform; and to ensure a high profile for Think UK, a major initiative to raise awareness of the UK's creative and technological excellence among young Chinese professionals. The core of the programme – extended talks with the new Premier, Wen Jiabao, and new President Hu Jintao, and extensive media activity to give momentum to Think UK – therefore remains unchanged. But the nature of the Think UK activity will be determined by whether or not we are able to stage large public events. On Plan A, provided the SARS situation improves sufficiently soon, we would also aim to reschedule major public projects to coincide with the visit. These might include an exhibition on the story of DNA and contemporary UK excellence in genetic research, and Asian Field, Antony Gormley's sculpture of 200,000 figurines in the National History Museum close to Tiananmen Square. On the SARS-affected scenario (plan B), this element of the programme would revolve around interviews, on-line discussions, and the launch of a CD-based English learning game. We also hope that it may still be possible to sign an agreement on the mutual establishment of cultural centres.

The UK/China Forum will now not happen at the time of the visit. We propose instead that the Prime Minister open DFID's new China office. Over recent months the entire DFID China team has been relocated from London to Beijing and is now housed in attractive new premises outside the Embassy compound.

Under Plan A, we propose, as before, that the Prime Minister either delivers a speech in Beijing on a foreign policy theme, or calls on Jiang Zemin, who is second in pre-eminence in the Chinese leadership, and remains highly influential on foreign and military policy; and that he travels to Shanghai, where in addition to meeting the Party Secretary and/or Mayor, we hope he would attend the opening of a forum for British business and investors involving 100-120 British and Chinese entrepreneurs. On the SARS-affected scenario, neither a speech to a large audience nor a business leaders forum would be possible, and we recommend omitting Shanghai altogether. 52

In Hong Kong, both programme options include essential meetings with the Chief Executive and Legislative Council members. We remain keen for the Prime Minister to address the local business community. The programme also gives the Prime Minister private time to see family/friends. The Prime Minister could well be the first senior visitor to visit Hong Kong post-SARS: his visit would be seen as a strong vote of confidence in Hong Kong's future and would be very welcome to the community, including to the many British businesses based there.

On the proposed business delegation, for Japan we and TPUK do not now believe that there is a strong enough case to justify an accompanying business party. The visit will be short and the commercial element relatively small (a buffet reception). We will ensure however that trade and investment issues are covered within the ✓

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programme where possible and that the Prime Minister gets to meet key investors and business partners. If the Prime Minister's itinerary allows him to attend the Innovation in Business Round table, then it is likely that some companies would send top executives from the UK. For China, there continues to be a strong case for inviting a small party of top business leaders who have substantial China interests to accompany the Prime Minister. These would include the major Think UK sponsors. The group would attend Think UK events and some meetings with Chinese leaders, having a separate programme at other times. The commercial objectives remain as before. An additional objective would be to demonstrate continued top-level commitment to China from UK business despite SARS. We do not think an accompanying business delegation would be justified on Plan B.

As before, we would be grateful for guidance on whether Mrs Blair would accompany the Prime Minister on any part of the visit. We would be happy to put together programmes to suit her personal and/or professional interests.

We would welcome, as early as possible, suggested dates for a recce visit.

As a post-script you might like to note two other events in the region in July. John Howard, Australian Prime Minister, will be in Tokyo immediately before the Prime Minister's visit. Pacific Nuclear Transport Limited (a subsidiary of BNFL) will be arriving in Japan with a High Level Waste shipment on 20 July. This is part of regular commercial activity between the nuclear industries of the UK, France and Japan. There may be some protests by NGOs, particularly if the Prime Minister is still in Japan on 20 July. But we do not judge that this will have a significant impact on the visit.

A handwritten signature in blue ink, appearing to read 'Kara Owen'.

(Kara Owen)  
Private Secretary

David Hallam Esq  
10 Downing Street

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**DRAFT ITINERARY: PLAN A**

Thursday 17 July

PM Depart London

**In Tokyo**

Friday 18 July

Arrive Tokyo

0900 – 1100 Environment-themed event (or Saturday am) ✓

1130 – 1215 Speech to the Diet ✓

1245 - Reception for UK and Japanese business leaders ✓

1700 Talks with Koizumi

1800 Joint press conference } *compress* ✓

1900 – 2100 Working dinner

Saturday 19 July

0900 – 1100 Environment – themed event (or Friday am)

Early PM Depart Tokyo for Seoul

**In Seoul**

*Vetsaoul*

1700 Talks (and dinner) with President Roh Moo Hyun

✓ *link this to Beijing?*

Sunday 20 July

1000 Depart Seoul for Beijing

**In Beijing**

1200 Arrive Beijing

Afternoon Downtime. Sightseeing at Ming Tombs and Great Wall at Mutianyu or at the Great Wall at Badaling and visit local environmental project

*wasted day.*

1830 Drop in to reception for British and Chinese business leaders

1930 Informal meal in characterful local restaurant, or on lake at Summer Palace, perhaps with range of lively Chinese personalities

Monday 21 July

- 0900-0945 Open DfID China office ✓
- 1000-1330 Informal/formal talks followed by lunch with Premier Wen Jiabao ✓ 3½ hours?
- 1400-1600 Think UK events (exact programme SARS-dependent, likely to be drawn from: launch of Asian Field sculpture exhibition, signature of Cultural Centres Agreement, opening of BP Clean Energy Centre, opening of DNA-50 exhibition, on-line discussion forum, launch of English taxi language learning game) with media interviews ✓ poss 1 hour.
- 1600-1715 Downtime/domestic business
- 1730-2000 Talks followed by possible dinner with President Hu Jintao 2½ hours!
- Evening Downtime/domestic business

Tuesday 22 July *Modes*

**Either**

- 0900-1000 Speech on foreign policy theme to policymakers and officials
- 1100 Depart for Shanghai

**Or**

- 0900 Depart for Shanghai
- 1300 Talks over lunch with Jiang Zemin — will he be in Shanghai. — yes.

Followed by:

- 1400-1500 Meeting with Party Secretary and/or Mayor
- 1530-1630 Business leaders forum with UK/Chinese entrepreneurs ✓
- 1630-1700 Media interviews, or Think UK/culture/education/sport event only if it begins
- 1730 Depart for Hong Kong

**In Hong Kong**

- 2000 Arrive Hong Kong
- Evening Downtime/domestic business

Wednesday 23 July

0845-0900	Launch new Rolls Royce marque	X
0900-1000	British Council Education roundtable	X
1015-1045	Private meeting with Dr Li Ka-shing	?
1100-1220	Private/Office time at hotel	
1230-1430	Luncheon speech to British/General Chambers of Commerce (preferred option) <u>or</u> private lunch with selected British and local business leaders	✓
1500-1600	Informal 'Meet the Press' session	X
1615-1715	Private/Office time at hotel	
1730-1830	Reception to meet members of Hong Kong Legislative Council	✓
1845-1915	Meeting with Chief Executive, the Hon Tung Chee Hwa, followed by	✓
1915-2100	Dinner with Chief Executive	will be still there ✓
2100	Depart for airport, brief press interviews	
2300	Depart Hong Kong	✓

Thursday 24 July

0500 Arrive London

**DRAFT ITINERARY: PLAN B**

Thursday 17 July

PM Depart London

**In Tokyo**

Friday 18 July

Arrive Tokyo

0900-1100 Environment – themed event (or Saturday am)

1130 – 1215 Speech to the Diet

1245 - Reception for UK and Japanese business leaders

1700 Talks with Koizumi

1800 Joint press conference

1900 – 2100 Working dinner

Saturday 19 July

0900 – 1100 Environment – themed event (or Friday am)

1130 - 1200 Young People's Forum (or other suggested additional elements)

Early PM Depart Tokyo for Seoul

**In Seoul**

1700 Talks (and dinner) with President Roh Moo Hyun

Sunday 20 July

1000 Depart Seoul for Beijing

**In Beijing**

1200 Arrive Beijing

Afternoon Downtime. Sightseeing, eg Ming Tombs and Great Wall at Mutianyu.

1830 Drop in at reception for British and Chinese business leaders

1930 Informal meal in characterful local restaurant, or on lake at Summer Palace, perhaps with a range of lively Chinese personalities.

Monday 21 July

- 0900-0945 Open DfID China office
- 1000-1330 Informal/formal talks followed by lunch with Premier Wen Jiabao
- 1400-1600 Think UK events (exact programme SARS-dependent, likely to be drawn from: launch of Asian Field sculpture exhibition, signature of Cultural Centres Agreement, opening of BP Clean Energy Centre, opening of DNA-50 exhibition, on-line discussion forum, launch of English taxi language learning game) followed by media interviews
- 1600-1715 Downtime/domestic business
- 1730-2000 Talks followed by possible dinner with President Hu Jintao
- Evening Downtime/domestic business

Tuesday 22 July

- 0830 Depart for Hong Kong

**In Hong Kong**

- 1200 Arrive Hong Kong
- 1300-1430 Luncheon speech to British/General Chambers of Commerce (preferred option) **or** private lunch with selected British and local business leaders
- 1500-1600 Informal 'Meet the Press' session
- 1615-1715 Private/Office time at hotel
- 1730-1830 Reception to meet members of Hong Kong Legislative Council
- 1845-1915 Meeting with Chief Executive, the Hon Tung Chee Hwa, followed by
- 1915-2100 Dinner with Chief Executive
- 2100 Depart for airport, brief press interviews
- 2300 Depart Hong Kong

Wednesday 23 July

- 0500 Arrive London

**DRAFT ITINERARY: PLAN C**

Thursday 17 July

PM Depart London

**In Tokyo**

Friday 18 July

Arrive Tokyo

0900 – 1100 Environment-themed event (or Saturday am)

1130 – 1215 Speech to the Diet

1245 - Reception for UK and Japanese business leaders

1700 Talks with Koizumi

1800 Joint press conference

1900 – 2100 Working dinner

Saturday 19 July

0900 – 1100 Environment – themed event (or Friday am)

Early PM Depart Tokyo for Seoul

**In Seoul**

1700 Talks (and dinner) with President Roh Moo Hyun

2300 Depart Seoul for Sydney

**In Sydney**

Sunday 20 July

1000 Arrive Sydney

1300 Lunch with NSW State Premier, Bob Carr

1500 Down-time and/or meetings/events with UK/Australia Young Leaders Forum and/or British businesses/investors in NSW

Monday 21 July

0900 Depart Sydney for Canberra

**In Canberra**

1100            Speech to Australian Parliament  
1200            Talks/lunch with Prime Minister Howard  
1800            Depart Canberra for London

Tuesday 22 July

1600            Arrive London

\* An additional stopover in Perth might also be included. Assuming this meant overnighting in Perth, that would imply getting back to London on the morning of Wednesday 23 July.

b. ~~PRC~~  
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15 May 2003



Foreign &  
Commonwealth  
Office

London SW1A 2AH

« COS  
FAPS  
FAPAS (MR)  
FAPAS (MC)  
Pre (DP)  
Exp/KL  
Event (GM)

*Don David*

**Prime Minister's Visit to Japan, Korea, China and Hong Kong,**  
**18 – 23 July: revised itinerary**

... As requested, we have put together a revised itinerary for the Prime Minister's visit of 18-23 July to East Asia. Host governments have agreed in principle that a visit would be possible within this window, and we have consulted posts on the attached itinerary. The strategic objectives for the visit remain as in my letter of 13 February (copy enclosed).

... Given the uncertainty over SARS, we agreed that we would submit two draft programmes: one (Plan A) which assumes that we are past the worst in Beijing and Shanghai and that a full range of public events is possible; and another (Plan B) with a slimmed down China leg taking in Beijing only, for a scenario in which large public events would be unwise. Our current assessment is that, by July, a trip along the lines set out in Plan A would be possible. For political and presentational reasons, it is important that a visit to the Far East should take in China if at all possible. Whatever the SARS situation, the Chinese have undertaken to do everything in their power to assure the success of the programme and the Prime Minister's health, as they did for French Prime Minister Raffarin. He paid a very successful visit to Beijing, albeit in a plan B type format, when uncertainties over SARS were at their height. Using a visit to demonstrate the Prime Minister's support for the Chinese leadership when their ability and reputation was tested by the SARS crisis, would bring him and the UK much credit.

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(Kara Owen)  
Private Secretary

David Hallam Esq  
10 Downing Street

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Foreign &  
Commonwealth  
Office

13 February 2003

London SW1A 2AH

*Dear David,*

**Prime Minister's Visit to Japan, Korea, China and Hong Kong:  
Strategic Objectives, Core Programme Elements, Deliverables**

As you know, we have been thinking further about the Prime Minister's visit of 22- 28 April to East Asia. We have consulted posts and had informal meetings with you and other colleagues in No 10. Detailed below are our proposals on objectives and other factors affecting the programme overall. A draft itinerary and further details on programme elements and deliverables are contained in separate Annexes.

On strategic objectives, for Japan:

- To encourage Japan to be a full partner in global governance;
- To encourage structural reform in Japan and to profile the UK as a successful model;
- To re-confirm the UK as Japan's key partner in Europe, and Japan as the UK's key partner in Asia;
- To promote the interests of British business, in particular UK strengths in technological innovation; and to promote high value Japanese investment into the UK; to promote the UK as the preferred destination for Higher Education.

In Korea, the objectives would be:

- To build a strong relationship with the new South Korean President, an admirer of the Prime Minister; and
- To underline the strength of Britain's trade and investment interests in South Korea, and our commitment to supporting a peaceful resolution of the North Korean nuclear issue.

In China, there are three key objectives:

- To establish strong personal relations between the Prime Minister and China's new generation of leaders who will take power in March and are expected to dominate Chinese politics for the next decade, emphasising our desire to strengthen political, economic and commercial ties, and Britain's role as a partner for China;

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- To emphasise our support for greater Chinese engagement on international issues, and our continued support for the reform process.
- To ensure a high-profile launch for Think UK, a public diplomacy initiative to raise awareness of the UK's creative and technological excellence among China's growing population of educated young professionals.

In Hong Kong, the objectives would be:

- To underline and renew HMG's political commitment to Hong Kong (and the Prime Minister's personal commitment) and its special status, reflecting our Joint-Declaration responsibilities, at a time when controversial national security legislation is being discussed;
- To encourage debate on further democratisation in Hong Kong
- To underline the continuing strength of the UK's commercial interests in, and through, Hong Kong
- To promote the UK as the preferred foreign destination for education and as a centre for creativity and innovation

An outline draft itinerary is contained in Annex 1. Details of the core events and deliverables for each leg of the visit are detailed in Annex 2. Both Sir David King and Lord Sainsbury will be making visits to the region prior to the Prime Minister's visit, which will prepare the grounds for substantial initiatives and deliverables.

In addition, there are a number of issues affecting the visit overall, which require some further explanation.

On major speeches, there are strong arguments for speeches in both Tokyo and Beijing, which would cover different themes. A speech to the Japanese Diet (National Parliament) would attract huge interest nationwide. It would deliver key messages on economic issues, the importance of reform, and the UK and Japan's roles in building an equitable international society (see detail in Annex 2). There would also be a strong case for a major foreign policy speech in Beijing, drawing on the fact of China's membership of the P5 and increasing international role. Besides topical references to eg Iraq it might focus on Asia, including Britain's active contribution to the region.

Hong Kong have made a strong bid for a speech by the Prime Minister to the business community. A large audience, probably several hundred, would be assured. The Prime Minister delivered a speech to a similar audience during his last visit. This time the subject matter of the speech could be a range of topics, but the Prime Minister could use the opportunity to restate the UK's (and his personal) commitment to Hong Kong.

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On press handling, in Japan, the speech to the Diet, launch of Innovation UK, and Young People's Forum (see Annex for full details) will all attract media coverage. There would also be a small joint press conference to announce areas of agreement, following the talks with Prime Minister Koizumi. Ideally, we would also want to find time for an open-access press conference on wider issues. Alternatively, the Prime Minister could offer to brief Japanese journalists prior to departure. In China, all aspects of the visit will attract media coverage, with the focus on the official talks. We would expect these talks to be preceded by photocalls. We would also want the launch of Think UK to have a high media profile, and to ensure extensive coverage we would set aside time for interviews with the Chinese media while the Prime Minister is at Tsinghua University. We would develop a more detailed media strategy in the light of your reactions to our programme proposals.

We should be grateful for guidance on whether **Mrs Blair** will accompany the Prime Minister on any part of the visit. We will be happy to put together programmes in each country tailored around her personal and professional interests. These could include joint events with the Prime Minister or individual events, as she wishes.

There will be some other significant visitors to the region around the time. President Chirac will be making one of his regular visits to Japan for a week in March at the time of the World Water Forum. But there is no intention on the French or Japanese side that Chirac should address the Diet or otherwise affect our proposals for the Prime Minister's visit.

A number of Heads of State and other senior political leaders (including Raffarin) are likely to be in Beijing during the time of the Prime Minister's visit, in order to attend the World Intellectual Property Organisation (WIPO) Summit. We are considering whether a joint event with Raffarin might be organised. We do not recommend that the Prime Minister get involved in the WIPO Summit. We have received assurances from the Chinese that their senior leaders will be available to meet the Prime Minister on the agreed dates.

The issue of an accompanying business delegation possibly led by Baroness Symons is being addressed separately by Trade Partners UK.

Yours ever,  
Jonathan

PO

(Kara Owen)  
Private Secretary

David Hallam Esq  
10 Downing Street

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ANNEX 1

DRAFT ITINERARY

Tuesday 22 April

PM Depart London

Wednesday 23 April

arrive Tokyo c. 0700

- 0900– 1000 **Launch of Innovation UK.** Three connected events at a high profile venue. Launch major campaign to promote UK at the leading edge of innovation / technology; show UK/Japan cooperation on climate change, using giant computerised globe; look at Japan's fuel cell cars.
- 1130 – 1215 **Speech to the Diet.** Delivery of key messages to a full house on economic issues and the global agenda. Widespread media coverage.
- 1245 – 1400 **Reception for UK and Japan business leaders.** Meet Japan's business leaders and top investors, and British business active in Japan.
- 1500 – 1600 **Young People's Forum** Informal (but stage-managed) Q & A session at the British Council, with UK educated young Japanese leaders. TV coverage. Promote UK as top destination for Higher Education and mark 50 years of British Council in Japan.
- 1700 – 1800 **Talks with Koizumi** Opportunity to enlist support on Iraq and other international security issues, encourage Japanese contribution to the global agenda and encourage Japanese domestic reform.
- 1800 – 1830 **Joint press statement** To announce areas of agreement. Open to accompanying media, UK correspondents and Japanese press.
- 1900 – 2100 **Working dinner with Koizumi**

Thursday 24 April

- 0830 Depart Tokyo
- 1100 Arrive Seoul (Incheon airport)  
Transfer to Presidential Palace (The Blue House)
- 1200 **Meeting with President Roh Moo-Hyun**  
Lunch with the President and senior Ministers
- 1350 **Meeting/photocall with UK veterans from the Korean War (50<sup>th</sup> Anniversary of the Armistice)**

- 1400      **Joint press conference**
- 1430      Depart Presidential Palace for Incheon airport
- 1530      Depart Seoul
- 1645      Arrive Beijing.
- Evening    Downtime/domestic business. Informal meal  
in characterful local restaurant

**Friday 25 April**

- 0900-0945    **UK/China Forum.** Opportunity to say a few words, possibly together  
with Chinese leader, endorsing conclusions of the Forum. Round table  
format
- 1000-1300    **Talks followed by lunch with new Premier.** Opportunity to cover  
wide range of bilateral and international issues. Business  
delegation to join towards end of formal talks and lunch.
- 1400-1600    **Tsinghua University.** China's premier university. Launch of Think  
UK campaign, opening of BP Clean Energy Centre, visit to DNA  
Exhibition and media interviews
- 1630 - 1730    **Talks with new President.**
- Evening      Downtime/domestic business

**Saturday 26 April**

- 900-1000      **Talks with Jiang Zemin or speech to well-informed Chinese  
audience on foreign policy theme [details to be confirmed]**
- 1100            Depart for Shanghai
- 1400-1500      Meeting with Party Secretary and/or Mayor. To promote UK business  
interest in Shanghai development projects
- 1500-1600      **Commercial event.** UK/Chinese business community, including  
accompanying business delegation, as main audience. Objective to  
support and promote UK firms. Possible signature of commercial  
contracts.
- 1600            Depart for Chengdu (Sichuan)
- 1900-1930      **Meeting with Party Secretary/Governor of Sichuan.** Important in  
protocol terms and an opportunity to register support for China's  
western development programme



Evening Downtime/domestic business

**Sunday 27 April**

0900-1300 **Leshan Giant Buddha and DfID Yongfeng Bamboo project.**  
Travel by car through picturesque region. DfID project supports 250,000 livelihoods. Strong messages to deliver on environmentally-sustainable and socially-responsible development.

1400 Depart Chengdu

Early evening Arrive in Hong Kong – transfer by car to Conrad Hotel.

Rest of evening free, or informal briefing session with Consul General and selected British Consulate-General staff. Chance to meet relatives living in Hong Kong, or have game of tennis.

**Monday 28 April**

0845 – 0900 **Launch new Rolls Royce marque.** Driven in Rolls Royce to...

0900 - 1000 **Football event**, with local sports dignitaries and young/school teams. in conjunction perhaps with Newcastle United, who are currently trying to enter the Chinese Premiership via "Hong Kong United". Prime Minister to kick a few balls around. Will attract significant media coverage.

1030 – 1115 **British Council Education roundtable** with Hong Kong Secretary for Education and two education practitioners (one British, one local) in front of invited audience (and filmed). To mark 50<sup>th</sup> anniversary of British Council operations in Hong Kong, the Council's largest English Language teaching operation in the world. Promote UK as preferred destination for students, and share experiences in tackling education problems. Includes brief Q and A session, followed by coffee and informal discussion with audience.

1115-1125 Private meeting with **Dr Li Ka-shing** (largest Asian investor in the UK and major contributor to Chevening scholarships scheme) in margins of Education event.

1130-1220 Private/Office time at hotel.

1230-1415 Private lunch and round-table exchange with selected **British and local business leaders** (c.20 guests).

**OR**

**Luncheon speech to British/General Chambers of Commerce.** Invited audience (numbers in the hundreds) to include members of the international business community. Subject matter of speech to be

decided, but should include restatement of UK's (and Prime Minister's personal) commitment to Hong Kong.

- 1430-1530 **Informal "Meet the Press" session** with (c 15) international and local press community.
- 1545-1730 Private/Office time at hotel
- 1800-1845 **Reception** to meet members of the Hong Kong Legislative Council. Prime Minister to say a few words, then mingle.
- 1900-1930 **Meeting with the Chief Executive, the Hon Tung Chee Hwa, followed by.....**
- 1930-21.00 **Dinner with the Chief Executive.**
- 21.00 Depart for Airport, possible press attendance.

## ANNEX 2: CORE EVENTS AND DELIVERABLES

### JAPAN

#### (a) *Core events*

- **Launch of Innovation UK:** The venue is a spectacular high-tech museum (the Miraikan). There are two related elements. First would be the launch of Innovation UK, a joint FCO/TPUK/British Council initiative with private sponsorship projecting the UK as a leading innovator and promoting leading edge British technology business. The Prime Minister would need to make a short speech. The second element would be a demonstration of the results of UK/Japan collaboration in climate change modelling. The Miraikan features a huge computerised globe which depicts the earth as viewed from space. It can present the results of UK/Japan computer simulations of future global climatic patterns. This will create an opportunity for the Prime Minister to reinforce UK leadership on addressing climate change and serve as a backdrop to further agreements on environmental cooperation (see deliverables). On arrival or departure, the Prime Minister will also have the opportunity to look at Japan's fuel cell cars. (potential for future investment in the UK).
- **Speech to the Diet:** The Prime Minister would get a full house and nationwide coverage. It is the ideal platform to get across to decision makers and the wider public key messages on economic issues (structural reform, strengths of the UK and our place in Europe), creating opportunities (deregulation, community building, citizenship, government/business/civil society partnerships) and how developed countries can promote and creating an equitable global society. Messages from a speech in the Diet will reach a wider Asian audience through the media.
- **Reception for UK and Japanese Business Leaders:** This would enable the Prime Minister to meet Japan's business leaders, top Japanese investors (including potential new investors) in the UK, British business active in Japan (possibly including some from an accompanying business delegation). Again, the Prime Minister would need to say a few words, including on the UK's position in Europe. We would create the opportunity for the Prime Minister to spend a few moments individually with those responsible for major contracts and investments.
- **Young Peoples Forum:** The British Council in Tokyo is a flagship operation focussed sharply on promoting education in the UK. 2003 is the fiftieth anniversary of the Council in Japan. The Prime Minister would mark this by taking part in a televised discussion at the Council with UK-educated young leaders. Also an opportunity to promote the Chevening Programme which is expanding substantially in Japan.

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- **Talks and dinner with Prime Minister Koizumi:** Koizumi will probably offer a short meeting followed by a working dinner. This will be an opportunity to enlist Koizumi's support for UK objectives on Iraq and other international security issues, to encourage greater Japanese contribution to the global agenda and to encourage Koizumi in his domestic reform programme. The meeting should also formally confirm agreements on ICT, and (if achieved) on environmental technology, and strategic S & T priorities. The two Prime Ministers' policy advisers will meet on 21 March, and will help prepare, as will visits to Japan by Sir David King and Lord Sainsbury.
- **Joint Press Statement** This will be a short joint press conference with Koizumi between talks and dinner, to announce areas of agreement. Koizumi's office would keep it brief. It would be open to accompanying media and international media accredited in Tokyo.

*(b) Deliverables*

Besides agreements on various areas of agreement on the bilateral/international agenda, we are working to agree endorsement by the two Prime Ministers on the following specifics:

- A Prime Ministerial agreement on ICT (building on Patricia Hewitt's earlier agreement with her Japanese opposite number) setting out the Prime Ministers' vision for developing the full potential of ICT.
- An agreement on collaboration in the field of environmental technology (especially environment friendly vehicles) pulling together current strands of activity and, if negotiable, including an endorsement of long term goals beyond 2010 to combat global warming. Also, commitment to tackle climate change at the G8 through new technologies; and a link up on UK / Japan emissions trading schemes.
- Agreement on a UK/Japan Joint Programme on Emerging Science and Technologies. This builds on the successful workshops launched in 2001 by Lord Sainsbury and the Japanese Chief Scientist and would launch a future programme of collaborative events bringing together top UK and Japanese scientists in strategic fields (including Bioinformatics, Tissue Engineering and Stem Cells, future Mobile Communications Technology and Renewable Energy).

KOREA

*(a) Core events*

- **Substantive meeting with President Roh.** An opportunity to build a personal relationship with Roh at a formative stage of his Administration (two months into a five-year term). He will probably offer a meeting followed by lunch. Key issues will be North Korea and trade/investment ties.

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- Meeting/photocall with UK veterans from the Korean War. The Prime Minister's visit coincides with the 50<sup>th</sup> Anniversary of the Armistice Agreement at the end of the Korean War.

(b) *Deliverables*

- Establishment of a good working relationship between the Prime Minister and the new President of Asia's third largest economy;
- Demonstration of UK concern and influence on the North Korean nuclear issue; and
- Presidential awareness of UK business interest and potential.

CHINA

(a) *Core events*

- Talks with the new generation of Chinese leaders. The Prime Minister will be among the first Western leaders to visit Beijing following the appointment of the new Chinese Government in March. The new Premier – almost certainly Wen Jiabao, who the Prime Minister met in June 2000 – is likely to offer a meal as well as talks. The Prime Minister's business delegation might be involved in the meal and/or part of the talks. The Prime Minister would also have a substantial session of talks with the new President, almost certainly Hu Jintao, who the Prime Minister met in October 2001.
- Launch of Think UK. Think UK is a major programme of events running from April to October 2003, aimed at bringing creative and innovative ideas from contemporary Britain to wider notice in China. It is intended to appeal to the growing, influential generation of young, educated professionals living in major cities. We recommend that the Prime Minister launch Think UK at the attractive campus of Tsinghua University, China's leading science and technology-oriented university. He would announce the launch of the initiative, and open one of the Think UK events, an exhibition on the UK's role in discovering the structure of DNA and in modern genetics. We would also recommend Tsinghua as the venue for interviews with leading Chinese media. The Prime Minister would also open a new BP Clean Energy Centre and profile extensive Sino-British co-operation in education. There would be the opportunity for a relaxed walk through the campus, and shirtsleeves contact with students.
- Attendance at the UK/China Forum. The Prime Minister and Premier Zhu Rongji launched the UK/China Forum on his last visit to China in 1998. This annual high-level event bringing together key influencers from the fields of business, culture, science and

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the media will be held on 24/25 April, and involve members of the business delegation. We hope the Prime Minister would attend the closing session of the Forum, ideally in the company of the Chinese Premier, to show support for the Forum and endorse members' plans for its modernisation and future development.

- A speech on a foreign policy theme, perhaps with a focus on Asia, and Britain's active contribution to the region, as well as topical issues such as Iraq.

In Shanghai:

- Meeting with the Party Secretary and Mayor. To promote UK business interest in Shanghai
- Major commercial event with accompanying businessmen and the UK business community, the largest in China, and with Chinese business leaders.

In Sichuan:

- Brief meeting with Party Secretary and Governor of Sichuan. An opportunity to register our support for China's western development programme.
- Relaxed outing to Leshan Giant Buddha through pleasant scenery. The Buddha, an eighth century masterpiece, stands 71m tall, and can be reached by boat. We also recommend that the Prime Minister visit the DfID-supported restructuring project at Yongfeng bamboo paper mill, which supports the livelihoods of 250,000 people.

*(b) Deliverables*

The key to the visit is the contact with the new generation of top Chinese leaders. But we are working on a number of specific deliverables:

- Signature of agreement on mutual establishment of Cultural Centres, which we hope will enable the British Council to operate in China in their own right, and offer English language teaching services for the first time.
- Significant media exposure to get Think UK off to a strong start, and to provide momentum to carry it through the following six months.
- Announcement of new legal reform and environmental programmes under the Global Opportunities Fund.
- Announcement of a new visa service in Chongqing.
- Several companies hope that the Prime Minister's visit will help bring commercial negotiations to maturity: Shell and Rolls-Royce's interests in the West-East Natural Gas

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Pipeline; Airbus A340 and A380 sales to China Southern; P&O's US\$600m contract for the next phase of Qingdao port.

HONG KONG

a) *core events*

- **Meeting and meal with CH Tung:** the best format is likely to be a short meeting with the Chief Executive followed by a working dinner. This will be an opportunity to reflect on the day's events, to remind CH Tung of Britain's continuing interest in, and commitment to, Hong Kong and to probe on key political issues. Foremost of these is likely to be controversial national security legislation which will then have been in the Legislative Council for two months. At time of writing many of our initial concerns about this legislation have eased but there may still be sticking points that the Prime Minister could discuss with Tung. This will also be an opportunity to lobby for an increased pace of democratic reform.
- **Reception with Hong Kong Legislative Council (LegCo) members:** It would not go down well if the Prime Minister visited Hong Kong and did not spend some time meeting LegCo members, some of whom are well-known for strong views on Hong Kong issues and British links with Hong Kong. The best format would be a short reception where the Prime Minister could say a few words and then mingle with legislators.
- **Football Event:** with local sports dignitaries and young/school teams. Might best be done in conjunction with Newcastle United who are currently trying to enter the Chinese Premiership via "Hong Kong United". Would allow good photo opportunities and appeal to the key youth market.
- **Launch of new Rolls Royce car:** Rolls Royce are launching their new marque in April. The Prime Minister might travel between two venues in a new car, to mark the launch. Although Rolls Royce cars may conjure up a traditional image of Britain, the new model highlights UK creativity and design. TPUK are content with this proposal.
- **Business lunch:** Our preference is for a small roundtable lunch for about 20 guests from the British and local business community. The Prime Minister would need to say a few words which would be followed by a round-table discussion. Alternatively a luncheon speech to the British/General Chambers of Commerce, which would guarantee a large audience. A trade policy/commercial theme would be appropriate but not obligatory. The Prime Minister did give a speech to a business audience during his last visit in 1998.

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- **Education event:** The UK is the foreign destination of choice for Hong Kong students and we have met, with the help of Dr Li Ka-shing, the Prime Minister's goal of expanding the Chevening Scholarship scheme in Hong Kong and mainland China by a third. (We propose to arrange a short one-to-one meeting with Dr Li in the margins of this event). The British Council's English Language Teaching operation in Hong Kong is their largest in the world and the Council are celebrating their 50<sup>th</sup> anniversary in Hong Kong this year. With this in mind, we suggest a roundtable at the British Council with Education Secretary Arthur Li and two young practitioners, one British, one local, in front of an invited audience. This could be followed by a short Q&A session. The event could be filmed in order to reach a wider audience. This would give the Prime Minister the opportunity further to promote the British education system and develop closer UK/Hong Kong education links: both systems face similar problems and challenges.

b) *deliverables*

The most important element of the visit is the visible manifestation of the Prime Minister's commitment to Hong Kong (during his 1998 visit he said publicly that "the commitment of Britain to Hong Kong, and my own personal commitment to Hong Kong, remains and will never, ever disappear"). Hong Kong continues to value the close links with the UK but needs reassuring that we continue to take a close interest in their affairs. The timing of the visit is important: contentious national security legislation will be going through LegCo when the Prime Minister is there. We have discreetly led international efforts to get the SAR Government to water down some of the more controversial of their legislative proposals.

The draft programme would also allow the Prime Minister to:

- Promote British commercial interests (by launching the new Rolls Royce marque in a key market)
- Promote Newcastle United FC's plans to enter the Chinese Premiership via "Hong Kong United"

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**DRAFT ITINERARY: PLAN A**

Thursday 17 July

PM Depart London

**In Tokyo**

Friday 18 July

Arrive Tokyo

0900 – 1100 Environment-themed event (or Saturday am)

1130 – 1215 Speech to the Diet

1245 - Reception for UK and Japanese business leaders

1700 Talks with Koizumi

1800 Joint press conference

1900 – 2100 Working dinner

Saturday 19 July

0900 – 1100 Environment – themed event (or Friday am)

Early PM Depart Tokyo for Seoul

**In Seoul**

1700 Talks (and dinner) with President Roh Moo Hyun

Sunday 20 July

1000 Depart Seoul for Beijing

**In Beijing**

1200 Arrive Beijing

Afternoon Downtime. Sightseeing at Ming Tombs and Great Wall at Mutianyu or at the Great Wall at Badaling and visit local environmental project

1830 Drop in to reception for British and Chinese business leaders

1930 Informal meal in characterful local restaurant, or on lake at Summer Palace, perhaps with range of lively Chinese personalities

Monday 21 July

- 0900-0945 Open DfID China office
- 1000-1330 Informal/formal talks followed by lunch with Premier Wen Jiabao
- 1400-1600 Think UK events (exact programme SARS-dependent, likely to be drawn from: launch of Asian Field sculpture exhibition, signature of Cultural Centres Agreement, opening of BP Clean Energy Centre, opening of DNA-50 exhibition, on-line discussion forum, launch of English taxi language learning game) with media interviews
- 1600-1715 Downtime/domestic business
- 1730-2000 Talks followed by possible dinner with President Hu Jintao
- Evening Downtime/domestic business

Tuesday 22 July

**Either**

- 0900-1000 Speech on foreign policy theme to policymakers and officials
- 1100 Depart for Shanghai

**Or**

- 0900 Depart for Shanghai
- 1300 Talks over lunch with Jiang Zemin

Followed by:

- 1400-1500 Meeting with Party Secretary and/or Mayor
- 1530-1630 Business leaders forum with UK/Chinese entrepreneurs
- 1630-1700 Media interviews, or Think UK/culture/education/sport event
- 1730 Depart for Hong Kong

**In Hong Kong**

- 2000 Arrive Hong Kong
- Evening Downtime/domestic business

Wednesday 23 July

- 0845-0900 Launch new Rolls Royce marque
- 0900-1000 British Council Education roundtable
- 1015-1045 Private meeting with Dr Li Ka-shing
- 1100-1220 Private/Office time at hotel
- 1230-1430 Luncheon speech to British/General Chambers of Commerce  
(preferred option) or private lunch with selected British and local  
business leaders
- 1500-1600 Informal 'Meet the Press' session
- 1615-1715 Private/Office time at hotel
- 1730-1830 Reception to meet members of Hong Kong Legislative Council
- 1845-1915 Meeting with Chief Executive, the Hon Tung Chee Hwa, followed by
- 1915-2100 Dinner with Chief Executive
- 2100 Depart for airport, brief press interviews
- 2300 Depart Hong Kong

Thursday 24 July

- 0500 Arrive London

## **DRAFT ITINERARY: PLAN B**

### Thursday 17 July

PM Depart London

#### **In Tokyo**

### Friday 18 July

Arrive Tokyo

0900-1100 Environment – themed event (or Saturday am)

1130 – 1215 Speech to the Diet

1245 - Reception for UK and Japanese business leaders

1700 Talks with Koizumi

1800 Joint press conference

1900 – 2100 Working dinner

### Saturday 19 July

0900 – 1100 Environment – themed event (or Friday am)

1130 - 1200 Young People's Forum (or other suggested additional elements)

Early PM Depart Tokyo for Seoul

#### **In Seoul**

1700 Talks (and dinner) with President Roh Moo Hyun

### Sunday 20 July

1000 Depart Seoul for Beijing

#### **In Beijing**

1200 Arrive Beijing

Afternoon Downtime. Sightseeing, eg Ming Tombs and Great Wall at Mutianyu.

1830 Drop in at reception for British and Chinese business leaders

1930 Informal meal in characterful local restaurant, or on lake at Summer Palace, perhaps with a range of lively Chinese personalities.

Monday 21 July

- 0900-0945 Open DfID China office
- 1000-1330 Informal/formal talks followed by lunch with Premier Wen Jiabao
- 1400-1600 Think UK events (exact programme SARS-dependent, likely to be drawn from: launch of Asian Field sculpture exhibition, signature of Cultural Centres Agreement, opening of BP Clean Energy Centre, opening of DNA-50 exhibition, on-line discussion forum, launch of English taxi language learning game) followed by media interviews
- 1600-1715 Downtime/domestic business
- 1730-2000 Talks followed by possible dinner with President Hu Jintao
- Evening Downtime/domestic business

Tuesday 22 July

- 0830 Depart for Hong Kong

**In Hong Kong**

- 1200 Arrive Hong Kong
- 1300-1430 Luncheon speech to British/General Chambers of Commerce (preferred option) or private lunch with selected British and local business leaders
- 1500-1600 Informal 'Meet the Press' session
- 1615-1715 Private/Office time at hotel
- 1730-1830 Reception to meet members of Hong Kong Legislative Council
- 1845-1915 Meeting with Chief Executive, the Hon Tung Chee Hwa, followed by
- 1915-2100 Dinner with Chief Executive
- 2100 Depart for airport, brief press interviews
- 2300 Depart Hong Kong

Wednesday 23 July

- 0500 Arrive London

**DRAFT ITINERARY: PLAN C**

Thursday 17 July

PM Depart London

**In Tokyo**

Friday 18 July

Arrive Tokyo

0900 – 1100 Environment-themed event (or Saturday am)

1130 – 1215 Speech to the Diet

1245 - Reception for UK and Japanese business leaders

1700 Talks with Koizumi

1800 Joint press conference

1900 – 2100 Working dinner

Saturday 19 July

0900 – 1100 Environment – themed event (or Friday am)

Early PM Depart Tokyo for Seoul

**In Seoul**

1700 Talks (and dinner) with President Roh Moo Hyun

2300 Depart Seoul for Sydney

**In Sydney**

Sunday 20 July

1000 Arrive Sydney

1300 Lunch with NSW State Premier, Bob Carr

1500 Down-time and/or meetings/events with UK/Australia Young Leaders Forum and/or British businesses/investors in NSW

Monday 21 July

0900 Depart Sydney for Canberra

**In Canberra**

1100            Speech to Australian Parliament  
1200            Talks/lunch with Prime Minister Howard  
1800            Depart Canberra for London

Tuesday 22 July

1600            Arrive London

\* An additional stopover in Perth might also be included. Assuming this meant overnighing in Perth, that would imply getting back to London on the morning of Wednesday 23 July.

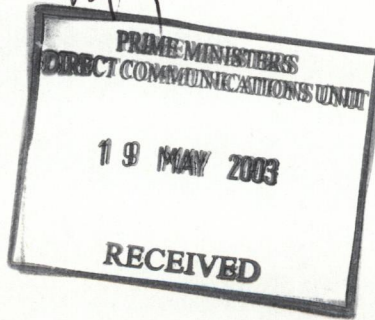


**The Lawn Tennis Association**

14 May 2003

The Rt Hon Tony Blair MP  
10 Downing Street  
London  
SW1A 5AA

*no need to reply*



*Sarah Hunter*

*[Handwritten mark]*

Patron:  
Her Majesty The Queen

Honorary President:  
HRH The Duchess of Gloucester GCVO

President:  
Charles Trippe

Deputy President:  
Stuart Smith

Chief Executive:  
John Crowther

*Dear Prime Minister,*

On behalf of the Lawn Tennis Association, I would like to thank for your continued support of our initiatives and in particular, spending time last Friday at Newcastle City Tennis Club. I would also like to thank you most sincerely for the very generous contribution of your 'Simpson's voiceover' fee to our cause of introducing tennis to children in our cities.

I know we both share the same enthusiasm that tennis is a sport for life and the more children we can introduce to the game the better. The LTA is totally committed in making tennis as accessible as possible to anyone who wants to play.

I look forward to seeing you on 4 June and anticipate a very exciting and interesting evening.

*Yours sincerely,*

John Crowther  
Chief Executive



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File

**From:** Sally Morgan

**Date:** 8 May 2003

**PRIME MINISTER**

**cc:** Jonathan Powell  
Jeremy Heywood  
Alastair Campbell  
David Manning  
Pat McFadden  
Fiona Millar  
Katie Kay  
Peter Hyman  
Kate Garvey

## YOUR DIARY

The diary for the coming period is attached. You have 3 hours with GB on Monday afternoon. Other additions since last week now in, or going in, include:

- Civil service reform
- Progressive governance – planning for July
- Asylum stocktake
- Transport strategy
- Bilateral on pensions
- Genetics White Paper breakfast (24 June)
- Meeting on intercept as evidence
- Hunting (before you see Alun Michael's MP group)
- Gisela Stuart next week, possibly with Jack Straw re convention.

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**Specific Questions**

1. Recess travel

We are proposing that you are free for 4 days (Friday 23-Monday 26 May); you will take a meeting on the European Convention on the morning of Tuesday 27 May, then go to Basrah/Poland/St Petersburg/G8. Back Tuesday 3 June. It is a lot – but we think best to put in Basrah at this stage. **Do you agree?** ✓

2. US Congress

If you want to speak to the Congress, see Bush, possibly visit New York to visit Annan and speak to the Jewish community, the only option we can find is 12/13 June (see attached note from David Manning). **Are you happy with this?**

*Speak to me  
prefer later in  
June*

3. We are proposing that you should have a meeting on the SU Drugs Project, but not yet on the other projects (migration, local government, London). **OK?** ✓

4. Do you want to be associated with the asylum announcement on 22 May? ✓

5. The Sun want you to attend the evening event for Police Bravery and present the overall national award on 1 July. We think you should. **Do you agree?**

*Please no*

6. Euro

Obviously when you decide on the date we will have to clear your diary for you to speak to EU leaders and others. If we went for 9 June, for example, would you also want to do a Europe speech as you said previously? (Remember you would have the US later that week.) Peter Hyman will provide a further note to you on this.

7. AC will provide suggestions for journalists you should see before end July.

8. What do you want next week in terms of further policy meetings/political strategy/office meetings? (You are free next Thursday afternoon and all day Friday).



*None on the  
policy front,  
Edu. & Hosp.*

SALLY MORGAN

RESTRICTED

**From: David Manning**  
**Date: 8 May 2003**

**SALLY MORGAN**

**cc: Jonathan Powell**  
**Alastair Campbell**  
**Matthew Rycroft**  
**Daniel Pruce**  
**Gavin Mackay**  
**Kate Garvey**  
**David Hallam**

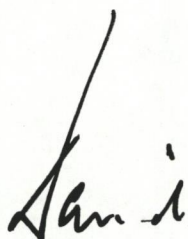
### **CONGRESSIONAL GOLD MEDAL**

As I said at this morning's diary meeting, I think there is a very strong case for the Prime Minister to go to Washington in June to receive the Medal.

I think this rests less on the risk that memories of Iraq will be dimming in September (though that is a factor) than on the need for a PM/Bush bilateral in June - for which this is the ideal excuse.

We shall want to talk to Bush about Iraq and the MEPP well before the summer break: St Petersburg and Evian will not be substitutes for the Camp David/Chequers dialogues, which is where the PM really moves the issues forward. And Iraq and the MEPP may well need care and attention by mid June. We must try to get them right, not least for domestic political reasons.

So I very strongly favour a mid June speech to Congress and then a session with Bush (taking in Kofi on the way back if possible). The Medal could wait. Iraq and the MEPP can't.



**DAVID MANNING**



**PRIME MINISTER'S ENGAGEMENTS FOR THE PERIOD**  
**FRIDAY 9 MAY 2003 - FRIDAY 8 AUGUST 2003**

Friday, 9 May 2003*Constituency - all day*

**0800**        **DEPART (NO10)**  
**1715**        **ARRIVE (NORTHOLT)**

Monday, 12 May 2003

0900-1000    Office/Diary meeting  
1000-1030    Sir Andrew Turnbull  
1030-1100    Tessa Jowell  
1100-1130    HA/PMc/AC/SM/DT/JOP/IM  
1130-1200    Prince Saud  
**1215-1330**    **(SCHOOLS LAUNCH ?) (GLOBE)**  
1330-1630    KF  
1630-1715    Alan Collonette  
**1730-1830**    **MINISTERS THEN MPS (HOC)**  
1830-1930    Political reception

Tuesday, 13 May 2003*CB reception*

0800-0900    Diagnostic & Treatment Centres breakfast  
0900-0915    Arnab  
0930-1000    Chris Smith  
1000-1030    Hunting  
1100-1200    SCAG  
1200-1300    KF  
1300-1400    Amir of Qatar  
1400-1445    DPM  
1530-1630    Drugs stocktake  
1700-1715    R/X telephone message  
1730-1800    GB  
**1830-1930**    **AUDIENCE (BP)**

Wednesday, 14 May 2003

0800-0830    PMQS Meeting  
0830-1130    KF  
**1130**        **(DEPART NO.10)**  
**1200-1230**    **PMQS (HOC)**

1230-1330 MPS & MISC. (HOC)  
 1315-1330 IDS (HOC)  
 1345-1415 PARLIAMENTARY COMMITTEE (HOC)  
 1530-1600 Mort Zuckerman

Thursday, 15 May 2003*Simon Virley leaving*

0815-0845 Internal  
 0845-0915 Morning meeting  
 0900-1000 Political Strategy  
 1000-1100 Cabinet  
 1200-1230 Norwegian PM  
 1300-1320 Israeli Foreign Minister drop in ?  
 1600-1800 KF

Saturday, 17 May 2003*Chequers dinner*Monday, 19 May 2003*CB reception*

0900-1000 Office/Diary meeting  
 1100-1130 HA/PMc/AC/SM/DT/JOP/IM  
 1215-1230 Best interview  
 1430-1530 African meeting  
 1600-1630 Gen Mike Walker (CDS) arrival  
 1730-1830 **MINISTERS THEN MPS (HOC)**  
 1930-2130 Giscard dinner ?

Tuesday, 20 May 2003

0900-1000 Public Service Delivery - Education  
 1000-1030 Sir Andrew Turnbull  
 1200-1230 Fischler  
 1630-1640 video slot - USA tourism  
 1700-1730 GB  
 1830-1930 **AUDIENCE (BP)**  
 1930-1945 Pop into CBs reception

Wednesday, 21 May 2003

0800-0830 PMQS Meeting  
 0830-1130 KF  
 1130 **(DEPART NO.10)**  
 1200-1230 PMQS (HOC)  
 1230-1330 MPS & MISC. (HOC)  
 1330-1400 PARLIAMENTARY COMMITTEE (HOC)  
 1600-1645 DPM  
 1700-1800 Drink

1800-1830 LEAVING DRINKS (OLD QUEEN STREET)  
1900-2100 PARLIAMENTARY PRESS GALLERY BICENTENARY DINNER (OUTSIDE)

Thursday, 22 May 2003

*Parliament rises  
Berlin ?*

0815-0845 Internal  
0845-0915 PMs morning meeting  
0900-1000 Political Strategy  
1000-1100 Cabinet  
1100-1200 Public Service Reform  
1300-1430 Simitis lunch  
1900-2100 DINNER (BERLIN)

Friday, 23 May 2003

*Recess*

Saturday, 24 May 2003

*(Open day at No 10)  
Recess*

Sunday, 25 May 2003

*Recess*

Monday, 26 May 2003

*KF  
Recess*

Tuesday, 27 May 2003

*KF  
Recess*

Wednesday, 28 May 2003

*KF  
Recess*

1000-1030 Wim Kok  
1830-1930 AUDIENCE - WEDNESDAY (BP)

Thursday, 29 May 2003

*Poland  
Recess*

Friday, 30 May 2003

*St Petersburg 30/31?*

*Recess*

Saturday, 31 May 2003

*EU/Russia Summit - St Petersburg  
Recess*

Sunday, 1 June 2003

*G8 Summit - France - 3 June  
Recess*

Monday, 2 June 2003

*G8 summit - France  
Recess*

0900-1000 Office/Diary meeting  
1000-1030 Sir Andrew Turnbull  
1100-1130 HA/PMc/AC/SM/DT/JOP/IM  
1630-1715 DPM

Tuesday, 3 June 2003

*Parliament returns  
G8 summit - France  
No audience*

1000-1100 Public Service Delivery - transport  
1700-1730 GB

Wednesday, 4 June 2003

*Statement ?  
CB reception*

0800-0830 PMQS Meeting  
0830-1130 KF  
**1130 (DEPART NO.10)**  
**1200-1230 PMQS (HOC)**  
**1230-1330 MPS & MISC. (HOC)**  
**1330-1400 PARLIAMENTARY COMMITTEE (HOC)**  
1530-1600 German President Rau  
1830-1930 Drink - LTA reception  
**2000-2200 DINNER FALCONERS (OUTSIDE)**

Thursday, 5 June 2003

0800-0900 Breakfast - IT  
0900-1000 Political Strategy  
1000-1100 Cabinet  
1130-1200 Nick Scheele  
1200-1230 Crown Prince of Abu Dhabi ?  
1300-1430 President Karzai  
1430-1500 M Beckett



Saturday, 7 June 2003*TB - constituency - evening event*Monday, 9 June 2003

0900-1000 Office/Diary meeting  
 1000-1030 Sir Andrew Turnbull  
 1030-1100 MB/JH/AA/SM  
 1100-1130 HA/PMc/AC/SM/DT/JOP/IM  
**1600-1630 KATHRYN'S PARENTS DAY (SOMETIME AFTER 4PM) (OUTSIDE)**  
 1630-1715 DPM  
**1730-1830 MINISTERS THEN MPS (HOC)**  
 1830-2000 Government reception

Tuesday, 10 June 2003

**1000-1200 NEC (OUTSIDE)**  
 1200-1230 Disability tea  
 1230-1500 KF  
 1500-1600 Intelligence & Security Committee Annual Report  
 1600-1630 Angela Merkel ?  
 1700-1730 GB

Wednesday, 11 June 2003

0800-0830 PMQS Meeting  
 0830-1130 KF  
 0900-0915 Alexandra Rose Day  
**1130 (DEPART NO.10)**  
**1200-1230 PMQS (HOC)**  
**1230-1330 MPS & MISC. (HOC)**  
**1330-1400 PARLIAMENTARY COMMITTEE (HOC)**  
**1600-1615 THE ENLARGEMENT OF THE EUROPEAN UNION ? (HOC)**  
 1630-1645 Pres. Mogae of Botswana drop in  
 1745-1815 Reception Communities in Control  
**1830-1930 AUDIENCE - WEDNESDAY (BP)**

Thursday, 12 June 2003*USA ?*

0830-0930 Raffarin breakfast  
 0900-1000 Political Strategy  
 1000-1100 Cabinet  
 1100-1200 Public Service Reform  
 1200-1230 Wolfgang Clement

Friday, 13 June 2003*USA ?*

Saturday, 14 June 2003

*Queen's birthday - Trooping the Colour*

Monday, 16 June 2003

0900-1000 Office/Diary meeting  
1000-1030 Sir Andrew Turnbull  
1100-1130 HA/PMc/AC/SM/DT/JOP/IM  
1230-1630 KF for Fabian prep  
1630-1715 DPM  
**1730-1830 MINISTERS THEN MPS (HOC)**  
1830-1930 Political reception  
**2000-2200 M LEVY DINNER (OUTSIDE)**

Tuesday, 17 June 2003

*No Audience*

**0930-1100 EXTRACTIVE INDUSTRIES CONFERENCE (OUTSIDE)**  
1100-1200 KF for speech  
1230-1330 Musharraf -light lunch  
1330-1530 KF for speech  
**1600-1800 FABIAN SPEECH (OUTSIDE)**  
1700-1730 GB

Wednesday, 18 June 2003

*Sarkozy ? or 23*

0800-0830 PMQS Meeting  
0830-1130 KF  
**1130 (DEPART NO.10)**  
**1200-1230 PMQS (HOC)**  
**1230-1330 MPS & MISC. (HOC)**  
**1330-1400 PARLIAMENTARY COMMITTEE (HOC)**  
1800-1900 Drink  
1930-2100 Dinner in flat

Thursday, 19 June 2003

*European Council - Greece*

0900-1000 Political Strategy  
1000-1100 Cabinet  
1330 Depart for Greece

Friday, 20 June 2003

*European Council - Greece*

Saturday, 21 June 2003

*Xagreb Process Summit - Greece  
(Open day at No 10)*

Sunday, 22 June 2003*Lunch at Weybridge*Monday, 23 June 2003*Sarkozy ? or 18*

0900-1000 Office/Diary meeting  
 1000-1030 Sir Andrew Turnbull  
 1100-1130 HA/PMc/AC/SM/DT/JOP/IM  
 1200-1215 Larry Ellison drop in  
 1530-1600 Sri Lankan PM drop in ? or 8/7  
 1600-1630 videos etc  
 1630-1715 DPM  
**1730-1830 MINISTERS THEN MPS (HOC)**  
**1830-1900 LABOUR PARTY DRINKS ?? (OLD QUEEN STREET)**

Tuesday, 24 June 2003*Putin State visit  
No audience*

0800-0900 Genetics White Paper Breakfast ?  
**1435-1535 PUTIN ARRIVAL (HORSE GUARDS)**  
 1700-1730 GB  
**2000-2200 STATE BANQUET (OUTSIDE)**

Wednesday, 25 June 2003*Putin State visit*

0800-0830 PMQS Meeting  
 0830-1130 KF  
**1130 (DEPART NO.10)**  
**1200-1230 PMQS (HOC)**  
**1230-1330 MPS & MISC. (HOC)**  
**1330-1400 PARLIAMENTARY COMMITTEE (HOC)**  
 1900-1930 Theatre  
**1930-2200 DINNER ROTHERMERES (OUTSIDE)**

Thursday, 26 June 2003*Putin State visit*

0900-1000 Political Strategy  
 0930-1015 Putin - energy summit  
 1000-1100 Cabinet  
 1215-1430 Putin lunch  
 1900-1930 Theatre

Friday, 27 June 2003*Putin State visit*

Monday, 30 June 2003

0900-1000 Office/Diary meeting  
 1000-1030 Sir Andrew Turnbull  
 1100-1130 HA/PMc/AC/SM/DT/JOP/IM  
 1600-1630 videos etc  
 1630-1715 DPM  
**1730-1830 MINISTERS THEN MPS (HOC)**

Tuesday, 1 July 2003*No audience*

1100-1200 Police Bravery Award  
 1630-1700 Childrens teas  
**1630-1730 POW (OUTSIDE)**  
 1700-1730 GB

Wednesday, 2 July 2003

0800-0830 PMQS Meeting  
 0830-1130 KF  
**1130 (DEPART NO.10)**  
**1200-1230 PMQS (HOC)**  
**1230-1330 MPS & MISC. (HOC)**  
**1330-1400 PARLIAMENTARY COMMITTEE (HOC)**  
 1800-1900 Drink  
 1930-2000 Kathryns play

Thursday, 3 July 2003*Regional visit ?*

0800-0900 Breakfast  
 0900-1000 Political Strategy  
 1000-1100 Cabinet  
 1100-1200 Public Service Reform

Friday, 4 July 2003*Regional visit ?*Saturday, 5 July 2003*Dinner Capaldis ?*Monday, 7 July 2003

0900-1000 Office/Diary meeting  
 1000-1030 Sir Andrew Turnbull  
 1030-1100 MB/JH/SM/AA  
 1100-1130 HA/PMc/AC/SM/DT/JOP/IM  
 1130-1630 KF for Liaison prep

1630-1715 DPM  
 1730-1830 **MINISTERS THEN MPS (HOC)**  
 1830-2000 Government reception

Tuesday, 8 July 2003

**0900-1130 LIAISON COMMITTEE (HOC)**  
 1500-1530 Sri Lankan PM drop in or 23/6  
 1530-1630 Public Service Delivery - ODPM  
 1630-1700 Japanese CBI  
 1700-1730 GB  
**1830-1930 AUDIENCE (BP)**

Wednesday, 9 July 2003

*Lord Janners 75th (drop in to tea at Lords 4.30 - 6)/family dinner ?*

0800-0830 PMQS Meeting  
 0830-1130 KF  
**1130 (DEPART NO.10)**  
**1200-1230 PMQS (HOC)**  
**1230-1330 MPS & MISC. (HOC)**  
**1330-1400 PARLIAMENTARY COMMITTEE (HOC)**  
**1800-1930 LABOUR PARTY STAFF PARTY (NO10)**

Thursday, 10 July 2003

0900-1000 Political Strategy  
 1000-1100 Cabinet

Friday, 11 July 2003

**1400-1500 PROGRESSIVE GOVERNANCE (OUTSIDE)**

Saturday, 12 July 2003

*Progressive Governance dinner ?*

Sunday, 13 July 2003

*Progressive governance event - or Saturday*

**1300-1400 PROGRESSIVE GOVERNANCE ROUNDTABLE (OUTSIDE)**

Monday, 14 July 2003

0900-1000 Office/Diary meeting  
 1000-1030 Sir Andrew Turnbull  
 1100-1130 HA/PMc/AC/SM/DT/JOP/IM  
 1200-1330 Teach First ?  
 1600-1630 videos etc  
 1630-1715 DPM  
**1730-1830 MINISTERS THEN MPS (HOC)**

1830-1930 Michael Foot party

Tuesday, 15 July 2003

1000-1100 Public Service Delivery - health  
1130-1230 Home Office/CJS stocktake  
1600-1630 Tea with 'Windrush'  
1700-1730 GB  
**1830-1930 AUDIENCE (BP)**  
1930-2130 Summer Party

Wednesday, 16 July 2003

0800-0830 PMQS Meeting  
0830-1130 KF  
**1130 (DEPART NO.10)**  
**1200-1230 PMQS (HOC)**  
**1230-1330 MPS & MISC. (HOC)**  
**1330-1400 PARLIAMENTARY COMMITTEE (HOC)**  
**1800-1930 QUEENS AWARDS (BP)**  
1930-2100 Dinner in flat

Thursday, 17 July 2003

*Parliament rises  
Japan*

0900-1000 Political Strategy  
1000-1100 Cabinet

Friday, 18 July 2003

*Recess  
Japan*

Saturday, 19 July 2003

*Japan  
Open day  
Recess*

Sunday, 20 July 2003

*Japan  
Recess*

Monday, 21 July 2003

*Japan  
Recess*

0900-1000 Office/Diary meeting  
1000-1030 Sir Andrew Turnbull  
1100-1130 HA/PMc/AC/SM/DT/JOP/IM

1630-1715 DPM

Tuesday, 22 July 2003

*Japan  
Recess*

0900-1000 Public Service Delivery - Education  
0945-1000 Stocktake - Childcare to join  
**1000-1200 NEC (OUTSIDE)**  
1700-1730 GB  
**1830-1930 AUDIENCE (BP)**

Wednesday, 23 July 2003

*Japan  
Recess*

Thursday, 24 July 2003

*Recess*

0900-1000 Political Strategy  
**1300-1500 LUNCH SULTAN OF OMAN (OUTSIDE)**

Friday, 25 July 2003

*Recess*

Saturday, 26 July 2003

*Recess*

Sunday, 27 July 2003

*Recess*

Monday, 28 July 2003

*Recess*

0900-1000 Office/Diary meeting  
1000-1030 Sir Andrew Turnbull  
1100-1130 HA/PMc/AC/SM/DT/JOP/IM  
1630-1715 DPM

Tuesday, 29 July 2003

*Recess*

1000-1100 Public Service Delivery - transport  
1700-1730 GB  
**1830-1930 AUDIENCE (BP)**

Wednesday, 30 July 2003

*Recess*

1230-1330 MPS & MISC. (HOC)  
1330-1400 PARLIAMENTARY COMMITTEE (HOC)

Thursday, 31 July 2003

*Recess*

Friday, 1 August 2003

*Recess*

Saturday, 2 August 2003

*PM hol until Bank hol ?  
Recess*

Sunday, 3 August 2003

*Recess*

Monday, 4 August 2003

*Recess*

Tuesday, 5 August 2003

*Recess*

Wednesday, 6 August 2003

*Recess*

1230-1330 MPS & MISC. (HOC)  
1330-1400 PARLIAMENTARY COMMITTEE (HOC)

Thursday, 7 August 2003

*Recess*

Friday, 8 August 2003

*Recess*



RESTRICTED

File

**From: David Manning**  
**Date: 8 May 2003**

**SALLY MORGAN**

**cc: Jonathan Powell**  
**Alastair Campbell**  
**Matthew Rycroft**  
**Daniel Pruce**  
**Gavin Mackay**  
**Kate Garvey**  
**David Hallam**

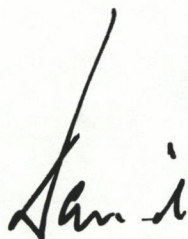
#### **CONGRESSIONAL GOLD MEDAL**

As I said at this morning's diary meeting, I think there is a very strong case for the Prime Minister to go to Washington in June to receive the Medal.

I think this rests less on the risk that memories of Iraq will be dimming in September (though that is a factor) than on the need for a PM/Bush bilateral in June - for which this is the ideal excuse.

We shall want to talk to Bush about Iraq and the MEPP well before the summer break: St Petersburg and Evian will not be substitutes for the Camp David/Chequers dialogues, which is where the PM really moves the issues forward. And Iraq and the MEPP may well need care and attention by mid June. We must try to get them right, not least for domestic political reasons.

So I very strongly favour a mid June speech to Congress and then a session with Bush (taking in Kofi on the way back if possible). The Medal could wait. Iraq and the MEPP can't.



**DAVID MANNING**

**From:** Sarah Hunter  
**Date:** 8 May 2003

**PRIME MINISTER**

**cc:** Kate Garvey  
Hilary Coffman  
Garden Rooms

**VISIT TO NEWCASTLE CITY TENNIS CLUB - FRIDAY MAY 9TH**

You will be making your second visit as a City Tennis Clubs Ambassador after your constituency visits. This time, the club is the sole venue in the North East, Walbottle Technology School.

The school itself is of average academic standards and is a poor, 40 year old building. The courts are similarly old. The CTC, however, has been in operation for the last year and is proving very popular, drawing young people from 6 local primary and secondary schools. It illustrates how the standard of coaching has more impact on participation rates than the quality of facility! We anticipate about 40 kids this Friday.

The visit will be similar to your first visit in Hackney - the facility consists of 3 outdoor courts. On the first court you walk onto, a coach will be playing mini-tennis with young kids. You will chat to the coach and then move to the second court where a group of older kids will be having balls fed to them. The play will stop and you will have a chance to talk to the kids. You will then walk to the other side of the same court and feed easy balls to the kids you had been chatting to. The coach will offer you the opportunity to play a proper rally with a single young person: you can decide then whether you feel up for it or not.

**I am attaching some information about City Tennis Clubs, some detail about the Newcastle Club and some general tennis news.**



**SARAH HUNTER**

## Tennis Current Issues

- Our two key players have not performed well of late. Tim Henman has recently returned to action after a lengthy shoulder injury which required two operations, but has only won two ATP Tour matches since. He missed the Aussie Open and GB's defeat away to Australia in the Davis Cup. Greg Rusedski has not played since losing to Sampras at the US Open last year after a foot injury put him out of action. While he is not yet back on the tour the word is that he has fully recovered.
- This week the women's tour is in action in Berlin and the men are in Rome. Henman lost his first round match to Coria (Argentina) 2-6 2-6.
- Next Grand Slam is the French Open which begins on May 26th. Prediction? Henin-Hardenne or Clijsters to shock the Williams sisters and bring the title to Belgium.
- This week the LTA announced it had scrapped the National Championships as it no longer has no international relevance in terms of world ranking points and does nothing to help the GB players improve their international rankings.

## **Wimbledon news...**

- Money is on Lleyton Hewitt or perhaps Roger Federer to win this year – Federer is an exciting player who is ready to make the breakthrough in a Grand Slam after his Davis Cup heroics for Switzerland.
- There has been speculation that a temporary £5m roof could be constructed for Wimbledon 2004. There are no definite plans at the moment as the All England Club are concerned at the micro climate that a roof may produce.
- The LTA announced last month that GB players will for the first time have to qualify to win their wild cards for Wimbledon rather than just receiving them. A tournament between the players will decide three of this years wild cards.



The Lawn Tennis Association launched the first City Tennis Clubs in June 2001, in Hackney, to give people the chance to play tennis, regardless of social background. The programme focuses on the regeneration of park or school courts in inner cities and deprived areas to ensure tennis can be played in a safe environment, at an affordable price and with qualified coaches on hand to help.

The programme provides access to courts from as little as £1 and has proved to be a fantastic success, with 23 Clubs up and running already and more than 50 local councils applying for accreditation. In London alone, the six CTCs are enabling 4,500 kids a week to play tennis in urban areas and enjoy regular weekly coaching sessions and events.

To date the City Tennis Club programme has awarded £270,000 to establish coaching activities throughout Great Britain and £250,000 to improve and upgrade poorly run down courts. In total half million pounds has been invested in deprived areas where there has been under provision of public tennis clubs.

The LTA works with local councils to ensure long-term use of the courts. Club membership includes lively adult and junior programmes and, in conjunction with other local clubs, access to indoor tennis courts. Most of the clubs also offer Mini-Tennis - the colourful, fun-packed game, specially designed to grow with kids as their skills develop.

City Tennis Clubs are part of the LTA's Club Vision programme committed to making tennis accessible, as well as increasing participation through providing the right environment to encourage more and better tennis players. With support from local councils and corporate sponsors, City Tennis Clubs aim to create a new generation of tennis players from all walks of life.

City Tennis Clubs have the support of several corporate partners, who are committed to maintaining high standards at City Tennis Club sites for the benefit of the local communities.

In August 2002, the Prime Minister, Tony Blair, joined Ian Wright and Roger Taylor as an official ambassador for the programme. Mr Blair said: "Tennis is a great game and more kids should have the chance to find that out for themselves. It will be good for them, good for the sport and good for the wider community. For too long tennis has been seen as the preserve of a relatively few middle-aged, weekend players like myself! The LTA is doing some great work to change that and I'm delighted to support them."

Current number of schools linked to operating CTCs = 232

CTC	CTC Venue
Clissold Park	Stoke Newington Church Street, London
Highbury Park	Highbury Fields, London
Eltham Park	London
Regents Park	Regents Park Tennis Centre
Kensington Memorial Park	North Kensington
Langdon School	Langdon School, East Ham
Aldersley Leisure Village	Wolverhampton, West Midlands
Normanton Park	The Sports Zone, Derby
Vernon Park	Old Basford, Nottingham
Ellis Guilford Sports College	Nottingham
Wythenshawe Park	Community Tennis Partnership, Manchester
Belvedere School	Liverpool
Bitts Park	Carlisle
Walbottle Technology Campus	Newcastle Upon Tyne
Thornccliffe Recreation Ground	High Green, Sheffield
Pickering High School	Kingston Upon Hull
Meadows Park	East Meadows Tennis Courts, Melville Road, Edinburgh
Cross Flatts Park	Leeds, West Yorkshire
Gorbals	Gorbals Leisure Centre, Glasgow
Southampton Pathways	Millbrook Community School, Southampton
Bristol Cities	6 Parks St Georges Park, Bristol Redcatch Park, Bristol Horfield Park, Bristol Easton Leisure centre, Bristol Easterville Park, Bristol The Park, Bristol
Rhondda Cynon Taff CTC	Various locations throughout Rhondda Cynon Taf
Mackintosh	Roath, Cardiff



## Newcastle City Tennis Club

Walbottle Technology Campus  
Hexham Road  
Walbottle  
Newcastle Upon Tyne  
NE15 9TP

The Lawn Tennis Association launched the Newcastle City Tennis Club in partnership with the city council in June 2002. The club is situated within the Walbottle Technology Campus in Walbottle and consists of three outdoor courts and an indoor facility.

The club, which is run by co-ordinator Brandon Gillhooley, offers tennis coaching and court time in a safe environment with qualified coaches on hand to help.

The programme provides completely free access to courts. Hire of courts and coaching for children every week is also presently free of charge. The club currently runs a junior club night for children under the age of 16 on Friday nights from 4pm to 7pm and an adult session from 7pm to 8.30pm. The club also runs full school holiday courses for juniors from Monday to Friday – 10am to 12 noon and 2pm to 4pm.

During term time, the club offers court time and coaching to six local schools ensuring that tennis is offered to children from deprived areas such as Throckley and Denton.

This summer the club will be running a special CTC Tennis Jam between 21 and 25 July, which will offer all participants the chance to take part in a weekend long tennis tournament, and a Robinson's sponsored Challenge Day in August. The club will also be introducing Mini Tennis this summer, the fun and colourful entry-level form of tennis designed to introduce 4-10 year olds to the sport.

For further details on the club, its courses, events and how to join up or book a court, contact:

**Brandon Gillhooley**  
**CTC Co-ordinator**

Tel: 0191 211 6218  
0191 211 6235

**From: Angela Goodchild**

**Date: 7 May 2003**

**PRIME MINISTER**

**cc: Cherie Booth  
Pat McFadden  
Razi Rahman**

**LABOUR PARTY GALA DINNER**

**Wednesday, 7 May 2003**

**7pm – 10:30pm**

**The London Hilton, Park Lane**

You are due to attend the Labour Party Annual Gala Dinner as guest of honour this evening. You will travel there direct from the House of Commons following tonight's votes and should arrive at about 7.45/8pm. Pat McFadden and Razi Rahman will be accompanying you

Cherie will travel there separately in advance in order to attend the pre-dinner reception on your behalf.

**You are due to speak for ten minutes at the beginning of the meal, before the starters are served.**

Ian McCartney is the host and will speak between the starter and main course; John Farrell (guest speaker) between the main course and dessert.

You may leave when you wish following the speeches.

**Guests**

Over 500 guests are expected. There are several interesting guests from the world of arts and business. Over 50 ministers attending and most of the Cabinet.

## **Sponsors**

There are no sponsors this year.

## **The School Choir**

A school choir will be singing 2 songs at the beginning of the dinner.

- St Bonaventure's school is an 11-18 multi-ethnic comprehensive in Newham East London and St Angela Ursuline is its sister school for girls. St Bonaventure's was cited by OFSTED as being an outstandingly effective school.
- It is well known for raising the attainment of boys particularly for Afro-Caribbean boys and the gospel choir reflects the quality of work that goes on in schools such as St Bonaventures and St Angela's to provide high quality education in a disadvantaged part of London.
- St Bonaventures is a beacon school and a specialist technical college.
- **You visited the school a couple of years ago.**

## **Prime Minister's table**

*All the guests are major donors to the Party*

**Lord & Lady Levy**

**Lord Sainsbury**

**Christopher Ondaatje CBE & Valda Ondaatje**

**Lady Jarvis (widow of Sir Ronald Jarvis)**

**Patrick Stewart OBE (Actor)**

**Wendy Neuss-Stewart**

**Professor Bhattacharyya CBE (Warwick Manufacturing)**

**Gordon Crawford (Chairman, London Bridge Software**

**Holdings) & Clare Crawford**

**Bill Kenwright CBE and guest – tbc (Theatre Impresario and  
Chairman of Everton F.C.)**



## Timetable

- 8.00pm** Lights dim
- 8.01pm** **Tony Blair, Cherie Blair and Ian McCartney enter the room (announced by the Toastmaster)**
- 8.03pm** Toastmaster introduces the St Bonaventures and St Angelas choir
- 8.04pm** Choir to sing 2 songs
- 8.09pm** **Toastmaster introduces Prime Minister**
- 8.10pm** **Prime Minister speaks (10 minutes)**
- 8:20pm** Starter served
- 8.45pm** Toastmaster introduces Ian McCartney
- 8.47pm** Ian McCartney speaks (10 minutes)
- 8.58pm** Main course served
- 9.40pm** Toastmaster introduces John O'Farrell
- 9.50pm** Dessert served
- 10.00pm** Coffee served
- 10.20pm** Toastmaster announces end to evening.

*Hope you have a lovely evening,*

*Angela*



10 DOWNING STREET  
LONDON SW1A 2AA

file  
Copy in DCO inbox

From the Senior Policy Adviser

06 May 2003

Dear Chris,

### ACPO Conference

We spoke some time ago about the possibility of the Prime Minister speaking at your annual conference at the end of May. I do apologise for the delay in getting back to you with a firm decision. As I'm sure you will appreciate, normal planning arrangements for the Prime Minister's diary have been interrupted in recent weeks and I am afraid that I have now had confirmation that the Prime Minister will not be able to speak at your conference. (I understand that a Home Office Minister will be attending in his place). The Prime Minister is however still very keen to speak to a group of Chief Constables at another occasion in the next few months and has asked the Home Office to organise a meeting. They will be in touch with you shortly to arrange this.

Yours sincerely,

JUSTIN RUSSELL

Mr Chris Fox Q.P.M.  
President  
ACPO  
25 Victoria Street  
London SW1H 0EX

DM

file

**PRIME MINISTER**

**From: Sally Morgan**

**Date: 1 May 2003**

**cc: Jonathan Powell  
Jeremy Heywood  
Alastair Campbell  
Andrew Adonis  
Fiona Millar  
Katie Kay  
David Manning (o.r.)**

**YOUR DIARY**

I attach your diary until Friday, 6 June. We have cleared meetings we think are not absolutely necessary.

We are presuming that you will work on your speech for Tuesday over the long weekend. Patrick and Peter will produce an outline.

On Wednesday 7th, MISC 22 is Thames Gateway. This may have to be postponed if you have to see more MPs. We are trying to reschedule your Audience. You may look through this and think it is too short of public domestic opportunities. In this period we have:

6 May Newspaper Society speech (public services?)

8/9 May Constituency

13 May DTCs breakfast

20 May London schools launch

[possibly: 22 May - asylum announcement of new legislation.]

AA says London schools strategy is now much improved, but we have postponed launch to 20 May and put in a meeting on it the previous week (12 May)

Do you want more public opportunities or is this enough?

*enough. I can  
do it as I  
wish*

### Specific queries

(i) Berlin: 22/23 May

Rachel will put in a separate note on this but we need to be clear what you have told Schroeder.

*✓ early -*

(ii) Whitsun recess

When will you decide whether you are going away? Do we assume you will be at Chequers anyway (ie not put in meetings such as proposed genetics seminar)?

*Correct*

(iii) St Petersburg/G8

You have a grim 5+ days. You have agreed to go to Poland on the way to St Petersburg. Are we right that you don't want to add on anything else, eg a Baltic state?

*Correct -*

(iv) Do you want to meet the Ark Royal returning to the UK - but - it is on Saturday, 17 May at Portsmouth (travel by helicopter)?

*Not sure*

No.

(v) Which commentators/newspaper teams do you want to see in the coming period?

*Main ones. Get AC to do this*

(vi) Are you willing to see President Mubarak at Chequers for a meal on the evening of Friday, 16 May (Cherie is away)?

*Yes.*

(vii) Do you want to see John Stevens for a private chat in the next few weeks?  
(He has concerns about the Home Office apparently and you will want to keep him  
on side.)

Yes

**Further ahead**

Re Yes. If its  
no time problem  
its ok  
D.S.

(viii) Do you want to accept the Ellis Island medal (see attached)? You don't  
normally accept awards save for exceptional circumstances.

(ix) Do you want to accept the invitation to speak to the US Congress? If yes, we  
need to start exploring dates. ✓

(x) Will you do a speech/event around launch of Children at Risk Green Paper  
and roll-out of children's centres? Shall we produce outline ideas for this?

(xi) Race for Opportunity Dinner (October): we have turned down but Allan  
Leighton is convinced you said yes to him. (I expect you did!) Shall we find a  
substitute for you? *yes*

(xii) Do you really want to see Verhofstadt?!

See. It's its  
vital. But...

balance

(xiii) Are you happy for us to do a regional visit in early July to the NW, including  
British Aerospace in David Hanson's constituency?

July why?

**SALLY MORGAN**



**PRIME MINISTER'S ENGAGEMENTS FOR THE PERIOD**  
**FRIDAY 2 MAY 2003 - THURSDAY 31 JULY 2003**

Friday, 2 May 2003*Chequers*

1130-1230 DONALD RUMSFELD ? (CHEQUERS)

Saturday, 3 May 2003*Chequers*Sunday, 4 May 2003*Chequers*Monday, 5 May 2003*Bank holiday**Chequers*

1900-2100 Dinner at Chequers

Tuesday, 6 May 2003*PMs birthday**Back to London early*

0930-0945 Red Cross photocall

0945-1015 Sir Andrew Turnbull

1015-1030 Diary meeting with PM

1030-1100 JH/MB

*future of rocktakes*

1230-1400 NEWSPAPER SOCIETY ANNUAL LUNCH (SAVOY)

1400-2000 NI

2000 Private dinner

Wednesday, 7 May 2003

0800-0945 Australian PM breakfast

0800-0830 PMQS Meeting

0830-1130 KF

1130 (DEPART NO.10)

1200-1230 PMQS (HOC)

1230-1330 MPs &amp; Misc.

1330-1400 Parliamentary committee

1430-1530 Misc 22 - need pre meet

1530-1615 A Smith

1630-1700 Childrens Teas

1900-1925 VOTE (HOC)

1930-2130 GALA DINNER (OUTSIDE)

Thursday, 8 May 2003*Constituency*

0815-0845 Internal

0845-0915 Morning meeting  
 0900-1000 Political Strategy  
 1000-1100 Cabinet  
 1100-1130 D Blunkett  
 1145-1200 C Short  
 1200-1210 Denis Mcshane video  
 1230-1330 EPLP meeting  
 1400 Depart No 10

Friday, 9 May 2003*Constituency - back 2.30*Monday, 12 May 2003

0900-1000 Office/Diary meeting  
 1000-1030 Sir Andrew Turnbull  
 1100-1130 HA/PMc/AC/SM/DT/JOP/IM  
 1130-1200 Prince Saud  
 1600-1630 DPM  
 1630-1730 London Schools  
 1730-1830 Ministers then MPs  
 1830-1930 Political reception

Tuesday, 13 May 2003

0800-0900 Diagnostic & Treatment Centres breakfast  
 0900-0915 Arnab  
 1100-1200 SCAG  
 1300-1400 Amir of Qatar  
 1400-1500 PMQs meeting  
 1500-1600 Drugs stocktake  
 1700-1730 GB  
 1830-1930 AUDIENCE (BP)

Wednesday, 14 May 2003

0800-0830 PMQS Meeting  
 0830-1130 KF  
 1130 (DEPART NO.10)  
 1200-1230 PMQS (HOC)  
 1230-1330 MPs & Misc.  
 1330-1400 Parliamentary committee  
 1530-1600 Mort Zuckerman  
 1600-1700 M Beckett bilateral  
 1930-2100 Dinner in flat - Giscard ?

Thursday, 15 May 2003

0815-0845 Internal  
 0845-0915 Morning meeting  
 0900-1000 Political Strategy  
 1000-1100 Cabinet

Saturday, 17 May 2003*Chequers dinner*

Monday, 19 May 2003

0900-1000 Office/Diary meeting  
 1100-1130 HA/PMc/AC/SM/DT/JOP/IM  
 1130-1200 Nick Scheele ?  
 1430-1530 African meeting  
 1600-1630 Gen Mike Walker (CDS) arrival  
 1630-1715 DPM  
 1730-1830 Ministers then MPs

Tuesday, 20 May 2003

*school launch ?*

0900-1000 Public Service Delivery - Education  
 1000-1030 Sir Andrew Turnbull  
 1200-1230 Fischler  
 1400-1500 PMQs meeting  
 1700-1730 GB  
**1830-1930 AUDIENCE (BP)**  
 1930-1945 Pop into CBs reception

Wednesday, 21 May 2003

0800-0830 PMQS Meeting  
 0830-1130 KF  
**1130 (DEPART NO.10)**  
**1200-1230 PMQS (HOC)**  
 1230-1330 MPs & Misc.  
 1330-1400 Parliamentary committee  
 1700-1800 Drink  
**1800-1830 LEAVING DRINKS (OLD QUEEN STREET)**  
**1900-2100 PARLIAMENTARY PRESS GALLERY BICENTENARY DINNER (OUTSIDE)**

Thursday, 22 May 2003

*Parliament rises  
 Berlin ?*

0815-0845 Internal  
 0845-0915 morning meeting  
 0900-1000 Political Strategy  
 1000-1100 Cabinet  
 1100-1200 Public Service Reform  
 1300-1330 Simitis lunch ?

Friday, 23 May 2003

*Recess*

Saturday, 24 May 2003

*(Open day at No 10)  
 Recess*

Sunday, 25 May 2003

*Recess*



Monday, 26 May 2003

*KF  
Recess*

Tuesday, 27 May 2003

*KF  
Recess*

Wednesday, 28 May 2003

*KF  
Recess*

1000-1030 Wim Kok  
1830-1930 AUDIENCE - WEDNESDAY (BP)

Thursday, 29 May 2003

*Poland  
Recess*

Friday, 30 May 2003

*St Petersburg 30/31?  
Recess*

Saturday, 31 May 2003

*EU/Russia Summit - St Petersburg  
Recess*

Sunday, 1 June 2003

*G8 Summit - France - 3 June  
Recess*

Monday, 2 June 2003

*G8 summit - France  
Recess*

0900-1000 Office/Diary meeting  
1000-1030 Sir Andrew Turnbull  
1100-1130 HA/PMc/AC/SM/DT/JOP/IM  
1630-1715 DPM

Tuesday, 3 June 2003

*Parliament returns  
G8 summit - France  
No audience*

1000-1100 Public Service Delivery - transport  
1400-1500 PMQs meeting  
1700-1730 GB

Wednesday, 4 June 2003

*Statement ?*

0800-0830 PMQS Meeting  
0830-1130 KF  
1130 (DEPART NO.10)  
1200-1230 PMQS (HOC)  
1230-1330 MPs & Misc.  
1330-1400 Parliamentary committee

1530-1600 German President Rau  
 1830-1930 Drink - LTA reception  
 2000-2200 **DINNER FALCONERS (OUTSIDE)**

Thursday, 5 June 2003

0800-0900 Breakfast - IT  
 0900-1000 Political Strategy  
 1000-1100 Cabinet  
 1200-1230 Crown Prince of Abu Dhabi ?

Saturday, 7 June 2003*TB - constituency - evening event*Monday, 9 June 2003

0900-1000 Office/Diary meeting  
 1000-1030 Sir Andrew Turnbull  
 1100-1130 HA/PMc/AC/SM/DT/JOP/IM  
 1600-1630 **KATHRYN'S PARENTS DAY (SOMETIME AFTER 4PM) (OUTSIDE)**  
 1630-1715 DPM  
 1730-1830 Ministers then MPs  
 1830-2000 Government reception

Tuesday, 10 June 2003

**1000-1200 NEC (OUTSIDE)**  
 1200-1230 Disability tea  
 1400-1500 PMQs meeting  
 1500-1600 Intelligence & Security Committee Annual Report  
 1600-1630 Angela Merkel ?  
 1700-1730 GB

Wednesday, 11 June 2003*(J Straw dinner for Queens Birthday)*

0800-0830 PMQS Meeting  
 0830-1130 KF  
**1130 (DEPART NO.10)**  
**1200-1230 PMQS (HOC)**  
 1230-1330 MPs & Misc.  
 1330-1400 Parliamentary committee  
**1600-1615 THE ENLARGEMENT OF THE EUROPEAN UNION ? (HOC)**  
 1630-1645 Pres. Mogae of Botswana drop in  
 1745-1815 Reception Communities in Control  
**1830-1930 AUDIENCE - WEDNESDAY (BP)**

Thursday, 12 June 2003

0830-0930 Raffarin breakfast  
 0900-1000 Political Strategy  
 1000-1100 Cabinet  
 1100-1200 Public Service Reform  
 1200-1230 Wolfgang Clement

# Congressional Gold Medal

**Erica Towsey**

---

**From:** Jonathan Powell  
**Sent:** 28 April 2003 13:56  
**To:** Matthew Rycroft; David Manning; Duty Clerks; Daniel Puce; Gavin Mackay; Kate Garvey; Sally Morgan  
**Subject:** RE: **US Senate**

we would do this in response to the Gold Medal in the rotunda. We have agreed July haven't we?

-----Original Message-----

**From:** Matthew Rycroft  
**Sent:** 28 April 2003 12:26  
**To:** Jonathan Powell; David Manning; Duty Clerks; Daniel Puce; Gavin Mackay; Kate Garvey; Sally Morgan  
**Subject:** FW: US Senate

Ms file

Further US pressure for the PM to do a joint address to Congress. The PM wants to do this - on a Washington telegram reporting this he wrote "fix that now". But of course we need to fix the overall scope of this visit before fixing the Congressional element.

Duty clerks please file.

-----Original Message-----

**From:** Kath McCann  
**Sent:** 28 April 2003 12:00  
**To:** Matthew Rycroft  
**Subject:** FW: US Senate

-----Original Message-----

**From:** DCU Scanner 01 [mailto:DCU Scanner 01]  
**Sent:** 28 April 2003 10:58  
**To:** KATH MCCANN  
**Subject:** US Senate

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<http://www.digitalsender.hp.com/reader-en>

**Jonathan Powell**

**From:** John McInespie [JMclnespie@butera-andrews.com]  
**Sent:** 03 April 2003 20:41  
**To:** jpowell@no10.x.gsi.gov.uk  
**Subject:** FW: Blair Bill - US Senate

FAJPS

COPY

Hi Jonathan

I enclose the names of those in the Senate who have sponsored the Congressional Gold Medal Bill. The story here is that you may remember that I wanted to do this a year ago - but you demurred as it happened quite rightly because it was premature - However things moved on and the associate in my office Frank Tillotson who was looking at the issue for me - shown below - moved back to the Hill and is now because of staff changes one of the senior Counsel on the House Banking Committee. Its the House Banking Committee that runs with this issue because it has jurisdiction over the US Mint -because not only is there a Gold Medal but there are a number of gold coins struck to commemorate the event.

The second strand of this tale is that Allison Butera - the daughter of one of my partners is a v senior advisor to Libby Dole - she was attending a staff meeting a few weeks ago when the subject of the PM came up and she remembered that I had been keen on the medal the year before. She mentioned it at the meeting and was told to research the subject. She contacted Frank and they went ahead together. The first I knew was when Frank called me to say that Ms Dole was circulating the resolution and I told you.

Frank has been given the job of getting the House members which is going ahead at great speed. So that is the true story Im sure you will hear lost of versions but the above is the truth. The House leadership got involved and insisted that the new member for Florida shld be the co sponsor - bcs shes new etc - but the real sponsors are Chairman Oxley and Rep Baker ( who are working with me to change the Sarbanes - Oxley Act) who head the banking committee where in a short while the Bill will begin its progress. It will be over v quickly with unanimous approval by voice vote in each House. What amazes me that she to young people are barely 30 - it demonstrates the power of the Hill staffers.

I dont know what you think but I thinks its a geat opportunity for the PM to espouse the Blair Doctrine at the jt session where the medal is presented. I watched Mandela doing it and it was electrifying.

On the Senate signatures you have got all of the big names including Daschle so thats good. Its going to be a great event .....

best wishes

John

Ps: Callum - you know that he is turning down over \$2m per year to take FSA job - however its a great appointment

-----Original Message-----

**From:** Tillotson, Frank [mailto:Frank.Tillotson@mail.house.gov]  
**Sent:** Thursday, April 03, 2003 1:55 PM  
**To:** John McInespie  
**Subject:**

John,

You may have this already, but here are the Senators on the Dole version of the Tony Blair bill.

Sen Akaka, Daniel K. - 3/27/2003 [HI]      Sen Alexander, Lamar - 3/26/2003 [TN]  
 Sen Allard, A. Wayne - 3/27/2003 [CO]      Sen Allen, George - 3/26/2003 [VA]  
 Sen Bayh, Evan - 3/27/2003 [IN]      Sen Bennett, Robert F. - 3/27/2003 [UT]  
 Sen Bond, Christopher S. - 3/27/2003 [MO]      Sen Brownback, Sam - 3/27/2003 [KS]  
 Sen Bunning, Jim - 3/26/2003 [KY]      Sen Burns, Conrad R. - 3/27/2003 [MT]  
 Sen Byrd, Robert C. - 3/27/2003 [WV]      Sen Campbell, Ben Nighthorse - 3/27/2003 [CO]  
 Sen Cantwell, Maria - 3/27/2003 [WA]      Sen Carper, Thomas R. - 3/26/2003 [DE]  
 Sen Chambliss, Saxby - 3/26/2003 [GA]      Sen Clinton, Hillary Rodham - 3/27/2003 [NY]  
 Sen Cochran, Thad - 3/27/2003 [MS]      Sen Coleman, Norm - 3/27/2003 [MN]  
 Sen Collins, Susan M. - 3/26/2003 [ME]      Sen Cornyn, John - 3/26/2003 [TX]  
 Sen Corzine, Jon - 3/27/2003 [NJ]      Sen Craig, Larry E. - 3/27/2003 [ID]  
 Sen Crapo, Michael D. - 3/27/2003 [ID]      Sen Daschle, Thomas A. - 3/27/2003 [SD]  
 Sen DeWine, Michael - 3/26/2003 [OH]      Sen Dodd, Christopher J. - 3/27/2003 [CT]  
 Sen Domenici, Pete V. - 3/27/2003 [NM]      Sen Ensign, John E. - 3/27/2003 [NV]  
 Sen Enzi, Michael B. - 3/27/2003 [WY]      Sen Feingold, Russell D. - 4/1/2003 [WI]  
 Sen Feinstein, Dianne - 3/27/2003 [CA]      Sen Fitzgerald, Peter - 3/27/2003 [IL]  
 Sen Frist, Bill - 4/1/2003 [TN]      Sen Graham, Lindsey O. - 3/27/2003 [SC]  
 Sen Grassley, Charles E. - 3/26/2003 [IA]      Sen Gregg, Judd - 3/27/2003 [NH]  
 Sen Hagel, Chuck - 3/26/2003 [NE]      Sen Harkin, Tom - 3/27/2003 [IA]  
 Sen Hatch, Orrin G. - 3/27/2003 [UT]      Sen Hollings, Ernest F. - 3/27/2003 [SC]  
 Sen Hutchison, Kay Bailey - 3/27/2003 [TX]      Sen Inhofe, Jim - 3/27/2003 [OK]  
 Sen Inouye, Daniel K. - 3/27/2003 [HI]      Sen Johnson, Tim - 3/27/2003 [SD]  
 Sen Kennedy, Edward M. - 3/27/2003 [MA]      Sen Kyl, Jon - 3/27/2003 [AZ]  
 Sen Landrieu, Mary - 3/27/2003 [LA]      Sen Lautenberg, Frank R. - 3/27/2003 [NJ]  
 Sen Leahy, Patrick J. - 3/27/2003 [VT]      Sen Levin, Carl - 3/26/2003 [MI]  
 Sen Lott, Trent - 3/26/2003 [MS]      Sen Lugar, Richard G. - 3/26/2003 [IN]  
 Sen McCain, John - 3/26/2003 [AZ]      Sen McConnell, Mitch - 3/27/2003 [KY]  
 Sen Mikulski, Barbara A. - 3/27/2003 [MD]      Sen Miller, Zell - 3/27/2003 [GA]  
 Sen Murkowski, Lisa - 3/27/2003 [AK]      Sen Nelson, Bill - 3/27/2003 [FL]  
 Sen Nelson, E. Benjamin - 3/27/2003 [NE]      Sen Nickles, Don - 3/26/2003 [OK]  
 Sen Pryor, Mark Lunsford - 3/27/2003 [AR]      Sen Roberts, Pat - 3/27/2003 [KS]  
 Sen Rockefeller, Jay - 3/27/2003 [WV]      Sen Santorum, Rick - 3/27/2003 [PA]  
 Sen Schumer, Charles E. - 3/26/2003 [NY]      Sen Sessions, Jeff - 3/27/2003 [AL]  
 Sen Smith, Gordon - 3/27/2003 [OR]      Sen Snowe, Olympia J. - 3/27/2003 [ME]  
 Sen Specter, Arlen - 3/27/2003 [PA]      Sen Stabenow, Debbie - 3/26/2003 [MI]  
 Sen Stevens, Ted - 3/27/2003 [AK]      Sen Sununu, John E. - 3/27/2003 [NH]  
 Sen Talent, Jim - 3/27/2003 [MO]      Sen Thomas, Craig - 3/27/2003 [WY]  
 Sen Voinovich, George V. - 3/27/2003 [OH]      Sen Warner, John W. - 3/26/2003 [VA]

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On entering the GSI, this email was scanned for viruses by the Government Secure Intranet (GSI) virus scanning service supplied exclusively by Cable & Wireless in

**Erika Towsey**

---

**From:** Sally Morgan  
**Sent:** 31 March 2003 10:59  
**To:** Matthew Rycroft; Jonathan Powell  
**Cc:** David Manning; Alastair Campbell  
**Subject:** RE:

not yet in my view

-----Original Message-----

**From:** Matthew Rycroft  
**Sent:** 28 March 2003 17:08  
**To:** Jonathan Powell  
**Cc:** David Manning; Alastair Campbell; Sally Morgan  
**Subject:** RE:

- whenever he wants.
- address in the Rotunda to members of both chambers of Congress. NB this is not the same as an address to a joint session of Congress, but that would be open to him whenever we want (within reason).
- yes, Bush would almost certainly come.
- it is in the papers that 70 Senators have signed up for this. It has not been formally agreed - it is in a committee process waiting for us to give it the go-ahead or to kill it.

OK to say that he will accept this?

I think we should say no to the other US idea - honorary citizenship. OK?

-----Original Message-----

**From:** Jonathan Powell  
**Sent:** 28 March 2003 15:03  
**To:** Matthew Rycroft  
**Cc:** David Manning; Alastair Campbell; Sally Morgan  
**Subject:**

When would the PM accept the Gold Medal? What exactly is the format? Is it a joint session of Congress in the Rotunda? Would President come?

I see it is already in the papers.

h6

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10 DOWNING STREET  
LONDON SW1A 2AA

From the Private Secretary

28 March 2003

Dear Tony,

**SENATE EFFORTS TO RECOGNISE THE PRIME MINISTER**

Thank you for your letter of 21 March to David Manning. We shall reply shortly about Senator Dole's initiative to award the Prime Minister with the Congressional gold medal.

On the other proposal, this is to confirm that we would definitely not want Senator Nighthorse Campbell to introduce legislation to make the Prime Minister an honorary US citizen.

Yours,

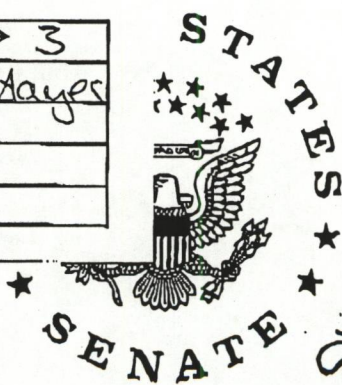
**MATTHEW RYCROFT**

Tony Brenton  
Washington

DM

1. cc: - Matthew Reynolds, Noll  
- Dick Wilkinson  
- BP  
- JC  
- MD

Post Fax Note	7671	Date	28/3	# of pages	3
To	Matthew Reynolds	From	Kirshy Hayes		
Co./Dept.	No 10	Co.	Wilson		
Phone #		Phone #			
Fax #		Fax #			



FAJRS  
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file

2. Tony.  
Further details on the  
Nighthorse Campbell  
plan.

Senator Ben Nighthorse Campbell

COLORADO

Kd  
27/3

Facsimile Cover Sheet

Date: 3-26-03  
 To: Tony Brenton (cp Barbara)  
 Destination Fax: 588-7860  
 From: James Dean 224-5852  
 Number of pages to follow: 2  
 Comments: Thanks  
James

380 Russell Senate Office Building  
 Washington, DC 20510  
 (202) 224-5852  
 (202) 224-1933 fax

6950 E. Belleview Ave, #200  
 Greenwood Village, CO 80111  
 (303) 843-4100  
 (303) 843-4116 fax

212 N. Wahsatch Avenue, #203  
 Colorado Springs, CO 80903  
 (719) 636-9092  
 (719) 636-9165 fax

503 North Main  
 Suite 648  
 Pueblo, CO 81003  
 (719) 542-6987  
 (719) 542-2515 fax

3500 John F. Kennedy Parkway  
 Room 209  
 Fort Collins, CO 80525  
 (970) 206-1788  
 (970) 206-1082 fax

Aspinall Federal Building  
 400 Rood Avenue, #213  
 Grand Junction, CO 81501  
 (970) 241-6631  
 (970) 241-8313 fax





**DRAFT**

## Senate Joint Resolution \_\_\_\_\_

Sponsored by Senator Ben Nighthorse Campbell

Conferring honorary citizenship of the United States to Tony Blair, the Prime Minister Great Britain.

- Whereas the United States of America has conferred honorary citizenship on only five occasions and to persons in the past.
- Whereas on April 9, 1963, British Prime Minister Winston Churchill was the first person to ever be conferred with honorary citizenship.
- Whereas Tony Blair has likewise displays clarity vision, wisdom and the firm conviction to stand-up and face growing threats to world peace posed by tyrants that can never be appeased by concessions.
- Whereas Tony Blair has served as the United State's indispensable ally for the last two administrations, including the administration of U.S. President Bill J. Clinton and the current administration of President George W. Bush.
- Whereas Tony Blair's leadership record as a steadfast ally of the United States through the most challenging of diplomatic times as the United States and Great Britain jointly and steadfastly spearheaded efforts to disarm Iraq after 12 years of Iraqi defiance of the United Nations.
- Whereas Tony Blair has an unparalleled ability to openly and freely debate with ardent political opponents, both at home in Great Britain and on the international diplomatic front, have

**DRAFT**

been artful, masterful and convincing.

**DRAFT**

- Whereas Tony Blair's consistent display of his marvelous British wit and charm, even through the most trying of times, is truly commendable.
- Whereas The United States Senate has already established a track record of expressing appreciation for Tony Blair's leadership when on March 20, 2003, it unanimously passed by a 99-0 roll call vote, Senate Resolution 95 which includes language that "expresses sincere gratitude to British Prime Minister Tony Blair and his government for their courageous and steadfast support... in the campaign against Saddam Hussein's regime."
- Whereas the U.S. Senate's expression of support for Tony Blair was expressed at the beginning of Operation Iraqi Freedom, when the most challenging, uncertain and dangerous days of fighting to rid the world of Saddam Hussein's weapons of mass destruction and free those Iraqi people who yearn for freedom and peace from Saddam Hussein's brutal regime.
- Whereas Tony Blair is worthy of even further recognition.

Resolved by the Senate and House of Representatives of the United States of America in Congress Assembled, that Tony Blair, the Prime Minister of the United Kingdom, is proclaimed to be an honorary citizen of the United States of America.

**DRAFT**

## Emma Towsey

---

**From:** Jonathan Powell  
**Sent:** 28 March 2003 17:25  
**To:** Matthew Rycroft  
**Cc:** David Manning; Alastair Campbell; Sally Morgan  
**Subject:** RE:

Certainly no to the latter.

We have not yet decided on the gold medal but TB is inclined to agree. I do not think we should do so until after the war and when we have a date. I think he should use the occasion to make a hard hitting speech on the MEPP

-----Original Message-----

**From:** Matthew Rycroft  
**Sent:** 28 March 2003 17:08  
**To:** Jonathan Powell  
**Cc:** David Manning; Alastair Campbell; Sally Morgan  
**Subject:** RE:

- whenever he wants.
- address in the Rotunda to members of both chambers of Congress. NB this is not the same as an address to a joint session of Congress, but that would be open to him whenever we want (within reason).
- yes, Bush would almost certainly come.
- it is in the papers that 70 Senators have signed up for this. It has not been formally agreed - it is in a committee process waiting for us to give it the go-ahead or to kill it.

OK to say that he will accept this?

I think we should say no to the other US idea - honorary citizenship. OK?

-----Original Message-----

**From:** Jonathan Powell  
**Sent:** 28 March 2003 15:03  
**To:** Matthew Rycroft  
**Cc:** David Manning; Alastair Campbell; Sally Morgan  
**Subject:**

When would the PM accept the Gold Medal? What exactly is the format? Is it a joint session of Congress in the Rotunda? Would President come?

I see it is already in the papers.

## Erica Towsey

---

**From:** Jonathan Powell  
**Sent:** 28 April 2003 13:56  
**To:** Matthew Rycroft; David Manning; Duty Clerks; Daniel Puce; Gavin Mackay; Kate Garvey; Sally Morgan  
**Subject:** RE: US Senate

we would do this in response to the Gold Medal in the rotunda. We have agreed July haven't we?

-----Original Message-----

**From:** Matthew Rycroft  
**Sent:** 28 April 2003 12:26  
**To:** Jonathan Powell; David Manning; Duty Clerks; Daniel Puce; Gavin Mackay; Kate Garvey; Sally Morgan  
**Subject:** FW: US Senate

Further US pressure for the PM to do a joint address to Congress. The PM wants to do this - on a Washington telegram reporting this he wrote "fix that now". But of course we need to fix the overall scope of this visit before fixing the Congressional element.

Duty clerks please file.

-----Original Message-----

**From:** Kath McCann  
**Sent:** 28 April 2003 12:00  
**To:** Matthew Rycroft  
**Subject:** FW: US Senate

-----Original Message-----

**From:** DCU Scanner 01 [mailto:DCU Scanner 01]  
**Sent:** 28 April 2003 10:58  
**To:** KATH MCCANN  
**Subject:** US Senate

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Can see



British Embassy  
Washington

British Embassy  
3100 Massachusetts Avenue NW  
Washington DC 20007  
Tel: +1 (202) 588 6512  
Fax: +1 (202) 588 7860  
E-mail: [tony.brenton@fco.gov.uk](mailto:tony.brenton@fco.gov.uk)

From the Chargé d'Affaires  
Mr Tony Brenton CMG

21 March 2003

Sir David Manning KCMG

Dear David

**SENATE EFFORTS TO RECOGNISE THE PRIME MINISTER**

Senator Dole called me this morning to let me know that she would be introducing legislation to have the Prime Minister awarded the Congressional gold medal. This is a huge honour – it has only been awarded around 300 times in US history – and only 17 times to non-Americans (including Winston Churchill and Mother Theresa). The legislation should pass – if the Prime Minister accepted it, he would be expected to accept it in the Congressional Rotunda, and make a speech to members of Congress and the President.

Perhaps more problematically, Senator Nighthorse Campbell's office have also approached us to say that they want to introduce legislation to make the Prime Minister an honorary US citizen. You will doubtless have views about the desirability of this.

Yes

Tony

Tony Brenton



PRIME MINISTER



**From: Sally Morgan**  
**Date: 25 April 2003**

**cc: Alastair Campbell**  
**Jonathan Powell**  
**Jeremy Heywood**  
**Andrew Adonis**  
**Peter Hyman**  
**Pat McFadden**  
**Katie Kay**

### YOUR DIARY

At today's meeting you agreed the following:

1. Your Monday morning office meeting will become a diary meeting with you. Attendees: Jonathan Powell, Jeremy Heywood, Sally Morgan, Andrew Adonis, Pat McFadden, Peter Hyman, Alastair Campbell.  
(Do you want a "foreign office" representative or will Jonathan cover this?)
2. Prior to this I will convene a small diary meeting and will put recommendations in your weekend box.
3. You will keep your Monday party meeting.
4. You will keep the Thursday strategy slot, but will not have a fixed cast.  
(You will tell me on a Monday who you want to attend on Thursday each week.)
5. You will have as few fixed meetings as possible. You will see individual ministers as necessary and convene working groups of ministers and officials as

necessary. This means not putting stocktakes and Cabinet groups (eg civic society) in the diary on an automatic basis.

6. Your priorities in May are:

Euro, education and health reform, crime and asylum, and civil service reform.

We will produce a diary for your agreement to meet these priorities. Beyond that we will work on the basis of your note.

7. Specifically, in the current diary, you will not do the Europe speech on 12 May, you will see Alistair Darling for a private conversation, ditto Andrew Smith and Margaret Beckett. You will not have the civic society meeting or the ODPM stocktake. You will not now undertake the train operating company visit. Presumably you will want to take forward Thames Gateway and you will need an Olympics decision.

8. You want to do a Guardian interview on public service reform before the foundation hospitals vote (probably next Thursday or Friday).

*Vanessa Bugers*

pp. SALLY MORGAN

**From: Sally Morgan**

**Date: 24 April 2003**

**PRIME MINISTER**

**cc: Alastair Campbell  
Peter Hyman  
Pat McFadden  
Andrew Adonis**

## **YOUR DIARY**

You are right that there are 2 main problems: the predominance of international activity - (and I fear you will want more fixed) - and the lack of a significant domestic agenda and events up to the summer recess. This reflects the fear expressed to you by John Reid, Alan Milburn et al that all your time will be taken up with the post Iraq international order/Europe/Northern Ireland/Middle East and that there will not be a similar drive and coherence to the domestic scene.

You want to have more thinking time, and to concentrate on the significant areas. **We need to change our decision making to help this process. I recommend that we move to a much tighter diary meeting, the results of which are cleared with you personally.** (At present we have a large meeting in which proposals come forward from anyone and decisions are not structured enough. Added to which the usually junior policy people present earnestly believe that you really do want to do their speech/event because you said you did and they have already half committed you to these.)

Departmental stocktakes have carried on pretty well in your absence. **I recommend that we continue with the new system and that you dip in and out occasionally** otherwise the diary becomes cluttered with these - and though



they began as a useful innovation, they have lost their edge. **It is often more useful for you to have a personal meeting with the relevant Cabinet Minister.**

On the domestic front your top priorities are, I think:

- Education and health: access and excellence. We need a narrative to explain our public services ambitions and ethos, and we need to take any remaining significant policy decisions.
- Crime and asylum: you need to see through the drive on asylum and keep a close eye on the crime and ASB agenda. You also need to maintain personal contact with the police.
- Euro: needs to be sorted in the next couple of weeks.
- Civil Service Reform: an internal rather than a public agenda, but essential to give personal attention to this one.

If you agree with the above priorities we can attempt to tailor the diary to meet these. We will also give you more empty slots.

In addition we have to protect your political time. This means deciding what you want out of your old Monday and Thursday political and strategy meetings. Is the cast list right?

Pat also put to you recommendations for changing your contact time with MPs which are being taken forward. This will mean time on Mondays in the House of Commons and we should evaluate the changes before the summer recess.

*Signed : The Baroness Morgan Of Huyton*  
24/04/2003

**SALLY MORGAN**

MTX  
F.

From: Patrick Diamond  
Date: 16 April 2003

PRIME MINISTER

JP, AC, SM, AA, JJH,  
PMcF, PH, FM, LL

**FABIAN SOCIETY INAUGURAL LECTURE**

You have agreed to give the Fabian Society Inaugural Lecture on 17 June. We need to work this up into a substantial statement, with a rigorous argument, and a rich variety of ideas, history and texture from outsiders. Robert Cooper, John Browne, David Held, and James Rubin are all keen to help with the speech. But deploying them effectively means agreeing a title relatively soon.

The Fabians have suggested 'Globalisation and Interdependence' as a core theme. It would be a useful opportunity to sketch out the parameters of the new foreign policy doctrine to a left of centre audience post-Iraq. We would suggest the following as possible titles, before we begin to work up an outline argument:

- 'Security and social justice in an interdependent world?'
- 'What are the rights and responsibilities of the international 'citizen-state'?'
- 'Progress and paradox: the future of globalisation in the twenty-first century'.

What are your views – do you have a preference?

  
PATRICK DIAMOND

FAO Alastair Campbell

to pants 15/6  
FAXED

Let us know if you need more.

### CRIME FOR SUN INTERVIEW

On asylum our relentless focus is on halving the number of asylum applications in Britain by September – as the most effective way of eradicating abuse in our asylum system.

We have turned the corner with applications falling by 25 per cent after the introduction of the Nationality, Immigration and Asylum Act (Dec 2002 compared to Oct 2002).

We've got tougher rules, tighter borders and a more efficient system than ever before. We are moving UK immigration controls to France. We have secured the Channel Tunnel and we're using high-tech x-ray and other detection equipment in Calais and other ports to search lorries coming to the UK. The number of clandestines getting through to Dover has more than halved. Removals of failed asylum seekers are at record levels.

But there's no room for complacency. We must keep up our defences. This month we've extended to seventeen the number of countries to which we will return failed applicants without a right of appeal in the UK and for other cases we are piloting a fast-track approach which will deal with cases end to end in 28 days with the applicant held in detention throughout.

On crime. We met our pledge to get street crime under control by last September. Sir John Stevens called it the most successful anti-crime initiative he'd ever known [check]. Robbery and snatch theft were down 17% in the 12 months to March compared to the year before and it's still falling – down x% in London last month. And burglary (down 11% since 2001) and vehicle crime (down 17%) are falling too – according to the BCS.

But what the street crime initiative has told us is that we need to do more than improve police performance. We need to get the whole CJS working

together – on the side of the victim not the defendant. The CJ Bill currently going through Parliament will be the biggest overhaul of our CJS in a generation. We expect some tough debates in the Lords. Changing the rules on showing previous convictions to the jury and on double jeopardy; lowering the age at which we can drug test offenders; a presumption that drug addicted criminals should accept treatment or be remanded in custody. None of this will be easy. But we must send a clear signal that we are rebalancing the system.

On anti-social behaviour too, we are giving the police and local councils tough new powers to protect local communities from graffiti, noisy neighbours, drug dealers and harassment. New powers to board up crack dens; fixed penalty fines for parents who allow their children to truant; new controls on air guns. We have published our Bill and white paper. Soon we will be showing how we will deliver real change on the ground.

Police numbers: as of September 2002, have reached a new high of 131,548, far outstripping - by six months - the Home Secretary's target of 130,000 by the end of the month. These officers are being backed up by 1,281 community support officers for the first time.

The 12 months to September 2002 saw a rise of 4,337 officers (+3.4%) - the largest 12-monthly increase in police numbers since 1976. Since March 2000, police strength has increased by 7,378, a total increase of 6%.

JR

Unless you are looking for policy nuggets the best top-lines are about:

Blair says asylum turning round but we will take all the measures needed to crack asylum by September. (hinting at new Bill)

Iraqi asylum seekers to go home soon.

Blair warns Lords: don't block vital CJS legislation (double jeopardy, previous convictions)

Blair: We are turning the corner on asylum, crime.

Blair: I want new anti-social behaviour (anti thug) laws implemented in every part of the country.

(some of the asylum measures above are strong and not all are known)

**I would not give any story that implies we are returning to a problem. (Blair to blitz crime, is wrong) As the stats show, that is not the case. We should be upbeat on re-entry. I also think we should not claim that crime is the priority re-entry issue. I think we will want that to be health. PH**

(N.B. Now that TB is in Moscow on 29<sup>th</sup> of April, we should do his monthly press conf on health on the 30<sup>th</sup>.)

DCO

Pls fax to  
DM. TKS.  
E

DAVID MANNING

SECRET

From:  
Tel:

JIM DRUMMOND  
7276 0071

1804

14 April 2003

*Visit will not  
go ahead*

**POSSIBLE PM VISIT TO IRAQ**

I chaired a further meeting of a restricted group of the RMV on 14 April to consider the security aspects of the Prime Minister's possible visit to Iraq next week. This records the main points.

2. We understand the main purpose of the visit is for the Prime Minister to thank a selection of the front line troops. While the security situation in Southern Iraq is improving, the Prime Minister would be a prime target for Iraqis and others opposed to the overthrow of Saddam Hussein. The threat to the PM is therefore high. We have looked at how the risks can be managed.

3. The trip can be broken down into three main components:

- Arrival - We assume that the Prime Minister will travel to the Middle East by a BA charter. He would need to travel from Kuwait into Southern Iraq by helicopter. BA commercial flights into Kuwait remain suspended, so a BA plane arriving will stand out increasing the security risk. We are considering whether to recommend a flight into Bahrain or Doha, followed by a RAF 146 flight into a military base in Kuwait to transfer to a helicopter. Thus, we would recommend a brief meeting with Kuwaiti dignitaries at the relevant airport in Kuwait. There have been a number of random attacks by Kuwaitis on coalition servicemen in Kuwait. We would not recommend that the Prime Minister travels into Kuwait City. The helicopter flight into Southern Iraq would take about 30 minutes. There is a risk of MANPAD and small arms attack. The Chinooks carry protection, but this is not 100% reliable. That said, there is no

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*Law 11/6*

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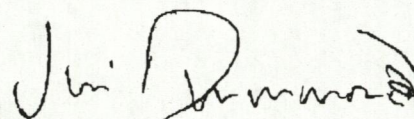
intelligence to suggest that groups in Southern Iraq are intent on bringing down coalition aircraft. The Islamic terrorists who have infiltrated Iraq since the conflict began have headed for Central and Northern Iraq.

- On the ground – The best place for the PM to visit troops would be the divisional headquarters being established at Basra Airport. This will allow the creation of an "island site" in security terms where British forces can seal the area. We would not recommend that the Prime Minister travels into Basra. It may be that the Joint Commission process will have generated local leaders, who carry sufficient local support, for there to be advantage in the Prime Minister meeting them. If so, the numbers should be kept very small and the local leaders should be brought to the airport, without being given notice of the PM's visit. We envisage one to two hours on the ground at Basra Airport.
- Departure – This will involve a return flight by Chinook. MOD are investigating whether a different airport could be used for subsequent departure from Kuwait.

4. The security advice is that there should be no advance publicity for a visit. We should therefore use embedded journalists, with a veto on publicity for the visit until the PM's plane has left Kuwait on the return journey. If the visit becomes known in advance we should be prepared to call it off. The MOD and MPSB will establish a joint team to advance the visit. This team will be closely plugged into the latest intelligence.

5. Copies go to Clive Loader (MOD), Barry Strevens (FCO), Paddy MacGuinness and Susan Wilmington (Home Office), Bob Sait (MPSB), Security Service, Tom Lynch (MOD), Desmond Bowen, Nick Cannon, Gavin McKay and Mike Finney.

**JIM DRUMMOND**

**SECRET**



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DCO  
PIS fax to  
DM. TUS.  
E  
to pauls 15/4

From: JIM DRUMMOND  
Tel: 7276 0071

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DAVID MANNING

14 April 2003

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**JIM DRUMMOND**



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S 215/03

**From:** Nicholas Cannon  
**Date:** 14 April 2003

**PRIME MINISTER**

**cc:** Jonathan Powell  
Alastair Campbell  
David Manning  
Stephen Wall  
Matthew Rycroft

**VISIT TO RAF LEUCHARS, 15 APRIL**

You are due to visit RAF Leuchars from 1250 to 1400 tomorrow. The attached MoD brief gives background on the station, the Operational Welfare Package and general welfare issues.

Two RAF squadrons, No 43 and No 111, operate from Leuchars. **Fourteen Tornado F3 aircraft (39 aircrew, 98 groundcrew)** were deployed to Saudi Arabia on 4 March, initially to cover the Southern No Fly Zone, then in Operation TELIC. Between 18 March and 9 April they flew **159** sorties, totalling nearly **1000** flying hours. Six aircraft returned to Leuchars on 10 April, the remaining eight with return on 16 April. An additional **48** regular and **60** reservist personnel from the station are deployed in the Gulf.

Key points in the Operational Welfare Package are:

- **Mail: free postal service for family to send packages up to 2kg from Thursday 17 April.** Mail and "e-blueys" delivered throughout operational area.
- **Telephones: ban on use of satellite phones (for operational security reasons) lifted on 8 April.** Roll-out of internet and phone cabins to start in next 2-3 days.
- **Forces radio and TV: short-wave radio available throughout Iraq, FM up to Basra, TV in southern Iraq.**
- **Mobile shops deployed.**
- **Concessionary travel arrangements (including for families) in place.**

*Nicholas Cannon*

**NICHOLAS CANNON**

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MO 6/17/15K

14 April 2003

*Dear Nick*

*cc DMJ  
MR  
BUP  
Press*

**PRIME MINISTER'S VISIT TO RAF LEUCHARS - 15 APRIL**

I attach a short background note on RAF Leuchars and welfare issues from which the Prime Minister may wish to draw, during his visit to personnel and families at RAF Leuchars tomorrow.

*Yours etc  
Peter*

PETER DAVIES  
Private Secretary

Nicholas Cannon Esq  
10 Downing Street

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**RESTRICTED****WELFARE INPUT FOR PRIME MINISTER'S VISIT TO RAF LEUCHARS****WELFARE ISSUES****General Policy**

MOD recognises the important contribution Service families make to Defence. The aim is to manage the issues of dependent family members with care recognising the special circumstances of Service families, especially at this current time.

**Operational Welfare Support**

The primary aim of welfare support is to maintain and strengthen the morale of Service personnel by making fullest possible provision for their emotional and physical well being. Welfare support is provided in both the operational theatre and the home base. In the home base this is undertaken by unit rear parties and by stations and garrisons which also encompasses the provision of more specialist support.

The Army and the RAF both have web pages available on the internet giving up to date advice on matters connected with OP TELIC, including welfare support advice.

**Operational Welfare Package**

The Operational Welfare Package (OWP) has been implemented, although not all aspects of OWP can be delivered all the time and there will be some serials that will take time to come on line. Operational demands take priority and OWP will follow where time space and transport allows. The current situation is:

- Mail & e-blueys are being delivered throughout the operational area (e-blueys will be received by the BFPO terminal in Kuwait, up to 9600 a day, and then delivered forward). **Note:** the MOD will introduce a free postal service for letters and packets of up to 2kg to individuals serving in the Gulf from Thursday 17 April. This service is designed for close family and friends. **However families have been urged to limit the number of packages they send so that the system works for all.** They have also been advised not to send perishable goods, fragile items, heavy or bulky items, everyday essentials (all basic toiletries are provided in theatre), magazines containing pictures that might offend the cultural values of host nations. Post Offices have been advised not to accept packets or parcels above 2kg in weight as larger parcels could significantly impact on the delivery of essential equipment and supplies.
- Newspapers delivered, (approximately 2 –3 days although this will improve as more airports are opened up).
- Telephone – There is extensive availability, throughout the operational area, of hand held satellite phones (The ban on the use of satellite phones for OPSEC reasons was lifted on 8 Apr). Last Thursday there were 200,000 connected minutes recorded.

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- It is hoped to start moving internet and telephone cabins into Southern Iraq over the next few days, initially into hub locations. Although the first cabin should be on line in the next 2 – 3 days, it will take several weeks to have the whole programme rolled out.
- BFBS FM Radio is now available in Iraq up to Basra, short wave radio is available throughout Iraq. A BFBS TV service is available in Southern Iraq and will be extended northwards as the situation permits.
- Concessionary family travel arrangements available:
  - Started from day 1 of OP TELIC.
  - Overseas include return flights/Eurostar to UK (commensurate with tour length).
  - In UK extra warrants (commensurate with tour length) and entitlements in accordance with the OWP.
  - UK Foreign Exchange personnel families also served by Concessionary Allowance policy.
- Expeditionary Forces Institute (EFI) available in most static locations in Kuwait and Mobile EFI shops are deployed in Iraq. EFI have sold over £1.1m of goods since the operation began
- **Support for events organised for families during operations**  
Currently many events organised for families of service personnel on operations are being funded through Regimental/unit funds. The Operational Welfare Package is to be enhanced to enable public funds to be used to support specific welfare activities for the benefit of families of those on deployment. Treasury approval has been obtained and these changes will be effected shortly.

**Support for Regular Reserves** Regular reserves are affiliated to a local unit to provide immediate support for their family.

**Stress Counselling** All Service personnel receive briefings on stress and the signs to watch out for. Where signs of stress are observed then the individual is referred to the medical officer who will arrange for counselling as necessary.

**Dangerously Ill Forwarding of Relatives (DILFOR)** Up to two persons (one of whom must be a close relative) may be officially invited, on medical recommendation, to visit VSI and SI personnel in hospitals at public expense for up to 7 days extendable to 10 days on medical advice. (In exceptional circumstances this can be extended beyond 10 days and to support more than 2 people).

**Armed Forces Pension Scheme (AFPS)** AFPS benefits have been extended to unmarried partners of personnel, where there is a substantial relationship, whose deaths are attributable to service related to conflict; this is on an ex gratia basis given that time has not allowed amendment to the relevant Statutory Instruments. awarded to their unmarried partner. Eligibility to such benefits will be assessed against a set of criteria which would include financial dependence or interdependence, shared commitments such as mortgage, children, prime beneficiary of a will, shared

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accommodation, the length of the relationship and no legal spouse; the decision on eligibility would be based on a broad assessment of the substance of the relationship and not all of these criteria would need to be met for entitlement to exist.

### **Retention of Service Family Accommodation (SFA) after Bereavement.**

A Service family is automatically entitled to remain in SFA for 6 months after the death of a spouse in service. This can be extended to 9 months (and in some circumstance further extensions will be given). Each case is dealt with individually and sensitively. The needs of the family are paramount with discussions on future housing arrangements being raised at an appropriate time. Accommodation charges will continue to be raised at the same rate as before the death (i.e. the family will not be charged the market rate). Relocation costs are paid for by the MOD. The policy has been reviewed recently to ensure that it is still appropriate in light of experiences gained from OP TELIC.

### **Service Family Task Force Issues (non operational)**

The Service Families Task Force was created in 1998 following the Strategic Defence Review. It was set up to address the problems caused by Service families' mobility that are not within the Ministry of Defence's control. Current situation on issues of concern to families:

- **Education** – remains a priority issue. A new MOD school liaison policy is currently being implemented which should produce a more coordinated approach to Local Authorities and schools, and enable issues to be resolved at the local level. In Scotland school admissions do not normally create a problem for Service families, however they do have concerns when moving between England and Scotland, due to the differences in education systems. The concerns are often borne out of a misunderstanding of the systems, and work is in hand to ensure that families are better informed of the education issues and how to manage them when moving. There is good liaison between the Scottish Education authority and the Services.
- **Waiting Lists** – general problems with waiting lists in the NHS however Service families faced increased problems when moving between trust areas and finding that they moved to the bottom of a new waiting list. New guidelines issued to NHS Trust require them to take account of time spent on another trust's waiting list. (Currently this only applies to England. Discussions with devolved administrations are taking place although in Scotland there seems to be less of an issue on waiting times than in England).
- **NHS Dentists** - there is a general shortage of NHS dentists within the UK although this varies between locations and in time as dentists are independent and can choose whether to take on NHS patients. There is a DH action team tackling this problem for England and dental appointments are available through NHS Direct who work to specific performance criteria. Discussions with the devolved administrations are also taking place, where there are specific problem areas

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identified. RAF Leuchars has not currently been identified as an area that has specific difficulties with dentists.

**Housing**

To give the Service Families the best accommodation that can be afforded, the DHE has an extensive ongoing Upgrade Programme. The Upgrade Programme target for the year to end on 31<sup>st</sup> March was 1200 upgrades, but DHE is on course to exceed this by 200 upgrades. As a result about half of the DHE's total long-term stock is now at Standard 1 for Condition, with some 90% at either Standard 1 or Standard 2.

The DHE manages and maintains some 650 Service Families Accommodation (SFA) in support of the personnel stationed at RAF Leuchars. The properties are located at both Leuchars and Cupar, which is located 6 miles to the west of the base.

The number of voids (empty properties) is currently 154, with 73 of those currently Allocated awaiting new occupants. The overall voids figure has drastically decreased over the past few months due to the move of 56 SQN from RAF Coningsby. The Squadron formally arrived at Leuchars on Friday 28th March 03. This move has been managed well and has gone smoothly, with a great deal of satisfaction expressed by the Commanding Officer & also by other members of the Squadron.

Station personnel currently on Op TELIC deployment number 328 with another 50 on other operational tours, of these there are some 107 home alone families where the serving spouse is away on duty.

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**SECRET****ROYAL AIR FORCE (RAF) LEUCHARS****BACKGROUND - RESTRICTED**

Leuchars was established in 1916 as a training unit for aircrew of the Royal Navy, and was renamed RAF Leuchars in 1920. A Flying Training School arrived in 1935, followed in 1938 by the first two operational squadrons. These squadrons operated in an anti-shipping role throughout World War II. Post the War, the Station reverted to a reconnaissance and training role until, in 1950, jet fighter aircraft arrived. Since then, various types of aircraft have been operated at RAF Leuchars, from the Meteor and Vampire through to Lightning, Phantom and latterly, Tornado F3. The two operational squadrons now resident at RAF Leuchars are:

- No 43 Squadron, formed at Stirling on 15 April 1916, as a unit of the Royal Flying Corps.
- No 111 Squadron, formed at Dier-el-Belah, Palestine on 1 August 1917.

RAF Leuchars is also home to No 56(R) Squadron, the Tornado F3 Operational Conversion Unit, which moved from RAF Coningsby at the end of March 2003, 612 Air Transportable Surgical Sqn R Aux AF and 603 Survive To Operate R Aux AF Sqn.

**OPERATIONS (OPS) UPDATE - SECRET****Op ADANA**

As part of the air defence of the UK, RAF Leuchars is responsible for providing two Tornado F3 aircraft, by day and night, on Quick Reaction Alert (QRA).

**Op TELIC**

As part of the build-up towards Op TELIC, the number of Tornado F3 aircraft based at Prince Sultan Air Base (PSAB), Saudi Arabia, was increased to fourteen on 4 March. At that time, responsibility for the Op RESINATE task (patrol of the Southern No-Fly Zones) had been handed to RAF Leuchars. This Formed Unit detachment was led by 111 Squadron, with support from 43 Squadron, and consisted of 39 aircrew and 98 groundcrew.

On 18 March, Op RESINATE was subsumed into Op TELIC. Operating in the Defensive Counter Air role, Leuchars-based crews flew over Iraq by day and night on extended missions. Between 18 March and 9 April, the detachment flew 159 sorties, totalling nearly 1000 flying hours. Defensive Counter Air missions drew to a close on 9 April, and on 10 April, six Tornado F3 aircraft left theatre; the remaining 8 will return to the UK on 16 April.

In addition, some 48 regular personnel from the Station have been deployed to various locations in the Gulf, and some 60 R Aux AF personnel from the two Auxilliary Squadrons have also been deployed.

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Op FRESCO

A total of 127 personnel were nominated and trained for Op FRESCO (provisional emergency fire cover) duties. Additional Defence Fire Service personnel are deployed to backfill other flying stations.

1. *SK*  
2. *file*



SECRETARY OF STATE

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MO 6/17/15K

14 April 2003

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*cc DM  
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  - UK Foreign Exchange personnel families also served by Concessionary Allowance policy.
- Expeditionary Forces Institute (EFI) available in most static locations in Kuwait and Mobile EFI shops are deployed in Iraq. EFI have sold over £1.1m of goods since the operation began
- **Support for events organised for families during operations**  
Currently many events organised for families of service personnel on operations are being funded through Regimental/unit funds. The Operational Welfare Package is to be enhanced to enable public funds to be used to support specific welfare activities for the benefit of families of those on deployment. Treasury approval has been obtained and these changes will be effected shortly.

**Support for Regular Reserves** Regular reserves are affiliated to a local unit to provide immediate support for their family.

**Stress Counselling** All Service personnel receive briefings on stress and the signs to watch out for. Where signs of stress are observed then the individual is referred to the medical officer who will arrange for counselling as necessary.

**Dangerously Ill Forwarding of Relatives (DILFOR)** Up to two persons (one of whom must be a close relative) may be officially invited, on medical recommendation, to visit VSI and SI personnel in hospitals at public expense for up to 7 days extendable to 10 days on medical advice. (In exceptional circumstances this can be extended beyond 10 days and to support more than 2 people).

**Armed Forces Pension Scheme (AFPS)** AFPS benefits have been extended to unmarried partners of personnel, where there is a substantial relationship, whose deaths are attributable to service related to conflict; this is on an ex gratia basis given that time has not allowed amendment to the relevant Statutory Instruments. awarded to their unmarried partner. Eligibility to such benefits will be assessed against a set of criteria which would include financial dependence or interdependence, shared commitments such as mortgage, children, prime beneficiary of a will, shared

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accommodation, the length of the relationship and no legal spouse; the decision on eligibility would be based on a broad assessment of the substance of the relationship and not all of these criteria would need to be met for entitlement to exist.

**Retention of Service Family Accommodation (SFA) after Bereavement.**

A Service family is automatically entitled to remain in SFA for 6 months after the death of a spouse in service. This can be extended to 9 months (and in some circumstance further extensions will be given). Each case is dealt with individually and sensitively. The needs of the family are paramount with discussions on future housing arrangements being raised at an appropriate time. Accommodation charges will continue to be raised at the same rate as before the death (i.e. the family will not be charged the market rate). Relocation costs are paid for by the MOD. The policy has been reviewed recently to ensure that it is still appropriate in light of experiences gained from OP TELIC.

**Service Family Task Force Issues (non operational)**

The Service Families Task Force was created in 1998 following the Strategic Defence Review. It was set up to address the problems caused by Service families' mobility that are not within the Ministry of Defence's control. Current situation on issues of concern to families:

- **Education** – remains a priority issue. A new MOD school liaison policy is currently being implemented which should produce a more coordinated approach to Local Authorities and schools, and enable issues to be resolved at the local level. In Scotland school admissions do not normally create a problem for Service families, however they do have concerns when moving between England and Scotland, due to the differences in education systems. The concerns are often borne out of a misunderstanding of the systems, and work is in hand to ensure that families are better informed of the education issues and how to manage them when moving. There is good liaison between the Scottish Education authority and the Services.
- **Waiting Lists** – general problems with waiting lists in the NHS however Service families faced increased problems when moving between trust areas and finding that they moved to the bottom of a new waiting list. New guidelines issued to NHS Trust require them to take account of time spent on another trust's waiting list. (Currently this only applies to England. Discussions with devolved administrations are taking place although in Scotland there seems to be less of an issue on waiting times than in England).
- **NHS Dentists** - there is a general shortage of NHS dentists within the UK although this varies between locations and in time as dentists are independent and can choose whether to take on NHS patients. There is a DH action team tackling this problem for England and dental appointments are available through NHS Direct who work to specific performance criteria. Discussions with the devolved administrations are also taking place, where there are specific problem areas

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identified. RAF Leuchars has not currently been identified as an area that has specific difficulties with dentists.

**Housing**

To give the Service Families the best accommodation that can be afforded, the DHE has an extensive ongoing Upgrade Programme. The Upgrade Programme target for the year to end on 31<sup>st</sup> March was 1200 upgrades, but DHE is on course to exceed this by 200 upgrades. As a result about half of the DHE's total long-term stock is now at Standard 1 for Condition, with some 90% at either Standard 1 or Standard 2.

The DHE manages and maintains some 650 Service Families Accommodation (SFA) in support of the personnel stationed at RAF Leuchars. The properties are located at both Leuchars and Cupar, which is located 6 miles to the west of the base.

The number of voids (empty properties) is currently 154, with 73 of those currently Allocated awaiting new occupants. The overall voids figure has drastically decreased over the past few months due to the move of 56 SQN from RAF Conningsby. The Squadron formally arrived at Leuchars on Friday 28th March 03. This move has been managed well and has gone smoothly, with a great deal of satisfaction expressed by the Commanding Officer & also by other members of the Squadron.

Station personnel currently on Op TELIC deployment number 328 with another 50 on other operational tours, of these there are some 107 home alone families where the serving spouse is away on duty.

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**SECRET****ROYAL AIR FORCE (RAF) LEUCHARS****BACKGROUND - RESTRICTED**

Leuchars was established in 1916 as a training unit for aircrew of the Royal Navy, and was renamed RAF Leuchars in 1920. A Flying Training School arrived in 1935, followed in 1938 by the first two operational squadrons. These squadrons operated in an anti-shipping role throughout World War II. Post the War, the Station reverted to a reconnaissance and training role until, in 1950, jet fighter aircraft arrived. Since then, various types of aircraft have been operated at RAF Leuchars, from the Meteor and Vampire through to Lightning, Phantom and latterly, Tornado F3. The two operational squadrons now resident at RAF Leuchars are:

- No 43 Squadron, formed at Stirling on 15 April 1916, as a unit of the Royal Flying Corps.
- No 111 Squadron, formed at Dier-el-Belah, Palestine on 1 August 1917.

RAF Leuchars is also home to No 56(R) Squadron, the Tornado F3 Operational Conversion Unit, which moved from RAF Coningsby at the end of March 2003, 612 Air Transportable Surgical Sqn R Aux AF and 603 Survive To Operate R Aux AF Sqn.

**OPERATIONS (OPS) UPDATE - SECRET****Op ADANA**

As part of the air defence of the UK, RAF Leuchars is responsible for providing two Tornado F3 aircraft, by day and night, on Quick Reaction Alert (QRA).

**Op TELIC**

As part of the build-up towards Op TELIC, the number of Tornado F3 aircraft based at Prince Sultan Air Base (PSAB), Saudi Arabia, was increased to fourteen on 4 March. At that time, responsibility for the Op RESINATE task (patrol of the Southern No-Fly Zones) had been handed to RAF Leuchars. This Formed Unit detachment was led by 111 Squadron, with support from 43 Squadron, and consisted of 39 aircrew and 98 groundcrew.

On 18 March, Op RESINATE was subsumed into Op TELIC. Operating in the Defensive Counter Air role, Leuchars-based crews flew over Iraq by day and night on extended missions. Between 18 March and 9 April, the detachment flew 159 sorties, totalling nearly 1000 flying hours. Defensive Counter Air missions drew to a close on 9 April, and on 10 April, six Tornado F3 aircraft left theatre; the remaining 8 will return to the UK on 16 April.

In addition, some 48 regular personnel from the Station have been deployed to various locations in the Gulf, and some 60 R Aux AF personnel from the two Auxilliary Squadrons have also been deployed.

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Op FRESCO

A total of 127 personnel were nominated and trained for Op FRESCO (provisional emergency fire cover) duties. Additional Defence Fire Service personnel are deployed to backfill other flying stations.

**From:** Kate Garvey  
**Date:** 10 April 2003

**PRIME MINISTER**

**cc:** David Manning  
Matthew Rycroft  
Ben Wilson  
Shirley Macleod  
Katie Kay  
Tony Connaughton  
Drivers  
Duty Clerk

**THE SOVEREIGN'S PARADE, THE ROYAL MILITARY ACADEMY  
SANDHURST, FRIDAY 11 APRIL 2003**

You have been asked by The Queen to represent her at this year's Sovereign's Parade at Sandhurst tomorrow. Not surprisingly there is a lot of interest in your visit; this is the first time during the Gulf War you have publicly addressed the military - 469 cadets will be on parade, 206 of which are passing out, some of whom will be deployed to the Gulf next week. Also although it is the norm for a representative of Her Majesty to act as the Reviewing Officer, (last year they had CDS and HRH The Duke of York) it is rare for a Prime Minister to fulfil the role (only Thatcher, Heath and Macmillan before you) (**See Flag A**).

The event itself is brilliantly organised and will run like clockwork.

A couple of protocol issues

- it is fine to wear a lounge suit
- at certain points during the parade you will be saluted and will need to respond, the appropriate acknowledgement is to nod.

You will travel by car with David Manning (50 minutes with bikes), arriving at 1030 and departing at 1245. You will be met by the Commandant, General Andrew Ritchie who will escort you inside Sandhurst's Government House to have coffee for thirty minutes with fifty or so guests. They will include Mike Jackson's wife and sister, the great and the good of the military, some Ambassadors representing those overseas cadets passing out, and some parents (including the parents of overseas cadets who financially support Sandhurst. There are 46 overseas cadets from places such as Saudi, Yemen and Lithuania). (**See Flag C**). This will all be private.

## CONFIDENTIAL - VISITS

- 2 -

Once all the guests have taken their seats at the parade, you and the Commandant will travel in your car to King's Walk, the line of route to the parade. You and the Commandant, flanked by the ADCs, will proceed up to the saluting dais (**FULL PRESS**). You should stand in the centre of the dais, with the Commandant next to you and the cadets in front. Guests, including David Manning, will be seated in stands either side of you and the press will be in a pen to your right. **The cadets will make a General Salute, which you should acknowledge by a nod of the head. The Adjutant, on his horse, will start the Parade and ask your permission for the Junior Divisions to stand at ease – again you should nod. (See full programme at Flag D).**

You will then be escorted by the Commandant to make your inspection of the Parade. You should stop and chat to the cadets, say at every other group, and try to include the whole group when you do. The inspection should take no more than 25 minutes (**PRESS**).

You return back to the dais and the cadets will march past saluting.

You will then give a speech from the dais for five minutes – there is no lectern so you shouldn't use your script. There are some **suggested words attached**.

Afterwards you will present The Sword of Honour and The Queen's Medal (literally a sword and a medal) to Damien Flanagan, aged 24. It is very unusual for one cadet to win both awards. You will also present the Overseas Sword to the best overseas cadet, Guintaras Statkauskas from Lithuania (**see final page of brief**).

You will then receive a final salute and the Adjutant will ride forward to ask your permission for some of the cadets to march off Parade. This is when the Adjutant rides up the steps of the Old College opposite with the cadets following. The remainder of the Parade will present arms and you should nod again. You will then be asked permission to march the remainder off Parade – again nod. Once the Parade is clear you can walk across the to the Grand Entrance of the Old College, and join a reception in the Wellington room.

You should stay here for thirty minutes and the Commandant will escort you at all times (**See guest list at Flag G**). **You should be aware that you have had to pull out of the lunch after the parade due to your heavy schedule and although they understand they are disappointed.** You should be back at No10 by 1345.

CONFIDENTIAL - VISITS

**KATE GARVEY**

**From:** David Hallam  
**Date:** 8 April 2003

**JONATHAN POWELL**

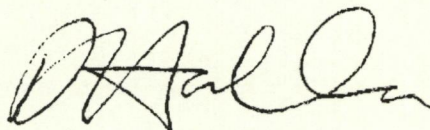
**cc:** David Manning  
Sally Morgan  
Fiona Millar  
Matthew Rycroft  
Liz Lloyd  
Danny Puce  
Katie Kay

### **FURTHER DIARY REQUESTS**

I have two more diary requests. We should get back as quickly as we can on the first.

Australian Prime Minister John Howard has asked to meet the Prime Minister on 5/6 May. Howard will be returning from seeing Bush at Crawford. On Iraq Australia is a key ally, both internationally and on the ground, and Howard has been very helpful on Zimbabwe. **I recommend a substantive meeting.** If the Prime Minister is at Chequers on Bank Holiday Monday (5 May) a meeting there, perhaps lunch, would go down well with the Aussis. Alternatively, perhaps breakfast on 6 May + press conference, as when they last met.

Shaikh Khalifa Bin Zayed (KBZ), Crown Prince of Abu Dhabi will be visiting the UK from 3-6 June. KBZ will succeed his father as Ruler of Abu Dhabi and will probably become the next President of the UAE. He rarely pays official visits abroad, so this is something of an opportunity. Apparently last September the Prime Minister agreed in principle to see KBZ should he decide to visit. **I recommend a 15 minute drop-in, hosted by the Foreign Secretary.**



**DAVID HALLAM**

CONFIDENTIAL

Re  
Added to DCO in Box.

From: David Hallam

Date: 7 April 2003

JONATHAN POWELL

cc: David Manning  
Sally Morgan  
Fiona Millar  
Matthew Rycroft  
Liz Lloyd  
Katie Kay

### PRIME MINISTER'S DIARY

It would be helpful to have decisions on the following diary requests.

Singapore Prime Minister Goh. Will be in London 9-11 May. Unlike regional neighbours, Singapore has been very supportive on Iraq. It is also important to tackling regional counter-terrorism. Eurofighter is bidding for the contract for Singapore's fighter fleet (long term up to £6 billion, 5,000 jobs). Goh last visited the UK in April 2002, when he met the Prime Minister. **Recommend 20 minute drop in.**

Global Launch of the 2003 Human Development Report. Independent report on meeting the Millennium Development Goals. Usually launched by a Head of State/Government (e.g. Fox, Chirac in recent years). Clare will be involved and would like the Prime Minister to do this. Recommend short speech to launch the report and open a seminar with Mark Malloch Brown (UNDP Administrator) and Sakiko Fukudo-Parr (Report author), developing country people and high profile figures e.g. Bono and Jeffrey Sachs. **1 hour total including travel to central London venue.**

China-Britain Business Council Conference on Business. The PM spoke at a similar conference following his China visit and this would be a good chance to give the business community some attention before the July visit. It's at the QE2 centre. We owe Charles Powell an answer on this. **Recommend short speech and then Q&A in the vein of the FCO leadership conference, 1 hour total.**

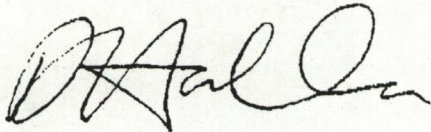
There is also the proposed Interview with Israeli Hebrew mass circulation daily Yediot Achronot to tackle current Israeli briefing against the Prime Minister/UK and deliver messages on the Roadmap and peace process. You and David have already agreed the Prime Minister should do this. The Embassy in Tel Aviv

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- 2 -

strongly recommend doing this for the Passover Holiday edition (which is read by up to two-thirds of the Israeli population). **Katie, can you find a half hour slot between now and the morning of Monday 14 April?**

A handwritten signature in black ink, appearing to read 'David Hallam', written in a cursive style.

**DAVID HALLAM**

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**From: Sharon Jubb**  
**Date: 4 April 2003**

**PRIME MINISTER**  
**ALASTAIR CAMPBELL**  
**SALLY MORGAN**

**cc: Fiona Millar**  
**Godric Smith**  
**Katie Kay**  
**Facilities Management**  
**Simon Houghton**  
**James Harrower**  
**Messengers**  
**Custodians**  
**Detectives**

**PRIME MINISTER LUNCH - MONDAY 7 APRIL 2003 - THE GUARDIAN**  
**1230-1400 HRS - THE STATE ROOMS**

Please find attached final guest list for the above.

1230 hrs	Guests arrive. To be met at the front door and escorted to Terracotta Rooms for Drinks.  Prime Minister to Terracotta Rooms and then all guests through to Pillared Room for Lunch
1400 hrs	Event Concludes  All guests depart

*Sharon,*

**SHARON JUBB**



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**Full list of Guests to be invited for Lunch - The Guardian**

**Invitations Issued as at 4 April.**

Host: Prime Minister.

Event Date: 7 April 2003. From 12:30 to 14:00.

---

**Mr Martin Kettle**

the Guardian

**Mr Richard Norton-Taylor**

the Guardian

**Mr Michael White**

The Guardian, Political Editor

**Mr Patrick Wintour**

The Guardian

**Mr Simon Tisdall**

The Guardian

**Mr Ed Pilkington**

The Guardian

**Mr Hugo Young**

The Guardian

**Mr Paul Johnson**

The Guardian

---

**10 Downing Street**

**Mr Alastair Campbell**

Director of Communications and Strategy,

---

**Full list of Guests to be invited for Lunch - The Guardian**

**Invitations Issued as at 4 April.**

Host: Prime Minister.

Event Date: 7 April 2003. From 12:30 to 14:00.

---

**The Baroness Morgan of Huyton**

**Mr Godric Smith**

---

**Media**

**Mr alan Rusbridger**

The Guardian

---

**PRIME MINISTER**

cc Cherie Booth  
Fiona Millar  
Sally Morgan  
Alastair Campbell  
Deborah Hermer  
Carey Oppenheim  
John Shield  
Katie Kay  
Sharon Jubb  
Duty Clerk

4 April 2003

**BREAKFAST TO LAUNCH NEW RIGHTS FOR WORKING PARENTS:  
MONDAY 7<sup>th</sup> APRIL**

On Monday morning (7:50) you and Patricia Hewitt are hosting a breakfast to launch new rights for working parents. The rights come into effect on Sunday but Monday is the first working day.

The new measures include:

- The right for parents of children under 6 and disabled children under 18 to apply to work flexibly.
- Increase to 26 weeks paid maternity leave and additional 26 weeks unpaid.
- Increase in statutory maternity pay to £100 per week.
- 2 weeks paid paternity leave.
- Adoption leave.

12 companies with good work-life balance initiatives have been invited. They will each bring an employee who will benefit, and their child. There will be a crèche for the children. Supporters such as CBI, TUC and Fathers Direct will also be represented.

You will be at the breakfast for 25 minutes, the first part of which will be taken up with photography and a clip for broadcast media. Afterwards you will have a short opportunity to mingle with the guests. Cherie will attend the end of the event.

I am attaching:

- A summary of Government initiatives to promote work-life balance.
- A script for you to use for the clip with the pool camera.
- Biographies of the guests.

**DIANA MIALL**  
SCU

## **What the Government is doing to promote work-life balance**

### **New changes from 6 April:**

- Flexible working - parents have the right to apply to work flexibly. Employers have a duty to consider their requests seriously and will be able to refuse requests only where there is a clear business reason. Applies to children aged under 6 and disabled children under 18.
- Increase in statutory maternity pay - to £100 per week (from £75).
- Increase in maternity leave - from 18 to 26 weeks paid and an extra 26 available unpaid.
- 2 weeks paid paternity leave.
- Reforming the tax credit system
  - Child Tax Credit (CTC) and childcare element of Working Tax Credit (WTC) will be paid to the main carer, usually the mother.
  - 9 out of 10 families with children expected to be eligible for CTC which will combine with Child Benefit to deliver up to £54.10 a week in support for first child, compared to £27.70 a week in April 1997.
  - A family with two children and a combined income of less than £50,000 are guaranteed £37.20 a week.

### **What we've already done:**

- Parental leave – parents have a right to take up to 13 weeks unpaid leave in the child's first 5 years.
- Time off for dependants – all employees have the right to unpaid time off work to deal with an emergency involving a dependant.
- Free early education – all 4 year olds and 70% of 3 year olds have access to free early education places (guaranteeing a place for every 3 year old by next April).
- Childcare places - created new childcare places for over a million children (on target for places for 1.6 million children next year).
- Funding for out of school childcare including breakfast clubs, after school and all year round holiday provision.
- Sure Start - childcare, education and health services for young children and their parents in deprived areas.

## SCRIPT FOR WORKING FAMILIES CLIP

- In the modern day, parents should not have to choose between their families or careers. They should be able to choose both.
- Thousands of businesses around the country already recognise that work-life balance policies can improve their business and help their staff.
- We want everyone to adopt this approach. That is why we are introducing these new rights to allow parents to work flexibly.
- These new measures also expose the myth that you can't deliver a better deal for working parents **and** help UK productivity.
- We are giving families more support than ever before while moving with the tide of business and employee opinion.
- And we want to extend family friendly working to fathers as well as mothers.
- At the same we are also extending financial support and leave to new parents and reforming child tax credits.
- This huge investment in children's early lives is key to improving their opportunities in later life. It builds on what we've done to open up access to education, childcare and health.

## BIOGRAPHIES OF ATTENDEES

Invitees include companies with good work-life balance initiatives, employees who will benefit from the new rights and children. Supportive representatives from TUC, CBI, Parents at Work, EOC, Father's Direct and Maternity Alliance will also attend.

Unilever: **Linda Emery**, Head of Diversity with **Baldish Kaur**, Contract Operations Analyst and her **daughter Janeet** age 5.

Fox's Biscuits: **Steve Boyd**, Factory Personnel Manager with **Irlean Jackson**, Customer Services Assistant and her **son Joseph** age 4.

The Training Exchange (small training company): **Simon Pugh**, Group Chief Executive with **Brooke Bradshaw**, Careers Advisor and her **daughter Kendal** age 2.

Bettys & Taylors Teas: **Jane Pike**, HR Director with **Paula Kaye**, Manager of Betty's York and her **son Adam** age 4 ½.

Asda: **Denise Jagger**, Company Secretary and General Counsel with **Hilary Tetley**, People Manager of Cambridge store and her **son Matthew** age 3.

Marks and Spencer: **Denise Keating**, Head of People Proposition with **Ann Graham**, Section Manager from Newcastle store and her **daughter Amy** age 3.

Moore and Smalley (Chartered Accountants and Business Advisors): **Graham Gordon**, Equity Partner with **Dave Woolcock**, IT Manager and his **son Andrew** age 3 ½.

Royal Bank of Scotland: **Anne Sloan**, Head of Employee Engagement with **Ian Sherman**, Business Advisor.

Domestic and General: **Caroline Huggett**, Group HR Manager with **Hanneti Ball**, Customer Services Advisor.

BT: **Nichola Smith**, Marketing Manager based at Hemel Hempstead office with her **son Ryan** age 8 months.

Northbrook Technology (Information Technology Company): **Arthur 'Bro' McFerran**, Managing Director with **Imelda McVeigh**, PA and her **son Adam** age 21 months.

McCormacks (Music) Ltd (Musical Instrument Retailer): **John Wiggins**, General Manager with **Andrew Grehan**, Assistant Manager and his **daughter Rebecca** age 3.

TUC: **Kay Carberry**, Assistant General Secretary.

CBI: **John Cridland**, Deputy Director General.

Parents at Work: **Sarah Jackson**, Chief Executive.

Equal Opportunities Commission: **Julie Mellor**, Chair.

Fathers Direct: **Jack O'Sullivan**, Communications Manager

Maternity Alliance: **Christine Gowdrige**, Director

File

m JCO (w) or

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SUBJECT  
MASTER  
Filed:



10 DOWNING STREET  
LONDON SW1A 2AA

From the Private Secretary

3 April 2003

Dear Peter,

**IRAQ: PRIME MINISTER'S VISIT TO ALDERSHOT  
AND RAF LYNEHAM**

As you know, the Prime Minister visited the Army garrison at Aldershot and the RAF base at Lyneham this afternoon. He will be writing to the base commanders to thank them. Many thanks for the briefing.

The members of the Armed Forces and their families whom the Prime Minister met were extremely welcoming. He was able to have a few words with all of them, on the progress of the military campaign and the challenges ahead. Many of the RAF personnel at Lyneham had just returned from the Gulf. Most of the family members were strongly supportive, with many complaining about anti-war demonstrators and UK media coverage.

But a few family members – especially at Aldershot - had gripes. Many of these were about communications. The Prime Minister set out the forthcoming changes to the parcel service, which were universally welcomed, and the operational security constraints on phone calls etc. Many wives wanted to know when their husbands would be home. One or two complained about equipment and pay. The base commander will follow these up.

I am copying this letter to Kara Owen (FCO), John Scarlett and Desmond Bowen (Cabinet Office).

Yours,

**MATTHEW RYCROFT**

Peter Davies  
MOD

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LT

The Office of The  
Secretary of State for Defence  
Ministry of Defence  
Room 205, Old War Office Building  
Whitehall, London SW1A 2EU

1554

msm GSR

Tel: 020 7218 6432

Fax: 020 7218 7140

To: Matthew Rycroft

Fax:

From: Peter Davies

Date:

THIS IS A COPY. THE ORIGINAL IS  
RETAINED UNDER SECTION 3 (4)  
OF THE PUBLIC RECORDS ACT

No of pages: 3 [including leader]

Remarks:

Matthew,

Some additional background.

The remainder can be drawn on with families if they ask: where their partners are / what are they doing?

The key point is no serious casualties and no fatalities.

Peter D.



**SECRET****ADDITIONAL NOTE - PM's VISIT TO RAF LYNEHAM AND ALDERSHOT****Key Point**

No fatalities or serious casualties experienced by any of the units to be visited by the Prime Minister.

**RAF LYNEHAM****Key Points**

6 C130s and accompanying crew and support personnel are deployed from RAF Lyneham to Fujairah, UAE, as part of a hub and spoke operation. This involves the transport of supplies and equipment which is brought to Fujairah by strategic lift between Fujairah and the other deployed operating bases.

THIS IS A COPY. THE ORIGINAL IS  
RETAINED UNDER SECTION 3 (4)  
OF THE PUBLIC RECORDS ACT

**ALDERSHOT****7 Parachute Regiment (Royal Horse Artillery)**

3 batteries of 7 Parachute Regiment are attached to 16 Air Assault Brigade and are deployed in the Rumaylah Oilfields, maintaining security of the oilfields, and North West of Basra.

**10 Transport Regiment (Royal Logistic Corps)**

10 Transport Regiment is part of 102 Logistics Brigade but is assigned to 101 Logistics Brigade and is providing trucking support to transport supplies and equipment between Kuwait and deployed forces in Iraq.

**9 Parachute Squadron (Royal Engineers)**

9 Parachute Squadron is part of 16 Air Assault Brigade and is deployed in the Rumaylah Oilfields, maintaining security of the oilfields, and North West of Basra.

**4 General Support Medical Regiment (Royal Army Medical Corps)**

4 General Support Medical Regiment is part of 102 Logistic Brigade but is assigned to 101 Logistic Brigade. It transports patients from the initial basic surgical stations and dressing points to the Field Hospitals in Iraq and Kuwait.

**22 Field Hospital**

Equipment and supporting personnel (some 20 personnel) from 22 Field Hospital, necessary to establish a 25 Bed Military Facility, were deployed to Kuwait prior to the commencement of operations to ensure sufficient

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medical capability in theatre prior to the arrival of 33 Field Hospital. This capability was absorbed into 33 Field Hospital which has become the in theatre reserve and which is due to return to the UK with effect from 5 April.

**101 Logistics Brigade**

Elements of 101 Logistics Brigade are already deployed into Iraq with 102 Logistics Brigade. See above. HQ 101 Logistics Brigade is due to route with 102 Logistics Brigade in May and will then form the Headquarters element of the Joint Force Logistic Component (JFLogC). The JFLogC is based in Kuwait and co-ordinates all in theatre logistic support.

**Military District Hospital (Frimley Park)**

Personnel from the Military District Hospital are deployed as augmentees to various units in the Gulf.

**SECRET**

Royal Norwegian Embassy  
The Ambassador  
London

File  
1. Mr Jonathan Lushair RCO

Anteferal to admin

2. Mr SW / DM

3. File ~~from / week~~ 11/4

M Rycroft 2nd April 2003  
K/V

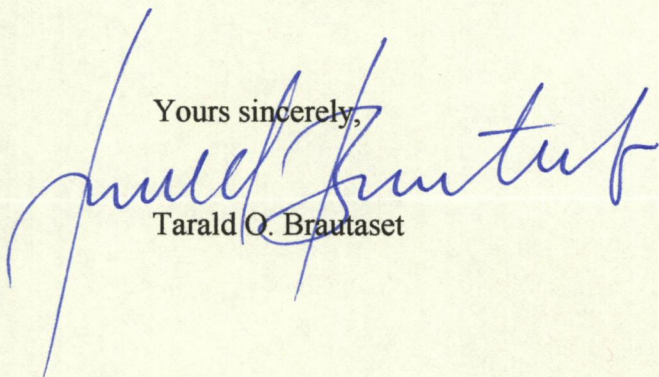
Dear Mr. Rycroft,

I have been asked by my Prime Minister's Office to enquire whether it would be possible for Prime Minister Tony Blair to meet with Prime Minister Kjell Magne Bondevik in London on Thursday 15 May 2003 during the day. Such a meeting would be a timely follow up to the very interesting discussions they had in May last year.

The salient matters for discussion would in our view include Iraq, the war on terrorism and the Middle East Peace Process. Mr. Bondevik would arrive in London in the morning and fly out in the evening to Washington where he will have meetings both with President George W. Bush and Vice-President Dick Cheney.

In order to inform all relevant parties at the earliest stage the Norway desk at the FCO is already aware of the request.

Yours sincerely,



Tarald O. Brautaset

Mr. Matthew Rycroft  
Private Secretary to the Prime Minister  
10 Downing Street  
London SW1Y 5AA

Coverly  
 Secer  
 1536

(f6)

PRIME MINISTER  
 MRS BLAIR

From: Kate Garvey  
 Date: 2 April 2003

pm sm

cc: Fiona Millar  
 Hilary Coffman  
 Matthew Rycroft  
 Gavin Mackay  
 Ann Marie O'Brien  
 Detectives  
 Katie Kay  
 Drivers  
 Duty Clerk

**VISIT TO SERVICE FAMILIES, ALDERSHOT GARRISON HQ AND RAF LYNEHAM, THURSDAY 3 APRIL 2003**

Tomorrow afternoon you and Cherie are meeting with families of Army and RAF units taking part in operations in the Gulf. Both visits will be low key and informal, and the meetings with the families will be private. The MOD recommended Aldershot and Lyneham to complement visits already undertaken by members of the Royal Family. Hopefully you will be able to visit the Marines/Navy next week, giving a bit of a gap between their visits from the Royals. (Infact since this advice the Princess Royal has visited Lyneham and Prince Charles is due to visit Aldershot next week).

**1400-1500 MEET FAMILIES, OFFICERS' MESS, ALDERSHOT GARRISON, HOSPITAL ROAD, ALDERSHOT**

You will arrive at the Mess separately. Cherie will arrive by car with Kathryn, Angela and Angela's son Joseph and will be met by Lieutenant Colonel Jack Matthews and Captain Dougie Devlin, Welfare Support Officer. The PM will arrive by helicopter and be met by Colonel Stephen Oxlade, Garrison Commander (POOLED) and transferred by car to the Mess to meet the Lieutenant Colonel and the Captain (POOLED).

You will both be taken upstairs to have a relaxed cup of tea with between fifty and eighty family members of Army personnel, including children. You will have 50 minutes with them and the whole thing will be private. Dougie Devlin, the Welfare Officer will escort the PM and Colonel Stephen Oxlade will escort Cherie. Gerald Howarth, the local MP, will also be present.

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- 2 -

Each group will be accompanied by a Unit Welfare Officer who will be able to introduce you to the family members. There will be families of frontline soldiers such as the Royal Horse Artillery out in Southern Iraq, as well as families of Engineers, Medical and Transport Regiments and MOD nurses and doctors. It seems the families' main concerns are **communications/information** related; they will express their concerns over the **phone and postage systems** – you can inform them of your announcement today at PMQs that when operational requirements permit, postage will be free.

You should also know there have been **no major casualties from Aldershot.**

You will depart together by helicopter. Angela will escort Kathryn and Joseph back to London.

### **1535-1635 MEET FAMILIES AND SERVICE PERSONNEL AT RAF LYNEHAM**

You will be met by **Station Commander Ray Lock** and his wife Sarah and escorted briefly into a private room where you can freshen up and sign the visitors' book. You will then travel in **cars** to the 24 and 30 Squadrons' **Crewroom Bar** to meet around **sixty** service personnel.

**NB. A Carlton camera crew, filming a documentary on Lyneham and Peter Stodhart and Nick Danziger will have some access throughout the visit, but only the arrival shots will be released.**

You will spend **20 minutes** with the service personnel; the PM escorted by **Ray Lock** and Cherie by Sarah Lock. You will meet **aircrew who have flown Hercules to the Gulf** delivering equipment, troops and missiles; you will also meet **engineers, suppliers and ops** and **admin staff** some of whom will have been **to the Gulf, others are on stand by.** There will also be **NHS recruited auxiliaries** who provide medical support for the injured in the Gulf, including Basra, and escort them via Cyprus to hospitals back home. **James Gray, the local MP** and leading campaigner of the Save Lyneham group, will be present.

You will then have another twenty minutes with the families in their community centre on the Lyneham site. This will be very relaxed and informal, and will not only include the families of the servicemen and women in the Gulf but also those RAF deployed in Kabul, Bosnia and the Falklands. Their concerns will be similar to the families at Aldershot.

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You will depart by helicopter and Nick will take photos of you en route home.

*Kate*

**KATE GARVEY**



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SECRETARY OF STATE

1536

MO 25/18

via fax

2 April 2003

file PM scw

Dear Matthew,

**PRIME MINISTER'S VISIT TO ALDERSHOT & LYNEHAM – 3 April**

... I attach briefing material upon which the Prime Minister may wish to draw tomorrow. The brief covers key lines to take, plus background on the units concerned and on broader welfare issues.

*Johns Peter*

PETER DAVIES  
Private Secretary

Matthew Rycroft Esq  
10 Downing Street

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Recycled Paper

**PRIME MINISTER'S VISIT TO SERVICE FAMILIES**

**General**

Armed Forces doing an excellent job in the Gulf.

Understand this must be a difficult time for families.

Recognise the important role that service families play in supporting their partners deployed overseas.

**Welfare issues**

Doing all we can to ensure you can keep in touch with loved ones.

But must recognise that critical priority is to give personnel the equipment and support to get their job done.

This means that welfare package might be limited at this stage of the operations. Our priority will be for airmail and email (blueys and e-blueys). Can assure you that packets and telephone calls will be available as soon as the operational situation allows.

Pleased that we will be introducing a free packet service as soon as there is room in the supply chain. But packets will need to be sensibly sized. You will be given full details of the arrangements as soon as possible.

**Friendly fire**

Have done all we can to minimise risk of these sorts of tragedies. Will continue to look at ways of reducing the risks further. But cannot eliminate them from the heat of battle.

We will look after all the families of those bereaved.

**When will our partners come home?**

Will do all we can to make this operation as short as possible. Cannot give any guarantees.



**ARMY UNITS - ALDERSHOT**

Aldershot Garrison, often described as the 'Home of the British Army', is one of the larger garrisons within the UK. It is home to some 3,500 service personnel and some 4000 dependants, of which approximately 400 families are affected by current operations in the Gulf ("Op TELIC", the operation name which both service personnel and their families are likely use during the visit). Several formation Headquarters, including HQ 4 Division, and a number of logistic and mechanised infantry units are based at the Garrison. It also serves as the Army's Centre of Sporting Excellence. The area represents 28% of the land in Rushmoor Borough Council. The total employment level attributable to the presence of Aldershot Garrison is estimated to be in the order of 8,800 jobs, nearly 20% of total employment with the Borough. The unemployment rate with Aldershot and the immediate surrounding area is 1.5%.

In addition to barracks and technical accommodation there are also families quarters and other support infrastructure. Although the Garrison dates back to the 1850s much of it was rebuilt in the 1960s and early 1970s and redevelopment has continued throughout the Army's occupation. The most recent addition was Mons Barracks, opened by Mr Hoon in March 2003. A large number of new houses for service families have been built over the last few years. (See "housing" below)

The Ministry of Defence has recognised the poor quality of the accommodation within the Garrison and intend to progressively redevelop it under "Project Allenby/Connaught" (see below). Work (valued at £2.2M) has already been undertaken to address the worst of the failings of the single living accommodation and has improved some of the worst examples however it is unlikely that further improvements will be made prior to the Project Allenby/Connaught coming on-stream.

The following Aldershot-based units have deployed on operations in the Gulf:

- **7 Parachute Regiment** - Royal Horse Artillery; operating in S. Iraq
- **10 Transport Regiment** - Royal Logistic Corps, based in Kuwait, operating in S. Iraq
- **9 Parachute Squadron** - Royal Engineers, operating in S. Iraq
- **4 General Support Medical Regiment** - Royal Army Medical Corps
- **22 Field Hospital** - Royal Army Medical Corps (HQ only, now back in UK)
- **101 Brigade** (elements of the logistic brigade deploying)
- **Military District Hospital Unit** - Frimley Park, across the Gulf region

Their recent operational history is shown below:

**7 Parachute Regiment:** Bosnia 1996, 1997    Kosovo 1999    Sierra Leone 2000    Macedonia 2001    Afghanistan 2002

**10 Transport Regiment RLC:** Op Granby (1<sup>st</sup> Gulf War)    Bosnia 1995, 1999

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Kosovo 2001/2002 (this unit has a large Gurkha contingent, Queens Own Gurkha Logistic Regiment)

**9 Parachute Squadron** Bosnia 1998 Macedonia 2001 Afghanistan 2001, 2002

**4 General Support Medical Regiment:** Afghanistan 2002-ongoing (formed in 2000)

**22 Field Hospital RAMC:** Op Granby (1<sup>st</sup> Gulf War), Angola 1995 Bosnia 1995/1996 Kuwait 1998/1999 Kosovo 1999, 2002 and at present

**Military District Hospital Unit:** no specific deployments as a unit but staff have been detached to assist in all major operational deployments since formation (e.g. Sierra Leone, Former Republic of Yugoslavia.)

### **Project Allenby/Connaught**

Under Project Allenby/Connaught it is intended to refurbish and redevelop Aldershot (Connaught) and around Salisbury Plain (the Tidworth, Bulford, Warminster and Netheravon conurbation) (Allenby). This 30 year, £4Bn, contract will encompass not only the design and building of new facilities but also the service element (catering, cleaning, facilities management). The Project is currently determining its Preferred Bidder and it is hoped to achieved financial close by the end of 2003. The Project is intending to deliver the first accommodation elements in mid 2005. Under the Project substantial areas of land in Aldershot (the southern part of the Garrison) will be sold.

### **Housing**

At Aldershot approximately half of the properties are at Standard 1 for Condition. Whilst there are no Upgrades planned for Aldershot at present, requirements for upgrading have been identified so that advantage can be taken of any available funds to target work through the Property Management programme (Quick Hit money). At present there is some turnover of properties due to the Welsh Guards moving to St Athan and the Coldstream Guards moving into Aldershot to replace them. The movement of 7 RHA to Colchester has been delayed until September due to their deployment on Op TELIC. Over the next year 12 Mech Bde will move to Bulford/ Tidworth. Whilst there are a number of empty Service family houses (11%) the majority of these are either waiting for units which are to be deployed into Aldershot Garrison in the near future or are awaiting agreed disposal.

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ROYAL AIR FORCE (RAF) LYNEHAM

RAF Lyneham was established in 1941. It has played an important part in operations around the world since then. It is the home of four C130 transport aircraft squadrons: 24 and 30 Squadron operate the recently acquired C130J, while 47 and 70 Squadron operate the 35-year old C130K. 47 Squadron also has a small Flight of specialist crews and modified aircraft to support Special Forces.

Other units at Lyneham include: Headquarters Tactical Medical Wing (TMW), an Air Combat Service Support Unit; 47 Air Despatch Squadron, Royal Logistics Corps, which is an independent Army unit responsible for the preparation and despatch of all equipment, air delivered by the C130; and, the United Kingdom Mobile Air Movements Squadron (UKMAMS) which provides a range of facilities for the out-loading of aircraft from RAF Lyneham. All of these units are involved in current operations in the Gulf.

Lyneham's long-term future has been subject to a wider strategic review which includes Brize Norton and RAF St Mawgan. The outcome of the review has been postponed until the scale of current operations has reduced significantly (the Station has been told that "an announcement is likely in the New Year"). **Not for disclosure:** Lyneham is likely to be closed in around 2010, reflecting wider priorities with the introduction of new aircraft into service; personnel and aircraft would be relocated elsewhere. The Prime Minister should not be drawn on Lyneham's future. Additional material on the review is included below.

OPERATIONS UPDATE - SECRET

Major current deployments are shown on the attached map;

Elsewhere, one C130 is normally deployed at the Falkland Islands, but returned for higher priority tasks relating to the Gulf in January 2003; it will redeploy to the Falkland Islands when current operations allow. Other aircraft are undertaking training and support flight

Around 550 personnel are deployed on operations, with a further 140 engaged in providing emergency fire-fighting cover in the UK.

**Housing**

At Lyneham, there are 764 SFA; 629 of these units (82%) are Standard 2 for Condition, the remainder being Standard 3. The Upgrade programme for Lyneham has been delayed due to the uncertainty of the future of the base. DHE Lyneham enjoys a good working relationship with the Host RAF Unit. The DHE team at Lyneham includes 3 ex-Service personnel, the Lady Mayoress of the local town of Calne and a Special Constable, giving us a good perspective of all the Estates and Families needs. Lyneham is a 'Mixed Estate' with a number of privately owned properties abutting the main Estate. This arrangement is deemed a success - there is little or no dispute between the DHE occupants or the private

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homeowners. Lyneham has a relatively few empty Service families houses (68 of 764 SFA or 9%). The requirement to retain supporting estates at Wroughton and Compton Bassett is currently under discussion with the Host unit, given that some Service personnel based at Lyneham are housed on these estates. Postings into and out of Lyneham are 'trickle' postings, therefore, not subject to block moves.

**STRATEGIC REVIEW OF RAF BRIZE NORTON, RAF LYNEHAM AND RAF ST MAWGAN**

**Understand outcome of the review of Lyneham, Brize Norton and St Mawgan has yet to be announced. Recognise your frustration, but inappropriate to make such decisions at a time when personnel are engaged in operations in the Gulf.**

**Background**

On 9 November 2001 the Minister for the Armed Forces, announced a Strategic Review of RAF Brize Norton, RAF Lyneham and the airfield (i.e. runway) at RAF St Mawgan. The Study was needed because the introduction of new more capable Air Transport (AT) and Air-to-Air Refuelling (AAR) aircraft will mean that fewer aircraft and support personnel are required. The new aircraft are planned to include the A400M, which will replace the C130K aircraft currently based at RAF Lyneham. The remainder of the AT/AAR fleet is based at RAF Brize Norton. St Mawgan airfield was included in the Review as this currently has spare capacity.

As far as RAF Lyneham was concerned the options considered were: additional military use, commercialisation and closure as a Strike Command station.

The review is complete but has yet to be presented to Ministers because of current operations in the Gulf. It had been previously indicated that an announcement would be made "in the New Year".

Should Lyneham close without an alternative military use for the site, around 2790 MOD posts (approximately 2550 Service and 250 civilian) would be lost from the Lyneham area. Of these, some 830 will go in any event as a result of the introduction of the A400M, with the remaining 1960 MOD posts (1690 Service and 270 civilian) being attributable to the actual closure of the base. The earliest Lyneham would close is 2010.

## WELFARE ISSUES

### General Policy

MOD recognises the important contribution Service families make to Defence. The aim is to manage the issues of dependent family members with care recognising the special circumstances of Service families, especially at this current time.

### Operational Welfare Support

The primary aim of welfare support is to maintain and strengthen the morale of Service personnel by making fullest possible provision for their emotional and physical well being. Welfare support is provided in both the operational theatre and the home base. In the home base this is undertaken by unit rear parties and by stations and garrisons which also encompasses the provision of more specialist support.

The Army and the RAF both have web pages available on the internet giving up to date advice on matters connected with current operations in the Gulf, including welfare support advice.

#### 1. Operational Welfare Package

The Operational Welfare Package (OWP) has been implemented, although not all aspects of OWP can be delivered all the time and there will be some serials that will take time to come on line. Operational demands take priority and OWP will follow where time space and transport allows. **Note: There are severe limitations on the services offered to the manoeuvre forces in Iraq. The full package will be rolled out as soon as the operational situation allows.** The current situation is:

- Mail & e-blueys are being delivered throughout the operational area **although delays may occur in the forward areas** (e-blueys will be received by the BFPO terminal in Kuwait, up to 9600 a day, and then delivered forward). Parcels up to 2kgs can be sent at the concessionary rate (inland UK parcel rate).
- **Examining the early introduction of a free postal service for parcels for Service Personnel deployed on the current operations in the Gulf region. We are reviewing the means of overcoming the practical difficulties associated with a such a considerable logistical enterprise – both in terms of capacity and operational priorities. We will only be able to introduce this sort of service once the operations moves to a sustained phase.**
- Newspapers delivered (where possible) including Gurkali newspapers from Kathmandu to static locations.
- Telephone, e-mail and internet are not currently generally available for OPSEC reasons (this is a commander's decision on a case by case basis and for that reason this facility is not currently available to anyone in 1 UK Armd Div). Internet and telephone cabins are in

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place in Kuwait ready for activation and move forward into Iraq when the operational situation allows.

- Radio and TV is available in most static HQ locations outside Iraq and on some RN ships. In the sustained phase it would also be made available to forces in Iraq.
- Concessionary family travel arrangements available:
  - Started from day 1 of current operations.
  - Overseas include return flights/Eurostar to UK (commensurate with tour length).
  - In UK extra warrants (commensurate with tour length) and entitlements in accordance with the OWP.
  - UK Foreign Exchange personnel families also served by Concessionary Allowance policy.
- Expeditionary Forces Institute (EFI) available in most static locations in Kuwait and Mobile EFI shops ready to deploy to Iraq.

During the Defence Secretary's visit to Colchester last week the following additional issues were raised:

- **Support for events organised for families during operations:** Currently many of the events organised for families of service personnel on operations are being funded by Regimental/unit funds. The issue is being urgently reviewed by the MOD to try and extend the Operational Welfare package to include access to public funds for units to arrange support activities for families.
- **Support for Regular Reserves:** Regular reserves are affiliated to a local unit to provide immediate support for their family. Action is being taken by the Army to ensure that the system is affective.
- **Stress Counselling:** All Service personnel receive briefings on stress and the signs to watch out for. Where signs of stress are observed then the individual is referred to the medical officer who will arrange for counselling as necessary.

**Dangerously Ill Forwarding of Relatives (DILFOR)** Up to two persons (one of whom must be a close relative) may be officially invited, on medical recommendation, to visit VSI and SI personnel in hospitals at public expense for up to 7 days extendable to 10 days on medical advice. (In exceptional circumstances this can be extended beyond 10 days and to support more than 2 people).

**Armed Forces Pension Scheme (AFPS)** AFPS benefits have been extended to unmarried partners of personnel, where there is a substantial relationship, whose deaths are attributable to service related to conflict; this is on an ex gratia basis given that time has not allowed amendment to the relevant Statutory Instruments. awarded to their unmarried partner. Eligibility to such benefits will be assessed against a set of criteria which would include financial dependence or interdependence, shared commitments such as mortgage, children, prime beneficiary of a will, shared accommodation, the length of the relationship and no legal spouse; the decision on eligibility would be based on a broad assessment of the

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substance of the relationship and not all of these criteria would need to be met for entitlement to exist.

**Retention of Service Family Accommodation (SFA) after**

**Bereavement.** A Service family is automatically entitled to remain in SFA for 6 months after the death of a spouse in service. This can be extended to 9 months (and in some circumstance further extensions will be given). Each case is dealt with individually and sensitively. The needs of the family are paramount with discussions on future housing arrangements being raised at an appropriate time. Accommodation charges will continue to be raised at the same rate as before the death (i.e. the family will not be charged the market rate). Relocation costs are paid for by the MOD.

**Service Family Task Force Issues (not related to operational issues)**

The Service Families Task Force was created in 1998 following the Strategic Defence Review. It was set up to address the problems caused by Service families' mobility that are not within the Ministry of Defence's control. Current situation on issues of concern to families:

**School Admissions** – remains a priority issue. New DfES code of practice on School Admissions specifically refers to Service families and gives clearer guidelines to LEAs on how to treat Service families applying for in year admission. New MOD school liaison policy currently being implemented, should produce a more coordinated approach to LEAs and schools and enable issues to be resolved at the local level.

**Waiting Lists** – general problems with waiting lists in the NHS however Service families faced increased problems when moving between trust areas and finding that they moved to the bottom of a new waiting list. New guidelines issued to NHS Trust require them to take account of time spent on another trust's waiting list. (Currently this only applies to England. Discussions with devolved administrations are taking place).

**2. NHS Dentists** - there is a general shortage of NHS dentists within the UK although this varies between locations and in time as dentists are independent and can choose whether to take on NHS patients. There is a DH action team tackling this problem for England and dental appointments are available through NHS Direct who work to specific performance criteria. There is no simple solution to this problem although we are trying to seek improvement through local liaison, however this is not appropriate for all areas.

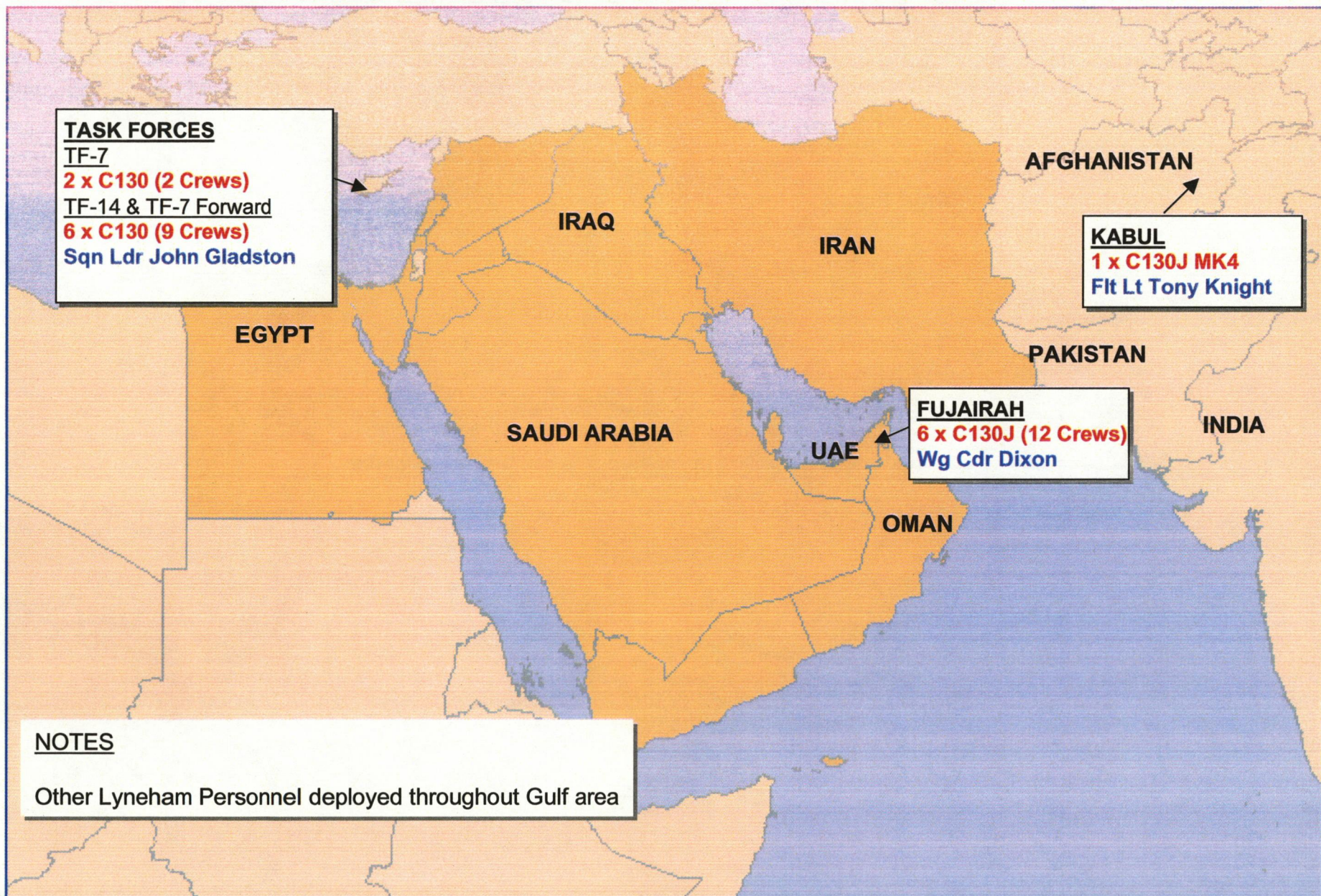
**3. Housing**

To give the Service Families the best accommodation that can be afforded, the Defence Housing Executive (DHE) has an extensive ongoing Upgrade Programme. The Upgrade Programme target for the year to end on 31<sup>st</sup> March was 1200 upgrades, but DHE is on course to exceed this by 200 upgrades. As a result about half of the DHE's total long-term stock is now at Standard 1 for Condition, with some 90% at either Standard 1 or Standard 2.



SECRET

# RAF LYNEHAM DEPLOYED ASSETS - 3 APR 03



NOTES  
Other Lyneham Personnel deployed throughout Gulf area

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*File*

*added to In  
Box*

**From:** David Hallam  
**Date:** 1 April 2003

**PRIME MINISTER**

**cc:** Jonathan Powell    David Manning  
         Jeremy Heywood    Andrew Adonis  
         Sally Morgan        Fiona Millar  
         Liz Lloyd             Matthew Rycroft  
         Danny Pruce

**KOIZUMI: REQUEST FOR MEETING AT CHEQUERS**

Prime Minister Koizumi of Japan would like to call on you later this month. His preference would be for an informal meeting at Chequers on Saturday 26/ Sunday 27 April before heading off to other European capitals in the run up to a Japan-EU Summit on 2 May.

Koizumi has been very supportive on Iraq, where he is out on a limb domestically and does not have the troops on the ground to rally public opinion. The Japanese are poised to play a substantial role in Phase IV, which will be one of the important things for you to discuss. And there is an outstanding invitation to Koizumi to visit Chequers - he was scheduled to visit in the Autumn, but this was postponed. It would be awkward to turn him down.

I think you should do this, and at Chequers, if you can. As well as Iraq it is a chance to build agreements for Evian and your visit to Tokyo in July. Koizumi will be very interested in the Euro decision. And he will be very chuffed to see you at Chequers.

If this is possible, perhaps an early dinner on Saturday then a bilateral meeting on Sunday morning?



**DAVID HALLAM**

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SECRETARY OF STATE

MO 25 CB

*cc: KK.  
Mo  
DM  
DHT*

31 March 2003

*1. cc ✓ SM  
H Barry  
H Coffman  
7. Back pl.*

*Dear Matthew,*

**VISIT TO SERVICE FAMILIES**

*me 3/3*

**Recommend Prime Minister visits RAF Lyneham and Army units in Aldershot in the next week or so. Visit to Royal Navy families at a later date.**

You asked for advice on possible locations for the Prime Minister to visit the families of units taking part in operations in the Gulf.

We would recommend that the Prime Minister visit:

- the families of three Army units in Aldershot: 7 Royal Horse Artillery, 4 General Support Medical Regiment, and 10 Transport Regiment (Royal Logistic Corps), who are involved in providing essential support to combat units in the Gulf; and
- the families at RAF Lyneham, Wiltshire, where C130 transport aircraft are normally based. The aircrews themselves also provide support to operations around the world, such as Afghanistan.

The visits would also allow the Prime Minister to meet service personnel who have not deployed but are undertaking supporting roles in the UK. Depending on the Prime Minister's diary constraints, both locations could be visited in a single afternoon.

The units have been chosen to complement visits that have been undertaken by members of the Royal Family or Defence Ministers since the start of operations. The Prime Minister could undertake a separate visit to Royal Navy families at a later date.

Matthew Rycroft Esq  
10 Downing Street

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The Defence Secretary recommends that the Prime Minister adopt a very low-key approach to these visits. This approach would allow the Prime Minister to maximise his time with the families (who on balance are likely to favour minimal media intrusion). You might find it helpful to know that Mr Hoon was accompanied only by his Private Secretary and Protection Officer when he visited the families of 16 Air Assault Brigade in Colchester last week; no media took part in the visit.

If the Prime Minister is content with these proposals, we would be happy to provide contact details and briefing material to support the visits.

*Yours ever,  
Peter*

PETER DAVIES  
Private Secretary

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(A)

**From:** Nita Clarke  
**Date:** 28 March 2003

**PRIME MINISTER**

**cc:** Pat McFadden  
Sally Morgan  
Jonathan Powell  
Geoffrey Norris

### **Reception to celebrate Jack Jones' 90<sup>th</sup> birthday**

We are holding a reception here at No 10 on Monday 31 March, 5.30 – 7.00 pm, to celebrate the 90<sup>th</sup> birthday of Jack Jones. You are attending at 6.00 pm and will be asked to say a few words.

Following the reception, Granada TV, Rodney Bickerstaffe and Ian McCartney are hosting a celebration dinner; the same guests will be at both events.

### **Jack Jones – biographical details**

James Larkin Jones was **born on 29 March 1913 in Garston, South Liverpool**; his father was a docker. He left school at 14, taking his first job as an engineering apprenticeship at 5 shillings a week, but quickly followed his father into the docks.

That is where he cut his political teeth, **joining the T&G in 1927** – the year he first heard Ernie Bevin speak to a dockers' meeting.

Jack was elected a docks' shop steward in Liverpool in 1930 – by 1934 he was helping to organise a Merseyside contingent of the Hunger Marchers on London. **By 1936 when he was elected a Labour City Councillor in Liverpool** he had already been earmarked by Bevin as a potential future officer.

That same year he began organising to support the Republican forces in Spain; by **1937 he had volunteered to fight with the International Brigades**. He was in the front line against Franco's fascists **and was badly injured in the battle of Elbro in 1938**; many of his friends were killed in the battle.

When Jack returned to England he visited the widow of one friend, George Brown; later that **year he and Evelyn married**. Their marriage sustained Jack throughout his working life and was a true partnership – Evelyn was a remarkable women in her own right. They shared the same political dedication and modest personal desires, remaining in the same small council flat in South London, in Ruskin House, where Jack still lives.

In 1939 Jack was appointed to his first full-time job as district organiser in Coventry – a city that was in the front line during the war and a pivotal centre of industrial production. Jack was a tireless organiser, establishing himself as a man of the shop floor. He even led a strike in one car plant – against the views of the T&G nationally.

Consequently, he was viewed as a dangerous left winger by the new T&G Secretary Arthur Deakin (Bevin remained in the 1945 Cabinet); it was not until Frank Cousins became GS in 1956 that Jack's fortunes improved - to such an extent that he was to **succeed Cousins as GS in 1969.**

Jack put the T&G in the forefront of the battles against the Heath Government in its early years; then came the **Tory volte-face in 1972** when the Tories sought a deal with the TUC. Jack almost persuaded the PM to sign an unprecedented deal with the unions – he did persuade him to play the Red Flag on the piano during one of the breaks in the discussions, although apparently Heath's performance failed to impress Jack.

Jack was the crucial factor in the development of the **Social Contract** which formed the cornerstone of the incoming Labour Government's policy in 1974. It was Jack and the T&G who persuaded a reluctant union movement to accept the flat-rate £6 a week rise in 1975; Jack remained loyal to the concept of the social contract to the end. The Winter of Discontent occurred after he retired in 1978 – and against his advice.

His outstanding **achievement as General Secretary** was to build up the T&G into the single most powerful trade union in the non-Communist world, under his leadership the T&G became the first British trade union with a membership of over two million.

Since his retirement he has been one of the **most articulate spokespeople on behalf of Britain's pensioners.** His appetite for campaigning and his total commitment to the labour movement remain undimmed.

**Evelyn passed away in December 1998** at the age of 85.

**NITA CLARKE**



British Consulate-General  
New York

From the Consul General, New York and  
Director General Trade & Investment, USA  
Sir Thomas Harris KBE CMG

26 March 2003

Matthew Rycroft Esq  
10 Downing Street  
London SW1  
UK

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New York, NY 10022

Telephone: (212) 745-0414  
Facsimile: (212) 745-0463

*h/c*

*replied,*

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*MR*

*DM  
JPO  
KK*

*MR 2/5*

*} Letter only*

*Dear Matthew,*

I enclose a letter to the Prime Minister from the National Committee on American Foreign Policy inviting him to be the recipient of the Hans J. Morgenthau Award at a dinner in New York next Autumn. I have warned the President, George Schwab, that the Prime Minister has received a number of similar approaches from other organisations and that, in current international circumstances, he is unlikely to receive an early substantive reply. Past recipients of the award are indicated on the letter heading. The most recent was Colin Powell who is being lobbied to write in support of the bid.

You will recall that we come across the NCAFP most frequently in the context of Northern Irish affairs. The organisation is bankrolled by William Flynn of Mutual of America (the same Flynn who has already approached us over the Al Smith dinner in New York). The NCAFP recently issued a substantive report on the peace process which was reasonably helpful but any constructive impact it may have had was rather spoilt by comments at the press conference in Belfast which launched the report which were highly critical of David Trimble.

While we would certainly encourage senior Ministers from the NIO and other Northern Irish political leaders to engage with the NCAFP, I do not



believe it would be appropriate for the Prime Minister to accept this particular award when there are so many other organisations in New York, and elsewhere in the USA who have already submitted bids.

*Thomas Harris*

*Thomas Harris*  
Thomas Harris

cc: Duncan Taylor o.r  
Paul Johnston, BCG  
Bob Peirce, BE Washington  
John Casson, BE Washington

} With copy of letter to  
No 10  
}



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# NATIONAL COMMITTEE ON AMERICAN FOREIGN POLICY

320 PARK AVENUE • NEW YORK, N.Y. 10022  
PHONE: (212) 224-1120 • FAX: (212) 224-2524  
E-MAIL: NCAFP@AOL.COM • WEB SITE: HTTP://WWW.NCAFP.ORG



March 26, 2003

The Rt. Honorable Tony Blair, M.P.  
Prime Minister  
10 Downing Street  
London, SW1, England

Dear Prime Minister Blair:

It is our privilege and honor as the chairman and the president of the National Committee on American Foreign Policy to invite you to be the recipient of the Committee's Hans J. Morgenthau Award. The award commemorates the seminal contributions made by Professor Morgenthau to the theory and practice of American foreign policy and to the craft of international relations. It is presented by the National Committee from time to time to honor an individual whose intellectual attainments and practical contributions to U.S. foreign policy interests have been judged so exemplary in the tradition of Professor Morgenthau that he or she merits this singular award. Although award recipients have primarily been prominent American practitioners of statecraft, exceptions have been made for Lady Thatcher, King Hussein of Jordan, and you.

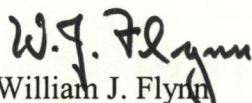
In seeking to honor you, the National Committee's Executive Committee wishes to pay tribute to your keen understanding of Britain's national security interests that converge with those of the United States in Europe, the Middle East, and elsewhere, as well as your enlightened political leadership in dealing with intractable issues in Northern Ireland and in promoting the peace process there. Your ability, courage, and willingness to take risks, challenge the establishment, and be a reforming and modernizing prime minister have enabled you to play an extraordinary leadership role in formulating, articulating, and implementing British foreign policy and in wielding influence in international councils as well. First among European leaders, you have understood not only the dangers to national security posed by rogue elements and rogue states that possess weapons of mass destruction but also the need to maintain levels of economic and military power necessary to respond to numerous challenges, resist asymmetrical threats, and remove impediments to

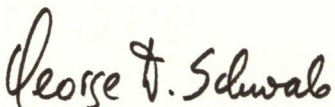
prosperity and stability throughout the world. You have been a forceful and forthright ally in exercising intellectual and moral leadership in NATO and in European councils and at the UN and in leading the people of Britain as they carry out international responsibilities and assume risks in common with the people of the United States and other countries. As a political realist, humanist, and practitioner of the art of statecraft who has demonstrated his ability and willingness to lead Britain in the pursuit of its national interests, you would be an honoree of whom Hans J. Morgenthau would have been most proud.

The presentation is made at the Waldorf-Astoria in New York City at a formal dinner attended by leaders from the worlds of politics, finance, communications, and the professions. The event is well covered by the media and affords an outstanding opportunity for a major foreign policy speech. We suggest a date in September or October 2003 (except on October 6), Monday through Thursday.

We look forward to receiving your positive response at your earliest convenience.

Sincerely,

  
William J. Flynn  
Chairman

  
George D. Schwab  
President



BUCKINGHAM PALACE

25th February, 2003.

*John Stanning*

Thank you for your letter of 21st February which I have shown to The Queen. Her Majesty is content for the Prime Minister to be absent from this country from 27th to 28th February in order to visit Madrid.

*Mrs. Stanning*

*Robin*

Sir Robin Janvrin  
Private Secretary to The Queen

Jeremy Heywood, Esq., CB.



rec 2713

Sanctuary Buildings Great Smith Street Westminster London SW1P 3BT  
tel: 0870 0012345 dfes.ministers@dfes.gsi.gov.uk  
**Margaret Hodge MBE MP**  
Minister of State for Lifelong Learning, Further and Higher Education

AA  
✓ PO  
k/c

Prime Minister  
10 Downing Street  
London  
SW1 1AA

26 March 2003

Dear Tom

I am writing to ask you to launch the new Leadership College for the learning and skills sector in September this year. Investing in leadership and management is a vital part of the reform strategy for post-16 education and training. Your presence would signal our commitment in an appropriate and high profile way. We are planning to launch with a traditional opening ceremony marking the arrival of the first cohort of participants.

We are currently finalising contract arrangements with our preferred supplier, a strong consortium made up of Lancaster University Management School, the Open University, Ashridge Management College and the Learning and Skills Development Agency. The Leadership College will play a crucial role in developing the leaders of the future in support of the strategy we set out in *Success for All*, the vision of further education and training reform published in November.

The opening ceremony might be part of an international leadership conference to be hosted jointly by my Department and the new Leadership College itself. This conference would bring together the best of the public and private sector leadership development initiatives from across the UK and from around the world. We are developing the launch arrangements and will provide more details, but your agreement in principle at this stage would be very helpful.

Best wishes

**MARGARET HODGE**



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21 March 2003

Foreign &  
Commonwealth  
Office

London SW1A 2AH

Dear Malther, <sup>cc: JP</sup>  
DH  
SAH/RA  
P  
Edwards

### Prime Minister's Travel to Central Europe

Thank you for your letter of 10 March requesting suggestions for the Prime Minister to visit Poland and a Baltic State on his way to St Petersburg for the tercentenary celebrations on 30-31 May.

The Prime Minister's visit to Poland will be greatly welcomed. But we will need to confirm with the Poles that they are still interested in a speech venue elsewhere than Warsaw. If they are - both Miller and Kwasniewski may in the end plump for the capital - then we agree that Gdansk would be one serious candidate. Its location makes it suitable for a stopover and there are strong symbolic associations with the birth of Solidarity. But it is a stronghold of anti-SLD forces, and Miller may resist. Other options would be Poznan or Wrocław. We suggest that the Prime Minister plans to leave London on the afternoon of 29 May to attend an early evening event and dinner in whichever Polish city is agreed.

Any of the three Baltic States would welcome a visit by the Prime Minister. They are prospective EU and NATO members and have provided firm support on Iraq. We suggest Riga. The Lithuanian referendum will be over, and the Estonian government will be new (it is not yet formed). The President of Latvia would be a capable host. I suggest that the Prime Minister leaves Poland on the morning of 30 May and stops in Riga for around three hours to meet the Prime Ministers from Estonia, Latvia and Lithuania and discuss common themes such as EU, NATO, and Wider Europe issues. Our Posts believe that the other two Prime Ministers would want to take part.

The Hungarians will note that the Prime Minister is making his third visit to Poland before visiting them. They feel some resentment that Poland's position as the most important country in Central Europe is acknowledged by us to such a degree. There is no referendum case for a visit to Hungary (it is on 12 April and success is assured). But there is a strong case for a visit to thank the Hungarians for their help over Iraq - nearly all our troops and supplies have been carried through Hungarian airspace. Iraq has not been easy for the Hungarian government. Public opinion is against the war and the opposition has sought to take advantage of their difficulties. Furthermore, there has not been a visit by a Prime Minister since 1992.

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It is possible that Slovak Prime Minister Mikulas Dzurinda will renew his invitation for the Prime Minister to attend a V4 summit in late June (he is running the London Marathon and we have recommended that the Prime Minister sees him on 14 April). Not least for Iraq reasons there would be a good case for going to the V4 summit. This could be combined with a short visit to Budapest.

Yours ever,  
Jonathan

(Jonathan Sinclair)  
Private Secretary

Matthew Rycroft Esq  
10 Downing Street

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**RESTRICTED - VISITS**

**From: Gavin Mackay**  
**Date: 20 March 2003**

**JONATHAN POWELL**

**cc: Sally Morgan**  
**Alastair Campbell**  
**David Manning**  
**Matthew Rycroft**  
**Fiona Millar**  
**Magi Cleaver**  
**Kate Garvey**

**VISIT TO THE STATES**

Mary Haines, White House logistics, called me tonight to run through the programme. She confirmed that the meeting would be at Camp David.

They are content with the timing we proposed. Condi Rice will see the programme overnight. We should have final confirmation tomorrow. The running order is:

**Wednesday**

1245 Depart House of Commons after PMQs  
1330 Depart Heathrow (777 Charter)  
1720 Arrive Washington (Andrews)  
1730 Heli to Camp David  
1815 Arrive Camp David  
1845-2100 Working Dinner (They suggest 1 + 1)

**Thursday**

0900-1030 Talks  
1100-1130 Press Statements

**RESTRICTED**

**RESTRICTED - VISITS**

- 2 -

1200-1300 Lunch (1 + 4 or 5)  
1315-1515 Time available for the President and PM to hold further talks, walk  
in Camp David grounds, as they wish.  
1530 Heli to Andrews  
1615 Depart for New York  
1730 Arrive New York

Mary Haines said that the President's Security Advisers would be at Camp David. Bush would have an early morning briefing with them on Thursday and may well invite the Prime Minister to attend. She indicated that Powell and Rumsfeld might be there.

I said our departure from Camp David might be 30 minutes earlier, if we decided to do the Stephanides interview at Andrews before we set off for New York. (this is the interview we had to drop on our last visit, due to weather conditions at Andrews).

I still await news from New York about the Kofi Annan meeting.

**GAVIN MACKAY**



*fu*

From: Alastair Campbell  
Date: 18 March 2003

S 153 /03

DAVID MANNING

cc: Jonathan Powell  
Matthew Rycroft  
Sally Morgan  
PMOS

No further copies unless you want to send one to GH and JS.

I spoke to Dan B on a secure line this morning about the timing of statements. Subject to change and confirmation, the current plan is as follows:

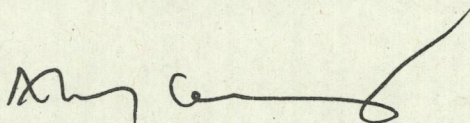
THIS IS A COPY. THE ORIGINAL IS  
RETAINED UNDER SECTION 3 (4)  
OF THE PUBLIC RECORDS ACT

Thursday pm US time: Rumsfeld briefing to say "preparations are underway" possibly supplemented by a clip from GWB at the Cabinet table. No mention of action.

Friday: 10 or 11am US time: White House announce GWB to speak to the media at noon.

Noon US time (5pm our time) GWB speaks, and announces planes leaving bases, other action.

Dan and I agreed TB would go out straight after. On this basis, Jonathan, we need to look at our plans re Brussels, and a broadcast/recall of Parliament. I think we could do announcement and broadcast on Friday and Parliament on Monday. We also need to think through how this fits re Scotland.



ALASTAIR CAMPBELL



10 DOWNING STREET

Ref ✓

for discussion on 2 place  
on Sunday

✓ 2

14.3.03

SECRET

FOR DISCUSSION ON THE PLANE ON SUNDAY

MONDAY

0900 Political Meeting with GB, JP etc  
1030 Robin Cook  
1100 Cabinet plus AG  
MPs and Ministers  
1500 Military Meeting

TUESDAY

0100 Bush statement  
1100 Special PLP  
1200 Debate  
2200 Vote

WEDNESDAY

1200 PMQs  
Late evening: TV address

THURSDAY

Statement to Parliament  
Leave for Brussels Summit

FRIDAY

Brussels Summit

SATURDAY

Scottish Conference Speech

MONDAY

Statement on Brussels Summit

SECRET

**From:** Carey Oppenheim  
**Date:** 7 March 2003

**PRIME MINISTER**

*Now Peter*  
✓

**cc:** Kate Garvey  
Alastair Campbell  
Jeremy Heywood  
Andrew Adonis  
Sir Stephen Wall  
Sally Morgan  
Emma Churchill  
Roger Liddle

### **SCHRÖDER VISIT (JOB CENTRE PLUS)**

There is a proposal for you to go on a visit to Job Centre Plus (in Kilburn) with Schröder as part of your programme with him on Wednesday. If you decide you want to go ahead with Jobcentre Plus visit there are two options:

- a) a short visit of around half an hour mainly for photo opportunities (but with a handful of experts on hand to answer questions)
- b) visit plus short seminar at the Jobcentre to discuss welfare reform and employment policy in the UK and Germany.

The Germans are undertaking some radical reforms to their employment service and unemployment benefit system which share many of the features of reforms we have had in play for some time.

They are bringing in legislation right now (based on proposals from the Hartz Commission) to bring in:

- Job Centre Plus offices all over Germany (combining job centres and benefit administration)
- performance related pay for Personal Advisors

- new obligations on unemployed register with Jobcentres and to seek work
- new temporary work scheme using private temporary agencies to place unemployed people on temporary contracts at first on unemployment benefit rates and then paid at comparable wage rates
- helping unemployed to become self-employed

In Germany there is now a growing recognition that *how* you engage with unemployed (ie administration and the benefit regime) has a crucial impact on levels and duration of unemployment. So it would be possible to draw out the common broader themes of a modernising European labour market and welfare reform from the event.

I have attached a) background on Jobcentre Plus and the Kilburn office and b) possible names for the seminar which include Jobcentre Plus managers, DWP policy people, Amelia Fawcett (Europe, Morgan Stanley) and Jeremy Anderson, Chief Executive, Alos KMPG.

**Do you still want to do a visit to Jobcentre Plus next Wednesday?**

**If so, do you want to host a short seminar as part of the visit to give it more substance?**

*Carey Oppenheim*

CAREY OPPENHEIM

### JobCentre Plus Visit – Wednesday 12 March 2003

Prime Minister Chancellor Schroder + team	
Andrew Smith	Secretary of State, Department for Work & Pensions
Clare Dodgson	Acting Chief Executive, Jobcentre Plus
Stephen Holt	Director for Modernisation and Strategy, Jobcentre Plus
Mark Grimshaw	Director for Employer Services, Jobcentre Plus
Mel Groves	Field Director, East Midlands, Jobcentre Plus
Karen Foulds	District Manager, Derby, Jobcentre Plus
Grace Kennedy	Deputy Field Director, Scotland, Jobcentre Plus
Jonathan Portes	Deputy Director for Employment Strategy, Department for Work and Pensions
Michael Richardson	Director for Employment Strategy, Department for Work and Pensions
Ursula Brennan	Working Age and Children Group Director, Department for Work and Pensions
Cay Stratton	Director, National Employment Panel
Amelia Fawcett	Vice Chair Europe, Morgan Stanley
Jeremy Anderson	Chief Executive, Alos KMPG

## Welfare to Work and Jobcentre Plus

### Top line briefing

- The government's welfare to work programme has several key elements: improving work incentives through tax credits, investment in the New Deal employment programmes, an increase in work obligations for unemployed people and the creation of Jobcentre Plus. It is the combination of these reforms with a strong economy that has increased employment levels and brought down long-term unemployment.
- Jobcentre Plus is a new business, designed to help meet the Government's aim of promoting work as the best form of welfare, while providing appropriate help and support for those without jobs. Jobcentre Plus is a £2 billion investment in improving public services and in cutting the future costs of welfare and benefit dependency. Jobcentre Plus, which is part of the Department of Work and Pensions, has brought together over 80,000 staff from the former Employment Service and former Benefits Agency. The organisation runs all of the country's Jobcentres and Social Security offices – some 1,500 in total. It is the biggest Government agency.
- Jobcentre Plus has been created to provide a better customer service to employers, jobseekers and people who are currently inactive in the labour market. It aims to extend support and job opportunities to a wider range of people without work than ever before, particularly people who may have been left out in the past, including people with disabilities, lone parents and older people. Everybody has to go through a work-focused interview in order to claim benefit; failure to attend carries a financial sanction.
- Over the next four years, Jobcentre Plus will open a network of 1,000 completely remodelled offices. There are 95 of the new offices already in place. Kilburn office in London was one of the first, pathfinder Jobcentre Plus offices.
- Our new service aims to treat our customers far more as individuals. All new customers will have a specific member of staff (a personal

adviser) who will work with them to identify their needs, build their confidence and help overcome their individual barriers to work. Jobcentre Plus also delivers a range of programmes to support the hardest to help to find a job and stay in work. The New Deal programmes, delivered through Jobcentre Plus and our partners, have so far helped well over 800,000 people to find work.

- Employers are also the clients of Jobcentre Plus. It will encourage employers to open up more opportunities to jobless people, assist them to fill their vacancies quickly and help to address the skill needs of areas of the country and sectors of the economy.
- Jobseekers will be able to widen their jobsearch through a new national network of touch screen computer jobpoints, which are already in place, as well as searching for jobs through our internet site.
- Jobcentre Plus is already seeing success: we have already achieved a million job entries in this business year. Overall national job entry performance is 10% above the Government target and the new, fully integrated Jobcentre Plus offices are demonstrating a further 5% performance improvement compared to our old-style offices. We have also cut fraud in Income Support / Job Seekers Allowance by a quarter.



## **Local Office Brief: Kilburn Jobcentre Plus Office**

- Kilburn Jobcentre Plus is in Brent Council in London. Brent has areas of high unemployment; there are approx 3000 Job Seekers Allowance customers in Kilburn. Brent has a diverse population with over 70 different languages spoken in the borough.
- The office delivers a range of services to customers claiming Jobseeker's Allowance, Income Support, Incapacity Benefit and Bereavement Benefits.
- Our customers are encouraged to contact us by telephone. When a customer phones a contact centre, an interactive Voice Response (VR) directs them to the most appropriate service.
- Customers have access to job vacancies through: – touch screen Jobpoints in our offices; via our Internet site at [www.jobcentreplus.gov.uk](http://www.jobcentreplus.gov.uk); a telephone service – Employment Service Direct.

## **Successes**

- Kilburn Jobcentre Plus understands the diversity of our client group and prioritises those customers in receipt of Incapacity Benefit and Income Support. This client group is relatively new to the Labour Market process and advisers have developed a much better understanding of their needs and concerns.
- Kilburn Jobcentre Plus has a wider impact locally with New Deal in the Community project where we have an outreach worker who establishes links with other partner organisations. New Deal in the community aims to include those people who may not have used a Jobcentre Plus office previously for a variety of reasons.
- Kilburn has successfully implemented an enhanced fortnightly review for jobseekers. Jobseekers are now used to being given a tailor made job search every two weeks.

### **Service to local employers**

- The Brent cluster of offices works closely with local partners and providers across the Borough. These include the local Council Chambers of Commerce and Employer groups. The local Account Manager acts for large employers within Brent, including organisations such as Ikea, Asda, Homebase, Tesco, Christian Salvesen, Hilton Hotels and Premier Lodge.
- The Local Account Manager promotes the new Jobcentre Plus service to employers, such as conference/interviewing facilities and arranging open days. Employers are also informed of services provided by our local partners and through the Government's Modern Apprenticeships programme. Currently, there are negotiations with London Employer's Coalition and Metropolitan Police around their recruitment needs.

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*file*



Foreign &  
Commonwealth  
Office

London SW1A 2AH

5 March 2003

*cc: DM  
JP  
OP/...  
[signature]*

*Dear David,*

**Prime Minister's Visit to the Far East**

Thank you for your letter of 25 February in response to mine of 13 February. You raised a number of issues.

**Japan**

The 1130-1215 slot for the Diet speech in my earlier letter was an illustrative timing. We were not able to engage formally with the Japanese until we had your green light to do so. Consultations between the MFA and the Diet are now underway. Besides coordination with the parliamentary diary, they need to decide whether the invitation should issue from the Lower House or Upper House (We have suggested the Lower House). The Japanese are fully aware of the overall schedule on 23 April and we will make sure that the timing of the speech allows sufficient time both between events and for domestic business.

**China**

**Timing for talks with new Premier**

Our Ambassador in Beijing handed over a copy of our proposed programme to the Chinese MFA on 25 February. Their initial reaction was that our proposals looked realistic. Three hours would allow for a short (10-minute) honour guard on arrival, talks and lunch with the new Premier. We have no reason to believe that the Chinese will demand more time than this. The only other ceremonial aspect of the Prime Minister's visit would be on arrival at the airport, but this is likely to be very brief: in 1998 the Prime Minister was out of the airport in 10 minutes.

**Possible joint event with Raffarin**

We have investigated the options of a possible joint event with Raffarin. The Quai could not give us a precise read-out of Raffarin's itinerary, which is subject to a

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recee visit at the end of this month. The Embassy in Paris has suggested a joint meeting with businessmen on the realities of doing business in China, but there would be little real add-on value for businessmen (who can make use of briefings organised by the respective trade ministries). Another suggestion is a possible joint scientific event, to coincide with the Prime Minister's opening of the DNA exhibition. But there is no particular French link to the DNA discovery and the exhibition opening takes place under the banner of 'Think UK', a major campaign highlighting uniquely British scientific and creative excellence. We think the most promising option would be an Airbus contract signing ceremony. Airbus have agreed a contract with the Chinese for 17 A300 aircraft, which, according to our most recent contacts with Airbus in Beijing, is ready for signature. A signing ceremony might be arranged in Beijing or Shanghai (Raffarin will also visit Shanghai). Airbus are enthusiastic about the idea of an event to coincide with the visits and, subject to your views we shall explore this further, including possible timings, with the French. If necessary, a signature ceremony could be combined with a private bilateral meeting. ✓

#### **Possible attendance at the WIPO Summit**

Most countries participating in the WIPO Summit have not yet made a firm decision on representation. Some, including Spain, Switzerland, Australia and Canada are likely to be represented at Director General level. Only a few countries have indicated that they intend to send someone more senior: France (Prime Minister); Greece (President and Secretary of Technical Ministry); Italy (Vice Minister or Minister); Germany (Minister of Justice) and the US (Deputy Trade Secretary).

We have received no specific Chinese assurances about the WIPO Summit, but do not expect them to react badly if the Prime Minister did not attend. We understand they see the event as a meeting of senior experts on intellectual property and it has only been WIPO itself which has talked of a high-level political meeting. The Chinese have put no pressure on us for the Prime Minister to attend the Summit (the MFA did not mention it at all when Sir Christopher Hum handed over the proposed itinerary last week). On the few occasions when we have been asked about participation, we have been non-committal, but have indicated that the Prime Minister is unlikely to attend. This line was recommended by the Patent Office on 20 February in their draft reply to a letter of invitation to the Prime Minister from the WIPO Director General.

If the pressure builds for Prime Ministerial participation, we see three possibilities which would not take up too much time or detract from the main objectives of the visit:

- Brief attendance by the Prime Minister at the Chinese Government's reception for Summit participants at 1800 hrs on Thursday 24 April, or



- similar at the reception hosted by WIPO at 1900 hrs on Friday 25 April, or
- attendance at the presentation of the Chairman's conclusions at 0930 hrs on Saturday 26 April.

On balance, we recommend that the first of these looks the best option.

### **Possible contract signings**

On current plans, the following contracts are likely to be ready for signature during the Prime Minister's visit (we will need to discuss with the parties involved whether Shanghai or Beijing would be the most appropriate venue):

- Airbus (see above)
- P & O (Qingdao port)
- Standard Life (new office in China)
- Rolls-Royce (pump stations for the West-East Gas Pipeline – less likely)

TPUK are in touch with you separately about arranging a meeting to discuss trade aspects of the visit.

### **Weekend programme in Shanghai and Sichuan**

Since my earlier letter we have given further thought to the Shanghai leg of the visit. This would focus on our commercial and financial engagement with China. At the meeting with the Mayor, we would want to push UK interest in several key business opportunities such as the Deepwater Port, EXPO 2010 and Formula 1. This would then be followed by a major commercial event drawing in the resident British business community and senior Chinese entrepreneurs. If time allowed there would be an opportunity for the Prime Minister to launch the British Council's 'Writer's Train' project (a train which will travel throughout China carrying UK and British writers), which is part of the Think UK campaign. He could also attend an event to mark the formal handover to the Shanghai government of the DfID-sponsored Care for Children project, which has placed several hundred youngsters with Chinese foster parents and is now being replicated throughout the country.

A recce team from the Embassy in Beijing has now visited Sichuan in Western China and concluded that the proposed programme we submitted earlier would involve too much arduous travelling time for the Prime Minister. The DfID-supported bamboo paper mill is not as attractive or photogenic as first thought, and the visit would involve lengthy travel on poor quality roads. If you remain interested in a visit to the region we would be happy to explore other options – although long travel times are likely to be a problem. But the Embassy has recommended a less strenuous



option, which would be to visit one of the picturesque cities of Hangzhou or Suzhou, some two/three hours' drive from Shanghai.

### Speeches

We would welcome your early guidance on the question of possible speeches by the Prime Minister in Beijing and Hong Kong. In Beijing we envisage this would take place on the morning of Saturday 26 April; probably at the prestigious Beijing University to a mixed audience of academics, government officials and the media on a foreign policy theme. In Hong Kong this would be a lunchtime speech to the business community. A large audience, perhaps several hundred, would be assured. The subject matter of the speech could be a range of topics, but the Prime Minister could use the speech to restate the UK's (and his personal) commitment to Hong Kong. In both cases of course where we were by then on Iraq would have a major impact on the themes and content of the speeches.

### Hong Kong

You mentioned in your letter that several of the Hong Kong ideas looked worth exploring. We and Hong Kong have started to make tentative soundings of key players who might be involved in the programme. We understand that most decisions on the final programme will be left to the recce visit but we do need an earlier steer on the question of a speech in Hong Kong (see above).

Finally, can I put in a strong plea for an as early visit as possible to the Far East by the No 10 recce team? The complexities of the Prime Minister's proposed programme (particularly in China) mean that our posts need as much time as possible to make the necessary arrangements. We are already proceeding with some arrangements which must be made before the recce, including preparing invitations to the business event in Tokyo and putting down a deposit on the hotel in Beijing.

(Kara Owen)  
Private Secretary

David Hallam Esq  
10 Downing Street

File copy



10 DOWNING STREET  
LONDON SW1A 2AA

From the Private Secretary

5 March 2003

Dear John

**NORTHUMBRIA UNIVERSITY**

Jonathan Powell passed me your fax of 19 February covering a letter from Alan Donnelly of Sovereign, who in turn handles corporate international affairs for Northumbria University. I'm replying as I'm in the team dealing with foreign affairs here in No. 10.

The Prime Minister does take business delegations with him on some of his visits. A small business group will accompany the Prime Minister on a visit to China later this spring. (Please protect the date/location of the visit, as we would have to cancel for security reasons if it became widely known). The business group has been put together by CBI. I suggest you put Sovereign in touch with the CBI as, even if it is too late for this trip, they will be the best way in to HMG business delegations in future.

Yours sincerely

**DAVID HALLAM**

John Burton  
Myrobella House  
Trimdon Colliery  
TS29 6DU

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**From:** Laura Hester  
**Date:** 27 February 2003

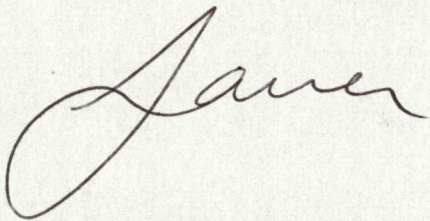
**PRIME MINISTER**

**cc:** Alastair Campbell  
Fiona Millar  
Godric Smith  
Tom Kelly  
Katie Kay  
Duty Clerk  
Facilities Management  
James Harrower  
Messengers

**PRIME MINISTER'S LUNCH WITH BROADCASTERS**  
**THURSDAY 6 MARCH**  
**1.00 PM - 2.30 PM**

I am attaching the guest list and seating plan for next Thursday's lunch.

- ◆ 12.55 pm      Guests arrive for drinks in Terracotta Room
- ◆ 1.00 pm      PM Lunch in Pillared Room
- ◆ 2.30 pm      Concludes



**LAURA HESTER**





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**Full list of Guests to be invited for Lunch - BBC**

**Invitations Accepted as at 27 February.**

Host: Prime Minister.

Event Date: 6 March 2003. From 00:00 to .

---

**Mr Goerge Entwistle**

Newsnight, BBC

**Mr Jay Hunt**

6 o Clock News, BBC

**Mr Kevin Marsh**

Today Programme, BBC

**Mr Mark Popescu**

10 o clock News, BBC

**Mr Nigel Charters**

News 24, BBC

**Mr Peter Rippon**

World at One/PM Programme, BBC

**Ms Prue Keely**

The World Tonight, BBC

**Mr Richard Sambrook**

Director, BBC News

**Mr Andrew Marr**

Political Editor, BBC

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**Full list of Guests to be invited for Lunch - BBC**

**Invitations Accepted as at 27 February.**

Host: Prime Minister.

Event Date: 6 March 2003. From 00:00 to .

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**Mr Richard Porter**

Breakfast News, BBC

**Mr Chris Rybczynski**

10 Clock News, BBC

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**10 Downing Street**

**Mr Alastair Campbell**

Director of Communications and Strategy,

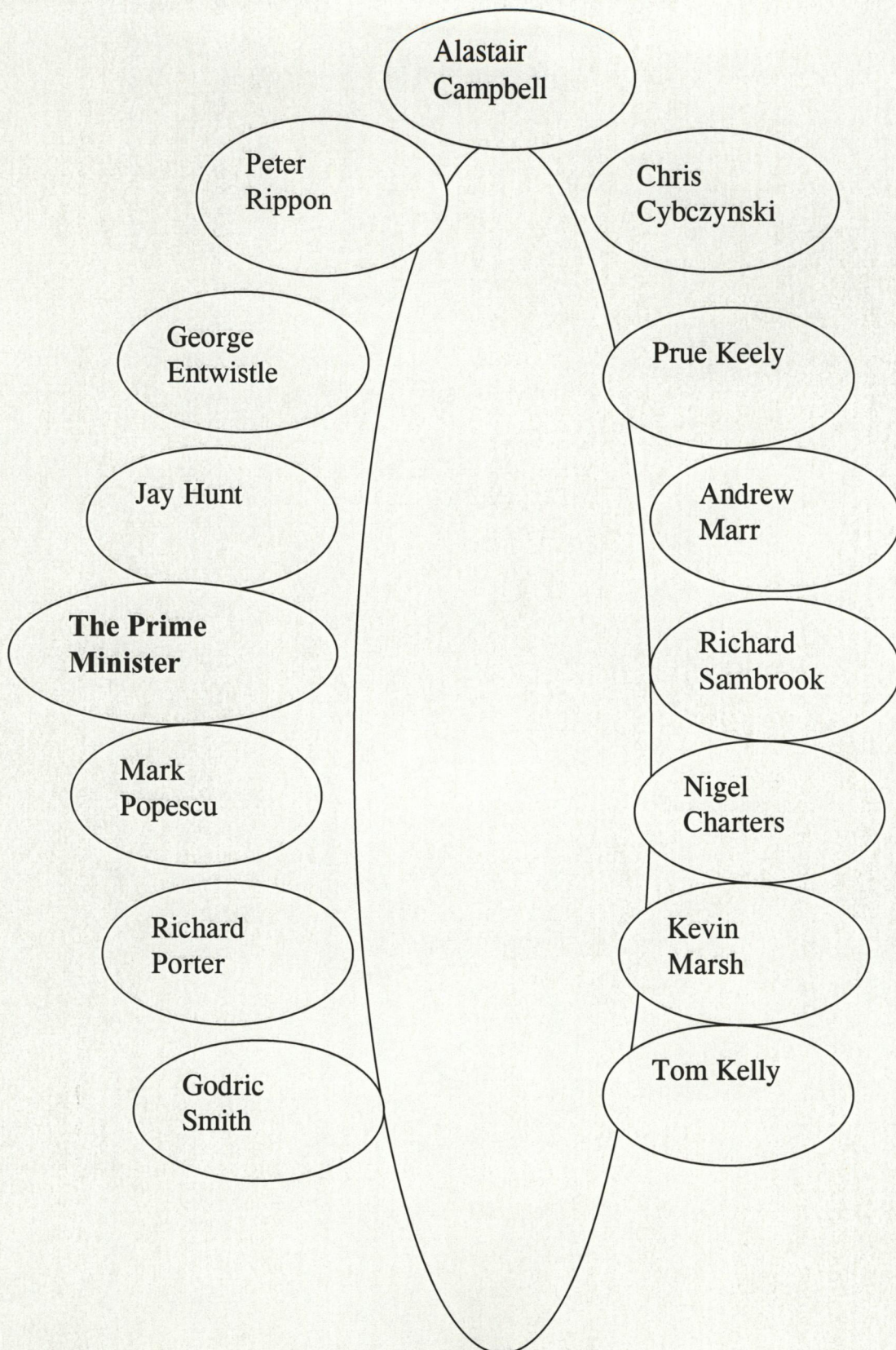
**Mr Tom Kelly**

Press Secretary,

**Mr Godric Smith**

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**LUNCH WITH BROADCASTERS**  
**THURSDAY 6 MARCH**  
**1.00 PM - 2.30 PM**  
**PILLARED ROOM**



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10 DOWNING STREET  
LONDON SW1A 2AA

*Free*  
*in DCD inbox*  
*+ float*

From the Private Secretary

26 February 2003

Dear Kara

**PRIME MINISTER'S DIARY:  
AMIR OF QATAR; AUSTRALIAN WAR MEMORIAL**

Thank you for your letter of 17 February about the proposed invitation to the Amir of Qatar. The Prime Minister would like to meet the Amir. We can make 30 minutes available. Because of diary pressures this will be in May, rather than April, as HMA had suggested. I will be in touch shortly with a specific slot that we could offer to the Amir.

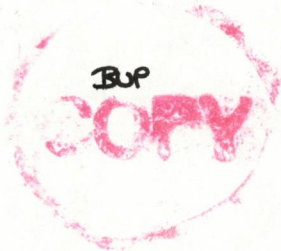
We have also been contacted directly by the Australian Ambassador about the Prime Minister attending the opening of the Australian War Memorial at Hyde Park Corner. The Prime Minister is keen to do this. We have made available up to 90 minutes in total (including travel to-and-from Downing Street) on 11 November. I will inform the Australian High Commission direct, but you will want to be aware.

Yours ever,

**DAVID HALLAM**

Kara Owen  
FCO

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From: Martin Sheehan  
Date: 25 February 2003

PRIME MINISTER  
MRS BLAIR

cc Jonathan Powell  
Alastair Campbell  
Fiona Millar  
Kate Garvey  
Katie Kay  
Razi Rahman  
David Hallam  
Detectives  
Drivers

**COMMUNITY SECURITY TRUST ANNUAL DINNER, GROSVENOR HOTEL  
WEDNESDAY 26<sup>TH</sup> FEBRUARY 2003:**

You are speaking at this charity event tomorrow evening. The audience is around 1,000 leading members of the Jewish community; including the Israeli Ambassador, Chief Rabbi and President of the Board of Deputies of British Jews.

Lord Levy will meet you and be on hand to guide you through the evening (during the main course he will want to take you around some of the tables).

It is a **private, non-media event** (though you should be aware that Ned Temko, Sir Victor Blank and Richard Desmond will be in the audience) with no Q&A.

The Community Security Trust is a charity founded to protect and defend the Jewish Community from racism, anti-semitism and terrorist attack. Around 2,000 trained volunteers work closely with the Police to provide security advice and presence at communal venues such as synagogues and schools e.g. the Jewish Free School in North London, which you opened last October.

The Met are strong supporters of the Trust and Sir John Stevens will be on the top table with you. Assistant Commissioner David Veness and Manchester Chief Constable Michael Todd will also be in the audience. David Blunkett spoke last year, and Jack Straw two years ago.

**The running order is:**

Arrival 7.45pm – met by Lord and Lady Levy. Gerald Ronson (Chairmen of Heron and Community Security Trust) and his wife Gail.

7.45-8pm - Pre-reception with the Dinner Chairmen, Lloyd Dorfmen (Chairmen and CE of Travelex Foreign Currency) and others on the top table (see attached note).

8pm - You and Mrs Blair enter. Welcome from Lloyd Dorfmen followed by Grace and first course.

You will have Lord Levy on your right and Gerald Ronson on your left. Mrs Blair will have Gail Ronson on her left, Sir John Stevens on her right.

8.30pm - You speak.

8.50pm - Main course (Lord Levy will want to take you round some of the key supporters tables towards the end), followed by Loyal Toast to Queen from Assistant Commissioner David Veness. Loyal Toast to the President and State of Israel, Sir Trevor Chinn.

9.35pm Coffee.

9.40pm You and Mrs Blair have the option to leave at this point.

or

10.20pm Alternatively you could remain for Grace after the meal by the Chief Rabbi and Gerald Ronson's appeal speech.

Depart



Martin Sheehan

*Top table:*

TB/CB

HE Zvi Shtauber Israeli Ambassador and Mrs Stauber.

Lord and Lady Levy.

Gerald and Gail Ronson.

Chief Rabbi.

Jo Wagerman OBE, President Board of Deputies of British Jews  
and her husband Peter Wagerman.

Sir John Stevens, Commissioner Met Police.

Sir David Garrard (knighted in last Honours list, major  
supporter of City Academies).

Mrs Coral Samuel CBE.

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10 DOWNING STREET  
LONDON SW1A 2AA

File  
in DCO  
inbox +  
plans

From the Private Secretary

25 February 2003

Dear Kara

### PRIME MINISTER'S VISIT TO THE FAR EAST

Thank you for your letter of 13 February on strategic objectives, core programme elements and deliverables for the Prime Minister's visit to Japan, Korea, China and Hong Kong.

Your proposals for the visit were very helpful. These will be used as the basis for the recce visit by the No. 10 visits team, due to take place in March. I will inform you as soon as we have dates for this. The recce team, in consultation with people on the ground, will look in detail at content, venues and logistics for each of the proposals. Until their report we will not be able to firm up the schedule, including the overnight stops.

On a general level we will be looking at ways to focus on the key events for the Prime Minister as well as finding time for domestic business, for which around 2 hours will be needed, best at the end of each afternoon. The format for each of the press events will need careful consideration. It is likely that they will not be finalised until much nearer the time.

I am sure you will welcome some feedback on the specifics.

In Japan the talks/dinner with Koizumi are essential and the speech in the Diet looks promising. However, we may want to move the Diet speech within the programme for the day. I should welcome advice on how flexible the timing is on this. The recce team will look closely at the detail on the proposed Innovation UK event and the event with the business leaders. We do not expect to proceed with the other proposed events.

In Korea I understand the intention for the UK war veterans event was to do this with the President, hence the short time involved. However, we are

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looking at making this more substantive. The recce team will look into the practicalities.

For China, talks with the new Premier, President and Jiang Zemin look essential. Can you confirm that the 3 hours of talks with the new Premier will include all the necessary protocol, allowing the Prime Minister to get on with business for the rest of the visit?

We want to take the opportunity to do something with Raffarin. I should be grateful if FCO could investigate ideas, including with Raffarin's office and provide advice. There is also the WIPO summit. I should be grateful for advice on which other leaders are expected to be there. We doubt that the Chinese will be content for the Prime Minister to be in town and not attend. Have you had any assurance on this?

The recce team will look at the other proposals for Beijing, Shanghai, Chengdu and Hong Kong. Pending their visit I should be grateful for more details on the contracts expected to be signed in Shanghai. It would be helpful if we could meet your officials and BTI to discuss trade aspects, including handling the trade delegation, before the recce visit. Several of the Hong Kong ideas look worth exploring.

Yours ever,



DAVID HALLAM

Kara Owen  
FCO



BUCKINGHAM PALACE

26th March, 2003.

*Joe Nathan*

Thank you for your letter of 25th March about the Prime Minister's visit to Washington and New York from 26th to 28th March. I have shown your letter to The Queen who is content for the Prime Minister to be absent from the country at this time.

*Mr. h-*

*Robin*

Sir Robin Janvrin  
Private Secretary to The Queen

Matthew Rycroft, Esq.

FILE  
163220



10 DOWNING STREET  
LONDON SW1A 2AA

From the Private Secretary

25 February 2003

Dear Mr Leighton

The Prime Minister has asked me to thank you for your letter of 17 February inviting him to be the keynote speaker at your annual Dinner on 8 October.

Sadly, the Prime Minister's existing diary commitments that evening make it impossible for him to join you, and he must therefore decline your kind invitation. He is sorry to have to send a disappointing reply, but has asked me to pass on to you and all concerned his good wishes for an enjoyable and successful occasion.

Yours sincerely

A handwritten signature in cursive script that reads "Katie Kay".

KATIE KAY

Mr Allan Leighton

Aob

REQUEST FOR VIEWS ON ATTACHED CORRESPONDENCE

PLEASE CIRCULATE QUICKLY

1. GARDEN ROOMS TO ACK+LOG LETTER AND COPY RECIPIENTS

LT 21/2

2. ~~Casey~~ O - What's your view

~~Casey~~

KK 21/2

No - how about Patricia, Barbara or  
Sally fixin'.

Aug

W. agree

→ KK

GR - RSVP No.

KK 25/2

BUSINESS *in the*

COMMUNITY



February 17, 2003

The Diary Secretary  
The Prime Minister, the Right Honourable Tony Blair MP  
10 Downing Street  
London  
SW1

RR  
RSP No

Dear Tony,

**Race for Opportunity Dinner 2003**

I am writing as Chairman of Race for Opportunity, which is a business network of organisations working on race and diversity as a business agenda.

We would like to invite you to be the keynote speaker at our annual Dinner, which takes place on October 8, 2003.

Over 185 private and public sector organisations across the UK work with RfO to explore the global marketplace of the future, and the emerging business case for engaging black and other ethnic minorities in terms of UK competitiveness.

Race for Opportunity (RfO), now in its 6<sup>th</sup> year of existence, is a business network of organisations working on race and diversity as a business agenda. A Business in the Community programme, RfO is the only business network in the UK which benchmarks the private sector on its performance on race. Our members exchange good practice and explore the business case dimension of race in a constructive business-led environment.

Your involvement in the flagship event in the RfO calendar will send a tremendous positive signal to the business community of the Government's ongoing commitment to making sustainable progress in this area, and to creating the multicultural society of the future.

I very much hope that you can accept our invitation to inspire our business supporters at this major event for RfO and its network.

Yours sincerely,

**Allan L. Leighton**  
Chairman

## rfo NEWS...

RACE FOR OPPORTUNITY

NEWSLETTER

WINTER 2002

SPECIAL ISSUE: "FOCUS ON THE FINANCIAL SECTOR"

## 2002 Benchmarking: 'Creating Business Value'

**Race for Opportunity launched its 2nd benchmarking report "Race: Creating Business Value" with a programme of briefings for business champions and practitioners hosted by Deutsche Bank in July.**

**Zahid Khan, Chief Information Officer for Infrastructure and Cross Product Services, Deutsche Bank**, speaking at the power breakfast for business champions, reaffirmed his organisation's commitment to being a leading organisation on diversity, as a driver for business advantage and growth. He said that this commitment was endorsed at the very highest levels within the Bank, recognising that investment banking is a fast moving highly competitive and innovative environment, and that therefore it is crucial to tap into and develop all available resources.

Zahid was very positive in stating that Deutsche Bank would improve on its performance on this year's benchmarking, and, as in other business areas, wanted to achieve excellence in diversity. However, he

noted that there was still a lot of work to be done, particularly across the middle management strata in gaining their ownership of the issues. The need to recognise potential and fully utilise everyone's contribution would help in achieving business success in this area, according to Zahid, but it would not occur in isolation and needed a critical mass in organisations to make this a reality.

RfO Chairman Allan Leighton reaffirmed his view that making sustainable progress on race is about leadership and measurement, which were 2 of the key report findings. He noted that business however needs to understand that working on race is not a sprint but a marathon, and that the business case needs to be developed in a hard-hitting and business-focused way.

Mike Fairey, RfO Deputy Chairman and Deputy Group Chief Executive of LloydsTSB agreed, saying that organisations need to build on the existing momentum and embrace the business case for diversity as the right approach. It is still important to plan for the next phase of activity however he said, as there is a long road ahead.



Zahid Khan, Chief Information Officer for Infrastructure and Cross Product Services, Deutsche Bank.

99 RfO organisations participated in this year's benchmarking. Key trends emerging from this year's report include:

- **Huge levels of investment in race-related activity, but little evaluation.**
- **Lots of initiatives underway, and a focus on quick wins at the expense of a longer term strategic approach.**
- **Clear signs of progress in a number of areas, but lots more to do.**
- **HR is still in the driving seat, and is still working in isolation from other parts of the business.**

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Lloyds TSB

# Race for Opportunity benchmarking report 2002

## TOP PERFORMERS IN 2002

### Private sector

1. BT
2. Lloyds TSB
3. West Bromwich Building Society
4. Ford Motor Company
5. Barclays
6. Gala Group
7. Abbey National
8. McDonald's Restaurants Ltd
9. Royal Bank of Scotland Group
10. HBOS

### Public sector

1. The Army
2. Department of Transport, Local Government and the Regions (DTLR)
3. Lewisham Council
4. West Midlands Police
5. Department of Trade and Industry
6. Devon Fire and Rescue Service
7. Inland Revenue
8. Avon and Somerset Constabulary
9. Leicestershire Constabulary
10. Nottingham City Council

- The top retailer was ASDA, and the top educational institution was the University of Central Lancashire.

### Key findings

#### 1. There are definitely not enough black and Asian managers at any level of UK plc.

- The 99 organisations surveyed account for approximately 2.75million employees across the UK, or nearly 10% of the current workforce.
- There are only 44 ethnic minority individuals operating at the most senior level of these organisations, and there are still no black or other ethnic minority Chief Executives, Permanent Secretaries or their equivalents in any of the organisations surveyed.

#### 2. More organisations need to get involved in looking at the whole issue of race in a business context.

- Only 18 organisations in the FTSE100 participated in this year's survey.

#### 3. Effective leadership and a solid business case are essential.

- Leadership is critical. 86% of the organisations surveyed have a Board level individual who 'champions' their race activities.
- 45% of the organisations surveyed claim to have a clear business case, up from 38% last year, but there are still challenges about articulating what it is in terms meaningful to the rest of the business beyond HR.

#### 4. It's still largely about employment and working in the community.

- Despite all this apparent buy-in at the top, HR is still in the driving seat when it actually comes to doing anything to change the business.
- Nearly half (49%) of the organisations surveyed admitted that line managers do not submit regular reports on progress against their race objectives.

#### 5. Some organisations have woken up to the customer dimension.

- Particularly the banks and building societies, and the retailers.
- 62% of respondents said that they were successfully targeting ethnic minority customers locally and overseas, up from 42% last year.

#### 6. Action planning is fundamental.

- The majority have an action plan on race just like any other part of their business activity. 75% sign off their plan and overall strategy at Board level.

#### 7. So is communication.

- 74% of the organisations surveyed have a communications strategy to support their objectives on race.

#### 8. And people are getting results.

- 62% of the organisations surveyed feel that their race equality programme has made a measurable impact, up from 42% in 2001.

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# launches Cultural Diversity Booklet

**B&Q has launched a new publication for its employees to help them to understand the rich cultural environment of the UK, and to encourage them to embrace the differences that individuals bring to work.**

'Embracing Cultural Diversity' provides an introduction to some of the different lifestyles, languages, religions and cultures that contribute to today's multicultural society in the UK.

Speaking in the foreword to the new publication, B&Q Personnel Director

Mike Cutt says that the booklet was developed in response to consultation with B&Q employees, who overwhelmingly felt that understanding was the critical key to welcoming staff and customers from different backgrounds.

'Embracing Cultural Diversity' has been launched at a series of 7 roadshows across the UK, involving managers, colleagues and business



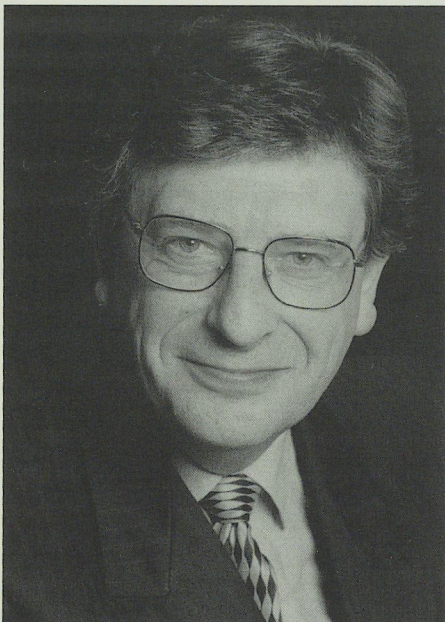
Mohammed Meah of B&Q.

champions. Sue O'Neill, Social Responsibility Manager, Diversity, says that the booklet has attracted fantastic positive feedback from across the business, and has helped to stimulate discussion and raise awareness at senior level by engaging Directors, Controllers, the International Sourcing Team, and others. The information about different religious festivals, for example, has been incorporated into the organisation's planning calendar.

According to Sue, members of B&Q's Cultural Diversity Steering Group are using the booklet to help generate awareness and understanding on a personal level, but also as a contributing part of the overall business strategy. "For us diversity is about providing information to allow people to understand what difference means from a personal as well as a business perspective," she explains.

Plans are being developed to follow up on the roadshows in the near future, and then to build upon the publication's success to keep the momentum and interest building going forward across the business.

## New RfO Board appointments



Mike Fairey of the Lloyds TSB Group.

**RfO Chairman Allan Leighton and the Board of Race for Opportunity are delighted to announce the appointment of Mike Fairey, Deputy Group Chief Executive of LloydsTSB, as Deputy Chairman.**

**Lloyds TSB are one of the founding Champion organisations of RfO, as well as being one of the top performers in this year's benchmarking for the second year in succession. Mike Fairey has represented LloydsTSB on the RfO Board for over 18 months, and is working with other with other Board members in shaping the future direction and strategy for RfO going**

forward. Denys Rayner, Head of Strategy for the Bank of Ireland UK Financial Services (which includes Bristol & West

Bank), also joins the RfO Board as the new RfO Chair in the South West. Denys replaces Dr Sam Beale, Chief Engineer, Research and Technology for Rolls-Royce.



Denys Rayner of Bank of Ireland UK Financial Services

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**Lloyds TSB**



# **HBOS** plc **The New Force in**

Following the merger between Halifax and the Bank of Scotland to form HBOS plc, a new Equality and Diversity Strategy has been launched to bring about cultural and organisational change in the make-up of the workforce and the way in which the new organisation does business.

**T**he strategy confirms that diversity is at the heart of HBOS's mission to be the new force in banking. It stresses the commitment to equality of opportunity in all areas of employment and business - as well as fairness and respect when dealing with colleagues, customers, shareholders, investors, suppliers and communities.

Tyrone Jones, HBOS Diversity Manager says, "There is a clear link between equality and diversity and business excellence. Our strategy will provide us with the opportunity to grow our business and enhance loyalty from our colleagues and customers, as well as our shareholders, suppliers and



the communities in which we operate. Bringing the strategy to life requires everyone's commitment, co-operation and determination to make it succeed."

The Diversity vision for HBOS is clear - to be the new force in banking. At the heart of this is the diversity of its

The HBOS Diversity team - L-R top row - Michael Scobie, Tyrone Jones, Jyne O'Connell. Bottom row from L: Andrea Sedgwick, Gill Dawson (Group Diversity Manager) and Jacqui Hague.

workforce, products and services. Designed to bring about cultural and organisational change in both the make-up of the HBOS workforce and the way that business is done, it will deliver tangible business benefits for both colleagues and customers.

Signed off by both the main Board of Directors and its Group Management Board, the new strategy is aligned to HBOS' business objectives, and is firmly embedded within their stakeholder goals to achieve the

- **Greatest customer advocacy**
- **Most motivated colleagues**
- **Highest sector rating**

HBOS is now structured around 5 divisions, each with its own Executive Diversity Task Force which is required to set their own particular diversity objectives and to define their measures

## **Aiming For Excellence** The new HBOS 'standards of excellence' are:

- To recruit, develop and retain the best people through the use of leading edge policies and practices.
- To ensure that each customer and colleague is treated as an individual and valued for their contribution.
- To ensure the workforce and customer base reflects the different communities in which HBOS operates.
- To maximise opportunity for all by recognising and realising potential in employment and business.
- To ensure HBOS operates within legislative risk and best practice frameworks.
- To encourage and support all colleagues to take ownership and responsibility for diversity, making it an integral part of the business.
- To ensure that HBOS becomes an employer of choice by enabling colleagues to influence their career development, embracing and respecting the differences that colleagues bring, - and allowing them to influence their working patterns to match their work/life priorities and lifestyle changes.

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**Lloyds TSB**

## HBOS scoops top Prize at British Asian Awards

**Irfan Qadir, Bank of Scotland's Director of Sales and Business Development for the London region, scored a notable first recently when he scooped a top prize at the inaugural Guild of British Asians Awards.**

Irfan picked up the Guild's Finance Award for his "outstanding work in the banking and financial sectors". Since starting his career 12 years ago, Irfan has worked extensively in the business, corporate and commercial sectors across England.

"I was overwhelmed to discover that I had been nominated for the award, but to actually win against competition from 12 other outstanding candidates is amazing!" he said.

of success. Each Task Force reports into a Leadership Group, chaired by HBOS Chief Executive James Crosby, and working together these groups will drive the Equality and Diversity vision for the bank.

Diversity is also a key element of the HBOS approach to Corporate Social Responsibility. Groupwide Diversity Standards of Excellence have also been designed with the help of each division to provide a flexible operating framework capable of matching their business goals. These standards will apply to the key issues of retention, representation and respect. □

## Sainsbury's become Champions

Sainsbury's have upgraded their involvement with Race for Opportunity to become a 'Champion' organisation of the campaign.

"Sainsbury's is delighted to become a Champion of Race for Opportunity. This reflects the commitment we are making to our colleagues and customers from all ethnic backgrounds. We look forward to working closely with RfO in the future to shape the agenda on race as part of our overall framework for excellence in all areas of diversity, in order to achieve our wider business objectives," says Hamish Elvidge, Sainsbury's Finance Director and Chair of its Equality & Diversity Steering Group.

Champion status is reserved for those organisations who demonstrate the highest level of commitment to working with RfO to achieve their business objectives on race and diversity. Champions lead and shape the direction of the campaign, and receive a premium level of support for developing and implementing their action plan.

Race for Opportunity is now working with over 180 private and public sector organisations across the UK. Recent joiners include:

**accenture**

**Crown Prosecution Service**

**Deutsche Bank**

**Ernst & Young**

**Getrag Ford**

**Government Office for the South West**

**Lehmann Brothers**

**Morgan Stanley**

**The National Assembly for Wales**

**Northern Rock**

**Northumbria Water**

**Nottinghamshire Police**

**Portland College**

**Sandwell Council**

**Trinity Mirror**

**UBS Warburg**

**Warwick University**

**Warwickshire County Cricket Club**

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UBS Warburg

# UBS Warburg sets up an All Faith Room

UBS Warburg has set up an All Faith Room to support its ongoing commitment to and ongoing investment in diversity.

Aqila Agha from the Diversity Team says,

**"Here at UBS Warburg, we understand that diversity is the recognition and appreciation of multiple backgrounds, cultures and perspectives within our organisation. Diversity means acknowledging individual differences and leveraging the unique contribution of each and every one of our people."**

**A**ll UBS Warburg employees have been able to use the All Faith Room since June this year. The facility was set up in response to employees of different religious backgrounds expressing an interest in having a room available for private worship. A personal e-mail was sent out to all employees notifying them of the launch of this new facility.

The All Faith Room is situated in UBS Warburg's Finsbury Avenue building in London, and can accommodate up to 25 people. The room is free from religious symbols or artefacts, and has the same neutral décor as other offices in the building. Open 24 hours a day and 7 days a week, the facility is open to all employees from various religious backgrounds and beliefs and does not operate on a booking system. Prayer mats, holy books, and other religious materials are not provided by the Bank, but employees are welcome to bring their own belongings. And users are already providing positive feedback about the value of having such a facility available at work.

## .... and targets ethnic minority undergraduates

As part of its Diversity Graduate Recruitment initiative, UBS Warburg is also participating for the second consecutive year in the Sponsors for Educational Opportunity (SEO) programme, which enables the Bank to identify high calibre minority undergraduate students.

SEO was founded in 1963 in the United States to facilitate relationships between ethnic minority undergraduate students and sponsors from the Investment Banking sector. A pilot programme was introduced in the UK in 2000, and the following year UBS Warburg participated in the first full programme. The calibre of the interns proved to be exceptional, with all the UBS Warburg interns being converted into hires for 2002.

This year in total 9 Investment Banks are participating in the structured programme which provides education, mentoring and internship opportunities for ethnic minority undergraduates. As part of the programme all of the supporting banks host a company presentation and reception for participating students. This year the UBS presentation was hosted by Alan Hodson, Global Head of Equities, who spoke about the importance of diversity, and the Bank's continued support for SEO.

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Lloyds TSB



# Lloyds TSB

## hosts second GEM Conference



The Lloyds TSB GEM Network Steering Group.

### The Lloyds TSB Group Ethnic Minority Network (GEM) successfully mounted its second Conference in July at the Business Design Centre in London. The theme for this year's event was "Working together to achieve our full potential."

**D**eputy Group Chief Executive and GEM Sponsor, Mike Fairey, spoke passionately about the importance and impact of the Network over the past year. "The business case for diversity and equality in Lloyds TSB is abundantly clear. I have absolutely no doubt that we will gain a competitive edge by drawing upon the different cultures and experiences of our diverse

workforce. We intend to, and we will, become truly world class in the way we manage and embrace diversity. The GEM Network is very much the catalyst which will help us to achieve this together."

David Singleton, Managing Director of Lloyds TSB's Business Banking echoed this, speaking about the value of working in partnership in GEM,

**"You help us to understand the tremendous differences between the ethnic minority communities. You help us to understand which media and ethnic minority business support organisations have the most impact and respect - so that we may work with them. And your language skills, knowledge and experience of working with the local business communities are invaluable, to help everyone within Business Banking provide better, more appropriate, more understanding, caring support to our customers."**

GEM Network Chair Mike Clarke outlined some of the results to date, "Our contribution is being acknowledged and counted in terms of bottom line impact and benefits through increased sales, more innovative and successful ideas. It is being measured in terms of improved employee morale, increased profiling as an employer of choice, heightened brand awareness, and delivering on Lloyds TSB's ongoing commitment to corporate social responsibility."

For many delegates, the most moving part of the day involved testimonials from GEM Network members sharing their experiences of about career progression within Lloyds TSB. Angelika Skeete, a graduate in Law and Business, spoke of overcoming adversity along the route to achieving a junior management position. Olympic Gold medallist Kris Akabusi, drew parallels with his own experience in triumphing on the track and in the world of business.

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**Lloyds TSB**



Dream Summer School participants 2002

them in completing their A-Level's. This is a real opportunity to gain experience similar to that previously reserved for undergraduates.

**Critical aspects of the programme include:**

- Hands on experience within a business environment
- Videoconference with participating students in Germany and America
- 1 day workshop on financial markets and products
- 1 day intermediate and advanced Excel workshop
- 1/2 day training on Bloomberg Financial Information Terminals
- Community volunteer day
- Individual team projects
- Final presentation to senior business people

The programme, championed internally by Dipak Patel has been very well received and supported by managers and has generated considerable interest from other investment banks. The fact that the programme has grown from 10 to 16 students since 2001 is a testimony to the value that Deutsche Bank places on diversity and nurturing talent.

The enthusiasm and support was clearly evident when the students came to giving their final presentations at the close of the programme. The event hosted by Mitchel Lenson, Global Head of Technology and Operations and Chief Information Officer for Deutsche Bank was attended by an audience of close to 100 people, including many of the students' parents and other senior business people from the bank.

In his address Mitchel mentioned that Deutsche Bank recognises and values the influence that parents have in the final choice of careers the "dreamers" decide to pursue. By providing parents with an opportunity

# "Dream" Summer for A-Level Students at Deutsche Bank

Summer 2002 marked the second year of the Deutsche Bank "I have a dream..." summer programme for academically high achieving ethnic minority 16-18 year olds in the UK, Germany and London

A truly international programme, "I have a dream..." in the UK is run in collaboration with the Windsor Fellowship and targets African, Asian and Caribbean students at the end of their first A-Level year.

Viewed within the industry as a groundbreaking programme, the aim is to provide these students with important information and experience

at a critical point in their academic lives as they begin to formulate ideas around the careers they want to pursue after study.

It is widely acknowledged that students from these groups have traditionally been underrepresented within investment banking. The programme seeks to provide a pipeline of talent that Deutsche Bank can track, support and encourage to pursue careers within the sector.

"I have a dream..." aims to provide the students with a holistic experience through a balanced but intensive 4-week work and education programme.

The programme is also designed to equip the students with additional skills and confidence that will assist

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## Evaluation has been integrated into each element of the diversity strategy for the West Bromwich Building Society, according to Eve Matthews, Diversity Manager.

**E**ve was facilitating a workshop discussion for practitioners at the launch of the benchmarking report in July. She said that the key aims for the WBBS in developing its diversity strategy were to improve the diversity of its workforce to reflect the communities that it serves; to develop and retain quality people; to motivate and reward staff fairly and appropriately; and to improve customer satisfaction. She said that their approach was very much to 'begin with the end in mind', and to focus on what they want to achieve, as well as identifying key indicators for success.

### Eve pointed out that the WBBS has a very clear business case for its programme on race as part of diversity:

- 10 years ago the Census showed that ethnic minorities made up 14.6% of the West Midlands population. That official figure is expected to shift dramatically when the Census 2001 figures are made available.
- A third of graduates locally are black and other ethnic minority people.
- 20% of the workforce locally will be from ethnic minorities by 2020.

### The WBBS Diversity Manager explained that the Society takes an integrated approach to evaluating its Diversity programme through

- Gauging the reaction level to and following up on their induction programme for all staff to introduce some of the key concepts around diversity.
- Identifying key performance indicators as part of standard performance management.
- Monitoring customer feedback and satisfaction levels through surveys.
- Gauging reaction to their cultural awareness training.

- Setting key performance indicators for their recruitment and selection training, measured in terms of the recruitment and retention of black and minority ethnic staff.

In terms of results, Eve reported that the induction slots are consistently rated as excellent, and that many staff follow up with requests for more information. Performance management is measured in terms of the demographics of top performers, as well as the number of complaints on racial grounds.

Although the WBBS is serious about its commitment to creating a diverse workforce, Eve stressed that entry was strictly on the basis of merit, and that no positive action is taken. The focus is very much on widening their attraction for a broad base of recruits, in part through a programme of activities which engage with the diverse communities served by the Society.

### To ensure accountability and broader ownership of their diversity programme, Eve reported that the WBBS had deliberately set out to get diversity out of HR by:

- Making it the responsibility of all line managers
- Setting SMART targets for their activity
- Relating any activity to business goals
- Integrating diversity into normal business activity
- Measuring progress consistently, and addressing shortfalls.

Eve also noted that their diversity activity had made a genuine business impact, contributing to growth up by 19% on the previous year, customer satisfaction levels of 98%, profits being up by 30%, and staff satisfaction at 14% more than the Investors in People (IIP) average.

to see their sons and daughters present on real business issues and meet bank staff, it was hoped that they in turn would have a better understanding of investment banking. Mitchel also commented that Deutsche Bank's most important asset is its people. In order to continue being successful the bank needs to hire, develop and retain the best people. It is these people who will bring ideas, innovation and performance that will increase

Deutsche Bank's value and reputation.

"The **"I have a dream..."** programme helps us to tap into talented young individuals from groups that have in the past not had a major presence in the city. It allows us the opportunity to invest in their futures, and in turn we hope they will invest in ours."

In closing the programme, Dipak Patel congratulated all the students on their success and said: "We hope that they have enjoyed their time on the "I have a

dream..." programme and have found the learning of real value. We know that they will all go away and share their experiences with colleagues, friends, and other members of their families and that's great. More important though, is that they remember the opportunity they have had and encourage somebody else (perhaps a younger sister or brother or a friend) to seize these types of opportunities." □



The legislative landscape is currently constantly shifting, according to Makbool Javid, Head of Discrimination Law at DLA, who spoke about the future direction of discrimination legislation. He said that there is a genuine thrust to base EU anti-discrimination work on a new social model for the labour market. The changing political situation and demographics in Europe continue to focus attention on some of the emerging issues, as well as potential solutions.

**Makbool highlighted some of the key points contained in the Race Directive 2000/43/EC, which could have a significant impact on the UK workplace:**

- Indirect discrimination, which normally requires supporting data. In some EU countries however it is an offence to monitor the ethnicity of individuals. In the future it may be possible to bring claims which do not require supporting information or evidence.
- The EU definition of harassment is currently subject to a more stringent test than here in the UK, although there may be some new developments in UK case law.
- Up until now only the Commission for Racial Equality (CRE) could bring a case of discrimination by

instruction, but the Directive allows for individuals to bring a claim in this regard. The use of third parties in recruitment could open up the possibility of discrimination by instruction.

- The burden of proof has shifted towards the respondent having to establish that they did not discriminate.
- There is also a possibility of the scope of victimisation being extended to include discrimination cases brought post-employment. This is already possible under the Sex Discrimination Act, and there is currently no statute of limitations.

Makbool also noted that an area of growing debate concerns religion and belief, and he highlighted some aspects of the Employment Framework Directive, namely,



Makbool Javid, Head of Discrimination Law at DLA.

- There is currently no definition of religion or belief.
- The current Directive incorporates belief as being akin to religion, whilst excluding political belief.

The DLA expert referred to a Home Office study which suggested that religious and racial discrimination are

inseparable. There are obvious close links between religions, beliefs, cultural values and ethnic background. Accordingly, related issues such as dress, working patterns, social interaction and the provision of the appropriate workplace facilities will move higher up the agenda in the workplace of the future. Also appearing on the horizon is strengthened legislation with respect to age (age discrimination legislation expected by 2006 with no upper age limit) and race.

According to Makbool, the biggest question being asked about the Race Relations Amendment Act (RRAA) is whether it will be extended to include a private sector dimension in the future. The reality is, he said, that there is already a broad statement about, "Any person whose functions are of a public nature, for example private companies such as utilities." He noted that those contracts tendered by public authorities to private companies are also subject to the Act.

## Bringing coherence to the new legislation

Roger Dennison of the Department of Trade and Industry (DTI) outlined the background to the ongoing consultation exercise with employers across the country around proposals for new equality legislation. He said that with the range of new legislation and Directives appearing, some coherence across government is clearly needed. The DTI is therefore undertaking an ongoing consultation around the initial implementation phase of the Directives.

**Roger highlighted 2 of the key new proposals:**

- Changing existing legislation impacting on the Race Relations and Disability Discrimination Acts.



Roger Dennison (l) and Ian Cheesman

## Strategy at RBS

**Alan Richardson, Group Resourcing Manager with the Royal Bank of Scotland Group traced the development of their Diversity strategy, of which their race programme is a significant strand. RBS brands include Direct Line, Coutts, Natwest, Virgin Direct, Ulster Bank and TESCO Personal Finance. He said that RBS's work on race was integral to the success of the overall plan.**

Alan outlined the approach taken in developing the new strategy, which is based on an analysis of where they started from, defining where they wanted to be, and identifying the steps to get them to the vision. He stressed that one of the most important aspects of developing a sustainable programme was getting diversity firmly on the Board agenda, not only to provide the leadership from the top, but as a key driver to get things done across the organisation. The RBS Group is a comparatively young organisation, with an average employee age of 26, compared with the

national UK average of 36 years old (and rising). 6% of the current workforce across the RBS Group are ethnic minorities, compared with a UK average of 8%. They do better on women, who make up 63% of their workforce compared with approximately half of the national figure of 50%. 12% of their senior managers are women, as well as 33% of the management team as a whole.

Alan noted that effective communication will also be vital to the success of the strategy, and they have been looking at using a number of formal and informal channels, including their employee opinion survey which has

around a 75% return rate from 100,000 people segmented across diversity. He said that the RBS Diversity team will also be working closely with their media relations people and promoting successful examples of activity internally and externally.

"Diversity for us is a long journey," Alan said, "although we're already 300 years old as a Group." Implementing the strategy called 'Merit matters' involves a 5 year plan with 5 phases:

- Strengthening their management information systems and ensuring legal compliance.
- Raising the awareness of the organisation and providing related training.
- Adding value to the business and the customer proposition.
- Delivering best practice across the Group.
- Celebrating diversity in action and gaining internal as well as external recognition, eg awards.

Work is already underway in developing a 'UK Diversity

data footprint' based on the Census. A strategic research partner has also been identified to probe how diversity is being perceived internally and externally. Alan noted that one critical challenge is the existence of 20 payroll systems in 3 continents, all with missing data, and not fully integrated yet at this point.

One immediate win has been in recruiting minority ethnic graduates. Alan noted that the entire recruitment process is entirely Internet based. 32% of the applications earlier this year were from ethnic minority people.

### The RBS Group

- 115,000 employees
- 2,300 UK branches
- 10.3 million current accounts
- 931,000 small business customers
- 5th largest bank in the world
- Growing European and US presence

- Implementing new legislation outlawing discrimination at work for age, religion and sexual orientation. The aim is to complete this process by 2006.

Ian Cheeseman from the Home Office noted in his presentation that the implementation of the Race Directive would support the Race Relations (Amendment) Act and that Article 13 complements the Employment Directive. He said that it was hoped that by 2003 there would be a common minimum standard across the EU, including on main points like:

- Placing the burden of proof on respondents.
- Retaining the scope for positive action.
- Widening the scope of current legislation to include indirect discrimination and harassment.

Ian stressed that government's aim is to balance enhanced individual rights with the burdens being placed on businesses. The main impacts on business are likely to be:

- New arrangements for age, sexual orientation and religion.
- New legislation widening some areas of race with the potential for more damages and increasing awards at employment tribunal.
- No exemptions for small businesses who fail to comply.
- Focusing on prevention, rather than dealing with claims later on in the legal process.

The Home Office representative said that the idea of a single equality commission was still under discussion at that point, but it was likely that a unified entity would be in place within the next 5 years. This was in fact subsequently announced by Minister Barbara Roche MP.

Another conclusion arising from the consultation is that there is a need for greater clarity around the operation of employment tribunals. Proposals have been put forward for improved legislation in this regard, including more guidance on the actual design and content of supporting materials, and follow-up support.



# Nottingham Careers Fair



The Sheriff of Nottingham, Ali Asghar (centre) with participants at the Nottingham Careers Fair.

**RfO in the East Midlands organised a major Careers Fair at Nottingham's Council House in July. Students from local schools and universities, aged from 14 to 25 years were invited, with the RfO organisers actively encouraging students from minority ethnic communities to participate free of charge as they are currently under - represented in the workforce.**

Speaking on behalf of the Regional RfO Steering Group, Cath Jewitt, Area Manager, HSBC Bank plc said that the inaugural event which attracted between 150 and 200 young people

had been a major success. "This recruitment fair was born in part out of my own frustration in not being able to fully tap into the diversity of talent in the Nottingham area, and a genuine desire for action. I really believe that there are lots of ethnic minority people with huge potential who are totally unaware of the range of opportunities on offer in organisations like my own."

The HSBC Area Manager went on to say, "From a selfish point of view I want to get more ethnic minority recruits and raise the level of awareness of the opportunities within HSBC, and I am delighted with the fact that through this Careers Fair we have had several applications and have actually already recruited one management

trainee as a direct result."

Tanweer Munir, who now has a chance for a management career with HSBC agrees. "I do believe that had we not met (at the Careers Fair), that my chances of gaining employment with HSBC would have been slim, but the Careers Fair enabled me to show some of my personality and abilities on a level playing field."

Chandran Owen, Services Manager at Nottingham City Council, who were also heavily involved in organising the event said, "This Careers Fair gave us an opportunity to put some action into our rhetoric. The City Council was very pleased to offer the



L-R On the HSBC stand: Councilor Eunice Campbell, Cath Jewitt, Area Manager, HSBC, and Chandran Owen, Services Manager, Nottingham City Council.

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use of its facilities to help RfO organisations in this city to make an impact on their recruitment of black and other ethnic minority people. I hope that there will be many more such Fairs, and I also hope to come across many individuals in the future working in RfO organisations who gained their jobs as a result of events like this."

21 local employers including the Army, Inland Revenue, Powergen, Portland College, New College Nottingham and Marks & Spencer mounted exhibition stands on the day. Friendly staff were on hand to provide advice and information about job opportunities, backed up with careers advice from local organisations like Jobcentre Plus (formerly known as the Employment Service). The Army even brought along a tank, although they had to leave it outside of the Council House in the market square.

The day's excitement also included a chance to win valuable prizes including a mountain bike, Sony Playstation, CD player, and a football signed by Nottingham Forest Football Club. The RfO Steering Group is already planning to run the Careers Fair again next year.



## CATALYST MENTORING PROJECT



from L-R: Steve Crawford, MD Walkers Midshire Foods, Surinder Sharma, Ford's European Diversity Director, Vinod Chudasama, CATALYST Project Manager and Carmen Gilfillan, CATALYST Project Co-ordinator.

### RfO East Midlands in partnership with Leicestershire Cares and the local Race Equality Council (REC) launched the "CATALYST" Mentoring Scheme in July this year.

CATALYST is a pilot project whose aim is to engage young offenders aged 10 to 17 from an ethnic minority background, by identifying a business mentor and a student/peer mentor. The relationship with the mentors provides a wide range of skills, experiences and abilities to help with individual developmental needs on a one-to-one basis. The young person is referred onto the programme by their

prospective Youth Offending Team case manager.

Leicester City Football Club hosted the launch. Surinder Sharma, Ford's European Diversity Director, was the keynote speaker, showcasing his organisation's commitment to diversity in the UK and Europe.



2 RfO Champion organisations, HSBC and McDonald's Restaurants, have already committed to allowing their employees to participate in the project as mentors.



## New recruitment agency launched

A new recruitment agency aimed at identifying qualified black and Asian professionals to fill senior positions has been launched by Project Fullemploy.

**Project Fullemploy** is one of the leading organisations serving Black and other ethnic minorities throughout the UK, with a strong track record of creating job opportunities for individuals.

The new recruitment agency, 'Minority Matters' builds on the success of the Job Opportunities Programme, which successfully matched qualified ethnic minority individuals with junior and middle

management openings. **Minority Matters** operates on a commercial basis with profits going directly to ensure the future funding of Project Fullemploy. The agency is already maximising its links with large private

sector companies, the public sector and local government. *For more information about the new agency, contact Annmarie Dixon Barrow on 0207 377 9536, or e-mail her at [annmarie@projectfullemploy.com](mailto:annmarie@projectfullemploy.com).*

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# Calling all business mentors in the South West

**Employers, mentors and mentees celebrated the third successful year of the RfO in Schools mentoring programme at a party hosted by the Government Office for the South West in July.**

**R**fO SW Chair Denys Rayner, and Malcolm Davey of the Government Office officiated at the proceedings, which ended with a prize-giving ceremony. 150 pupils have been successfully matched with business mentors to date. RfO in Schools is now firmly established in the St George

Community College and Fairfield High School, with 47 volunteers from RfO member companies taking part in mentoring Year 10 pupils this year.

"My Mentor is first my best friend," says one participant, "He advises me, he takes me places. He arranged to take me to the international museum. He improved my learning a lot. He has been a benevolent and generous person." Plans are already afoot for the next phase of the expanded programme, with more than 100 pupils waiting to be paired with business mentors.



Deputy Head Clare Bradford (centre) and pupils from the Fairfield High School proudly display their certificates at the mentoring celebrations.

For more information on how your organisation can get involved, e-mail Peaches Golding at [peaches@gopeaches.co.uk](mailto:peaches@gopeaches.co.uk), telephone 0117 923 9001.

## Business and community come together in the South West

**The RfO SW "Business: Community Coming Together" in July heralded another ground breaking success for the Community Involvement Action Group, chaired by Susan Simpson of the City of Bristol College.**

**"B**usiness: Community Coming Together" brought together representatives from business and minority ethnic community groups. Employers shared their skills and knowledge with minority ethnic community-led groups in order to strengthen the organisations, increase effectiveness and cement working relationships. A number of essential

legal issues were addressed by the employer presenters, including employment law by Eversheds. Avon & Somerset Constabulary gave an overview of some of the pertinent legislation around Health and Safety issues

Delegates at the recent RfO SW workshop get to know each other over lunch



and Child protection. Other RfO organisations including the Inland Revenue, SW Learning and Skills Council and Rolls-Royce also participated in the event. Over lunch all participants had a chance to get to know each other better, and the community partners

were able to make some frank and enlightening comments of their own.

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# DfES Diversity Day

*"Brilliant event...Very well organised... Wonderful speakers...Excellent...Great success...What a day...A real buzz... More than awareness-raising - eye-opening."*



DfES Director Anne Weinstock (3rd from R) and Dawn Jarvis (L) with Sheffield colleagues at the Diversity Day.

## Just a sample of the positive feedback which has flowed in following the first ever Diversity Day organised by the Department for Education and Skills (DfES) at their Moorfoot site in Sheffield.

The ground-breaking event was organised by the DfES' Equality and Diversity Unit (EDU) in partnership with colleagues from the Home Office and Department of Work and Pensions based on the site. The objective was to raise awareness and understanding among staff of a range of issues relating to race, different cultures and religions, disability, age and sexual orientation.

"The idea was to help us understand our customers and each other," explained one of the organisers, Bally Jassal, who works in the EDU.

"The aim was also to help ensure that policy makers develop and deliver more effective policies."

There was standing room only for an impressive line-up of speakers, including Lord Victor Adebowale, Turning Point's Chief Executive, who gave a personal testimony about overcoming the barriers facing ethnic minorities. Home Secretary David Blunkett drew upon his own personal experience to talk about focusing on ability rather than disability.

The Diversity Day was an unqualified success, surpassing

the expectations of the enthusiastic and hard-working organisers. More than 600 people packed into DfES conference rooms to listen to inspiring speakers, sample exotic food, and browse amongst colourful stalls.

Local schoolchildren, some of whom have come to Britain originally as asylum seekers, gave moving presentations. External organisations active in the diversity arena, including Stonewall and the Commission for Racial Equality (CRE) offered advice and information. Colleagues from the Disability Advisory Network and the Sheffield Ethnic Minority Network mounted interactive displays on helpful IT applications such as voice recognition. Connexions, the Government's new support service for 13-19 year olds,

***"There was an electric feeling running through the day"***

offered practical advice on relevant websites.

Anne Weinstock, one of the Department's Moorfoot Directors, summed up the atmosphere. "There was an electric feeling running through the day," she said. "People showed tremendous commitment and imagination. The exhibitions were superb, the food excellent, and the speakers fascinating."

Diversity Day is being seen as an example of good practice. A video featuring a presentation from one of the participating schools has already been produced.

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race for  
opportunity

## THE CHAMPIONS OF RACE FOR OPPORTUNITY

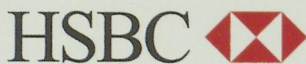


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**education and skills**  
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the Department  
of Work and  
Pensions (DWP)



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### Regional offices

West Midlands 0121 451 2227  
East Midlands 0115 947 6613  
South West 0117 923 9001  
North West 01925 239662  
North East 0191 469 5333

**Race for Opportunity is a Business in the Community (BitC) campaign.**

Business in the Community is BitC is a unique movement of companies across the UK committed to continually improving their positive impact on society, with a core membership of 700 companies, including 80 of the FTSE 100.

October 2002



10 DOWNING STREET  
LONDON SW1A 2AA

From the Principal Private Secretary

21 February 2003

Dear Sir,

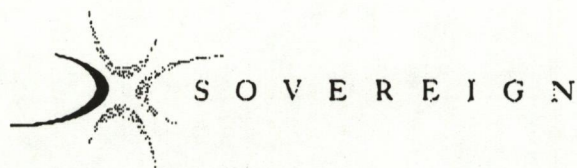
The Prime Minister plans to visit Madrid to attend the Anglo-Spanish Summit on 27-28 February. I should be grateful if you would seek The Queen's permission for him to be out of the country on those dates.

Yours,  
JH

**JEREMY HEYWOOD**

The Rt Hon Sir Robin Janvrin KCVO CB

01429 880950



19 FEB 2003

18<sup>th</sup> February 2003

John Burton  
Agent to Rt Hon T Blair MP  
Myrobella House  
Trimdon Colliery  
Co. Durham  
TS29 6DU

Dear John,

**Northumbria University**

It was good to talk with you yesterday.

As you know, Sovereign undertakes work for Northumbria University assisting in the development of their corporate international affairs.

The University is a fantastic asset to the North East of England. In terms of international students, it has the highest percentage of Chinese graduates of any University in the UK, which given the size of the Chinese population within the region, this is not surprising. However, there is always room for expansion and the University is anxious to develop its links within the Far East in order to attract a higher percentage

In this regard, I wonder whether it might be possible for the Vice Chancellor or the Deputy Vice Chancellor of the University to be invited to a future Trade Mission to the Far East. All too often, such educational placements are reserved for Universities like Oxford and Cambridge and I think given Northumbria's excellent record in attracting international students, it would be advantageous to involve the University to a future Far East visit.

In addition, I know that the University would be only too honoured to allow its facilities to be used in the future for any visits by senior Ministerial figures to the region. The contact at Northumbria is Professor Tony Dickson tel 0191 227 4006. Professor Dickson has also advised me that he would be happy to meet with you in the near future to discuss ways in which the University would be pleased to assist.

Finally, I would be pleased to discuss any aspect of the University's work with you in the future. Mark Nellist in Sovereign's Newcastle Office is dealing with this matter and can be contacted on 0191 2064 032 or mobile 07900 914 756. My own mobile is 0777 0967 666 and you are of course welcome to call me at any time.

Kind regards,

Yours,

Alan Donnelly  
Executive Chairman

01429 880950

# The Rt Hon Tony Blair MP Prime Minister

*file*

Myrobella House  
Trimdon Colliery  
TS29 6DU

## Fax

Tel 01429 882202  
Fax 01429 880950

To: JONATHAN POWELL

From: JOHN BURTON

Fax: 0207 839 9044

Pages: 1

Phone: \_\_\_\_\_

Date: 19<sup>th</sup> FEBRUARY 2003

Re: \_\_\_\_\_

CC: \_\_\_\_\_

Urgent

For Review

Please Comment

Please Reply

Please Recycle

Comments:

*Dawn Fuller*

*pre info = v. 18th 6th  
before to Powell*

*Dear Jonathan,  
I wonder if its possible to help  
Northumbria University + get them on a future  
Trade Mission to the Far East?*

*Is Tony going soon + does he take others  
along with him? I believe he knows Tony  
Dixon quite well*

*Best wish*

*John*

*~~Dawn Fuller~~ a Hilly  
Per  
gally  
Adm*

*I assure this  
won't be it?*

*✓  
19/2*

*BTI are pulling together the  
trade delegation. If NU  
want to go they shd get in touch with them.  
I don't think No 10 shd get involved  
in the detail of that if we can avoid it.*

*DB 20/2*



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13 February 2003

*ate*



Foreign &  
Commonwealth  
Office

cc (OS  
FA/PS (DFA)  
Events (SM)  
Events (KG)  
Events (AM)  
Press (DP)  
SP/KL

London SW1A 2AH

*Dear David,*

**Prime Minister's Visit to Japan, Korea, China and Hong Kong:  
Strategic Objectives, Core Programme Elements, Deliverables**

As you know, we have been thinking further about the Prime Minister's visit of 22- 28 April to East Asia. We have consulted posts and had informal meetings with you and other colleagues in No 10. Detailed below are our proposals on objectives and other factors affecting the programme overall. A draft itinerary and further details on programme elements and deliverables are contained in separate Annexes.

On **strategic objectives**, for Japan:

- To encourage Japan to be a full partner in global governance;
- To encourage structural reform in Japan and to profile the UK as a successful model;
- To re-confirm the UK as Japan's key partner in Europe, and Japan as the UK's key partner in Asia;
- To promote the interests of British business, in particular UK strengths in technological innovation; and to promote high value Japanese investment into the UK; to promote the UK as the preferred destination for Higher Education.

In Korea, the objectives would be:

- To build a strong relationship with the new South Korean President, an admirer of the Prime Minister; and
- To underline the strength of Britain's trade and investment interests in South Korea, and our commitment to supporting a peaceful resolution of the North Korean nuclear issue.

In China, there are three key objectives:

- To establish strong personal relations between the Prime Minister and China's new generation of leaders who will take power in March and are expected to dominate Chinese politics for the next decade, emphasising our desire to strengthen political, economic and commercial ties, and Britain's role as a partner for China;

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SP 13/2/03



- To emphasise our support for greater Chinese engagement on international issues, and our continued support for the reform process.
- To ensure a high-profile launch for Think UK, a public diplomacy initiative to raise awareness of the UK's creative and technological excellence among China's growing population of educated young professionals.

In Hong Kong, the objectives would be:

- To underline and renew HMG's political commitment to Hong Kong (and the Prime Minister's personal commitment) and its special status, reflecting our Joint-Declaration responsibilities, at a time when controversial national security legislation is being discussed;
- To encourage debate on further democratisation in Hong Kong
- To underline the continuing strength of the UK's commercial interests in, and through, Hong Kong
- To promote the UK as the preferred foreign destination for education and as a centre for creativity and innovation

An outline **draft itinerary** is contained in Annex 1. **Details of the core events** and **deliverables** for each leg of the visit are detailed in Annex 2. Both Sir David King and Lord Sainsbury will be making visits to the region prior to the Prime Minister's visit, which will prepare the grounds for substantial initiatives and deliverables.

In addition, there are a number of issues affecting the visit overall, which require some further explanation.

On **major speeches**, there are strong arguments for speeches in both Tokyo and Beijing, which would cover different themes. A speech to the Japanese Diet (National Parliament) would attract huge interest nationwide. It would deliver key messages on economic issues, the importance of reform, and the UK and Japan's roles in building an equitable international society (see detail in Annex 2). There would also be a strong case for a major foreign policy speech in Beijing, drawing on the fact of China's membership of the P5 and increasing international role. Besides topical references to eg Iraq it might focus on Asia, including Britain's active contribution to the region.

Hong Kong have made a strong bid for a speech by the Prime Minister to the business community. A large audience, probably several hundred, would be assured. The Prime Minister delivered a speech to a similar audience during his last visit. This time the subject matter of the speech could be a range of topics, but the Prime Minister could use the opportunity to restate the UK's (and his personal) commitment to Hong Kong.

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On **press handling**, in Japan, the speech to the Diet, launch of Innovation UK, and Young People's Forum (see Annex for full details) will all attract media coverage. There would also be a small joint press conference to announce areas of agreement, following the talks with Prime Minister Koizumi. Ideally, we would also want to find time for an open-access press conference on wider issues. Alternatively, the Prime Minister could offer to brief Japanese journalists prior to departure. In China, all aspects of the visit will attract media coverage, with the focus on the official talks. We would expect these talks to be preceded by photocalls. We would also want the launch of Think UK to have a high media profile, and to ensure extensive coverage we would set aside time for interviews with the Chinese media while the Prime Minister is at Tsinghua University. We would develop a more detailed media strategy in the light of your reactions to our programme proposals.

We should be grateful for guidance on whether **Mrs Blair** will accompany the Prime Minister on any part of the visit. We will be happy to put together programmes in each country tailored around her personal and professional interests. These could include joint events with the Prime Minister or individual events, as she wishes.

There will be some other significant visitors to the region around the time. President Chirac will be making one of his regular visits to Japan for a week in March at the time of the World Water Forum. But there is no intention on the French or Japanese side that Chirac should address the Diet or otherwise affect our proposals for the Prime Minister's visit.

A number of Heads of State and other senior political leaders (including Raffarin) are likely to be in Beijing during the time of the Prime Minister's visit, in order to attend the World Intellectual Property Organisation (WIPO) Summit. We are considering whether a joint event with Raffarin might be organised. We do not recommend that the Prime Minister get involved in the WIPO Summit. We have received assurances from the Chinese that their senior leaders will be available to meet the Prime Minister on the agreed dates.

The issue of an accompanying business delegation possibly led by Baroness Symons is being addressed separately by Trade Partners UK.

*Yours ever,  
Jonathan*

*PO* (Kara Owen)  
Private Secretary

David Hallam Esq  
10 Downing Street

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## ANNEX 1

### DRAFT ITINERARY

#### Tuesday 22 April

PM Depart London

#### Wednesday 23 April

arrive Tokyo c. 0700

- 0900– 1000 **Launch of Innovation UK.** Three connected events at a high profile venue. Launch major campaign to promote UK at the leading edge of innovation / technology; show UK/Japan cooperation on climate change, using giant computerised globe; look at Japan's fuel cell cars.
- 1130 – 1215 **Speech to the Diet.** Delivery of key messages to a full house on economic issues and the global agenda. Widespread media coverage.
- 1245 – 1400 **Reception for UK and Japan business leaders.** Meet Japan's business leaders and top investors, and British business active in Japan.
- 1500 – 1600 **Young People's Forum** Informal (but stage-managed) Q & A session at the British Council, with UK educated young Japanese leaders. TV coverage. Promote UK as top destination for Higher Education and mark 50 years of British Council in Japan.
- 1700 – 1800 **Talks with Koizumi** Opportunity to enlist support on Iraq and other international security issues, encourage Japanese contribution to the global agenda and encourage Japanese domestic reform.
- 1800 – 1830 **Joint press statement** To announce areas of agreement. Open to accompanying media, UK correspondents and Japanese press.
- 1900 – 2100 **Working dinner with Koizumi**

#### Thursday 24 April

- 0830 Depart Tokyo
- 1100 Arrive Seoul (Incheon airport)  
Transfer to Presidential Palace (The Blue House)
- 1200 **Meeting with President Roh Moo-Hyun**  
Lunch with the President and senior Ministers
- 1350 **Meeting/photocall with UK veterans** from the Korean War (50<sup>th</sup> Anniversary of the Armistice)

- 1400      **Joint press conference** - will?
- 1430      Depart Presidential Palace for Incheon airport
- 1530      Depart Seoul
- 1645      Arrive Beijing.
- Evening      Downtime/domestic business. Informal meal  
in characterful local restaurant

### Friday 25 April

- 0900-0945      **UK/China Forum.** Opportunity to say a few words, possibly together with Chinese leader, endorsing conclusions of the Forum. Round table format
- 1000-1300      **Talks followed by lunch with new Premier.** Opportunity to cover wide range of bilateral and international issues. Business delegation to join towards end of formal talks and lunch.
- 1400-1600      **Tsinghua University.** China's premier university. Launch of Think UK campaign, opening of BP Clean Energy Centre, visit to DNA Exhibition and media interviews
- 1630 - 1730      **Talks with new President.**
- Evening      Downtime/domestic business

### Saturday 26 April

- 900-1000      **Talks with Jiang Zemin or speech to well-informed Chinese audience on foreign policy theme** [details to be confirmed]
- 1100      Depart for Shanghai
- 1400-1500      Meeting with Party Secretary and/or Mayor. To promote UK business interest in Shanghai development projects
- 1500-1600      **Commercial event.** UK/Chinese business community, including accompanying business delegation, as main audience. Objective to support and promote UK firms. Possible signature of commercial contracts.
- 1600      Depart for Chengdu (Sichuan)
- 1900-1930      **Meeting with Party Secretary/Governor of Sichuan.** Important in protocol terms and an opportunity to register support for China's western development programme

Evening            Downtime/domestic business

**Sunday 27 April**

0900-1300    **Leshan Giant Buddha and DfID Yongfeng Bamboo project.**  
Travel by car through picturesque region. DfID project supports 250,000 livelihoods. Strong messages to deliver on environmentally-sustainable and socially-responsible development.

1400            Depart Chengdu

Early evening    Arrive in Hong Kong – transfer by car to Conrad Hotel.

Rest of evening free, or informal briefing session with Consul General and selected British Consulate-General staff. Chance to meet relatives living in Hong Kong, or have game of tennis.

**Monday 28 April**

0845 – 0900    **Launch new Rolls Royce marque.** Driven in Rolls Royce to...

0900 - 1000    **Football event**, with local sports dignitaries and young/school teams, in conjunction perhaps with Newcastle United, who are currently trying to enter the Chinese Premiership via "Hong Kong United". Prime Minister to kick a few balls around. Will attract significant media coverage.

1030 – 1115    **British Council Education roundtable** with Hong Kong Secretary for Education and two education practitioners (one British, one local) in front of invited audience (and filmed). To mark 50<sup>th</sup> anniversary of British Council operations in Hong Kong, the Council's largest English Language teaching operation in the world. Promote UK as preferred destination for students, and share experiences in tackling education problems. Includes brief Q and A session, followed by coffee and informal discussion with audience.

1115-1125    Private meeting with **Dr Li Ka-shing** (largest Asian investor in the UK and major contributor to Chevening scholarships scheme) in margins of Education event.

1130-1220    Private/Office time at hotel.

1230-1415    Private lunch and round-table exchange with selected **British and local business leaders** (c.20 guests).

**OR**

**Luncheon speech to British/General Chambers of Commerce.** Invited audience (numbers in the hundreds) to include members of the international business community. Subject matter of speech to be

decided, but should include restatement of UK's (and Prime Minister's personal) commitment to Hong Kong.

- 1430-1530 **Informal "Meet the Press" session** with (c 15) international and local press community.
- 1545-1730 Private/Office time at hotel
- 1800-1845 **Reception** to meet members of the Hong Kong **Legislative Council**. Prime Minister to say a few words, then mingle.
- 1900-1930 **Meeting with the Chief Executive**, the Hon Tung Chee Hwa, followed by.....
- 1930-21.00 **Dinner with the Chief Executive.**
- 21.00 Depart for Airport, possible press attendance.

## ANNEX 2: CORE EVENTS AND DELIVERABLES

### JAPAN

#### (a) *Core events*

- **Launch of Innovation UK:** The venue is a spectacular high-tech museum (the Miraikan). There are two related elements. First would be the launch of Innovation UK, a joint FCO/TPUK/British Council initiative with private sponsorship projecting the UK as a leading innovator and promoting leading edge British technology business. The Prime Minister would need to make a short speech. The second element would be a demonstration of the results of UK/Japan collaboration in climate change modelling. The Miraikan features a huge computerised globe which depicts the earth as viewed from space. It can present the results of UK/Japan computer simulations of future global climatic patterns. This will create an opportunity for the Prime Minister to reinforce UK leadership on addressing climate change and serve as a backdrop to further agreements on environmental cooperation (see deliverables). On arrival or departure, the Prime Minister will also have the opportunity to look at Japan's fuel cell cars. (potential for future investment in the UK).
- **Speech to the Diet:** The Prime Minister would get a full house and nationwide coverage. It is the ideal platform to get across to decision makers and the wider public key messages on economic issues (structural reform, strengths of the UK and our place in Europe), creating opportunities (deregulation, community building, citizenship, government/business/civil society partnerships) and how developed countries can promote and creating an equitable global society. Messages from a speech in the Diet will reach a wider Asian audience through the media.
- **Reception for UK and Japanese Business Leaders:** This would enable the Prime Minister to meet Japan's business leaders, top Japanese investors (including potential new investors) in the UK, British business active in Japan (possibly including some from an accompanying business delegation). Again, the Prime Minister would need to say a few words, including on the UK's position in Europe. We would create the opportunity for the Prime Minister to spend a few moments individually with those responsible for major contracts and investments.
- **Young Peoples Forum:** The British Council in Tokyo is a flagship operation focussed sharply on promoting education in the UK. 2003 is the fiftieth anniversary of the Council in Japan. The Prime Minister would mark this by taking part in a televised discussion at the Council with UK-educated young leaders. Also an opportunity to promote the Chevening Programme which is expanding substantially in Japan.



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- **Talks and dinner with Prime Minister Koizumi:** Koizumi will probably offer a short meeting followed by a working dinner. This will be an opportunity to enlist Koizumi's support for UK objectives on Iraq and other international security issues, to encourage greater Japanese contribution to the global agenda and to encourage Koizumi in his domestic reform programme. The meeting should also formally confirm agreements on ICT, and (if achieved) on environmental technology, and strategic S & T priorities. The two Prime Ministers' policy advisers will meet on 21 March, and will help prepare, as will visits to Japan by Sir David King and Lord Sainsbury.
- **Joint Press Statement** This will be a short joint press conference with Koizumi between talks and dinner, to announce areas of agreement. Koizumi's office would keep it brief. It would be open to accompanying media and international media accredited in Tokyo.

### *(b) Deliverables*

Besides agreements on various areas of agreement on the bilateral/international agenda, we are working to agree endorsement by the two Prime Ministers on the following specifics:

- A Prime Ministerial agreement on ICT (building on Patricia Hewitt's earlier agreement with her Japanese opposite number) setting out the Prime Ministers' vision for developing the full potential of ICT.
- An agreement on collaboration in the field of environmental technology (especially environment friendly vehicles) pulling together current strands of activity and, if negotiable, including an endorsement of long term goals beyond 2010 to combat global warming. Also, commitment to tackle climate change at the G8 through new technologies; and a link up on UK / Japan emissions trading schemes.
- Agreement on a UK/Japan Joint Programme on Emerging Science and Technologies. This builds on the successful workshops launched in 2001 by Lord Sainsbury and the Japanese Chief Scientist and would launch a future programme of collaborative events bringing together top UK and Japanese scientists in strategic fields (including Bioinformatics, Tissue Engineering and Stem Cells, future Mobile Communications Technology and Renewable Energy).

## KOREA

### *(a) Core events*

- **Substantive meeting with President Roh.** An opportunity to build a personal relationship with Roh at a formative stage of his Administration (two months into a five-year term). He will probably offer a meeting followed by lunch. Key issues will be North Korea and trade/investment ties.

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- Meeting/photocall with UK veterans from the Korean War. The Prime Minister's visit coincides with the 50<sup>th</sup> Anniversary of the Armistice Agreement at the end of the Korean War.

(b) *Deliverables*

- Establishment of a good working relationship between the Prime Minister and the new President of Asia's third largest economy;
- Demonstration of UK concern and influence on the North Korean nuclear issue; and
- Presidential awareness of UK business interest and potential.

CHINA

(a) *Core events*

- **Talks with the new generation of Chinese leaders.** The Prime Minister will be among the first Western leaders to visit Beijing following the appointment of the new Chinese Government in March. The new Premier – almost certainly Wen Jiabao, who the Prime Minister met in June 2000 – is likely to offer a meal as well as talks. The Prime Minister's business delegation might be involved in the meal and/or part of the talks. The Prime Minister would also have a substantial session of talks with the new President, almost certainly Hu Jintao, who the Prime Minister met in October 2001.
- **Launch of Think UK.** Think UK is a major programme of events running from April to October 2003, aimed at bringing creative and innovative ideas from contemporary Britain to wider notice in China. It is intended to appeal to the growing, influential generation of young, educated professionals living in major cities. We recommend that the Prime Minister launch Think UK at the attractive campus of Tsinghua University, China's leading science and technology-oriented university. He would announce the launch of the initiative, and open one of the Think UK events, an exhibition on the UK's role in discovering the structure of DNA and in modern genetics. We would also recommend Tsinghua as the venue for interviews with leading Chinese media. The Prime Minister would also open a new BP Clean Energy Centre and profile extensive Sino-British co-operation in education. There would be the opportunity for a relaxed walk through the campus, and shirtsleeves contact with students.
- **Attendance at the UK/China Forum.** The Prime Minister and Premier Zhu Rongji launched the UK/China Forum on his last visit to China in 1998. This annual high-level event bringing together key influencers from the fields of business, culture, science and

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the media will be held on 24/25 April, and involve members of the business delegation. We hope the Prime Minister would attend the closing session of the Forum, ideally in the company of the Chinese Premier, to show support for the Forum and endorse members' plans for its modernisation and future development.

- **A speech on a foreign policy theme**, perhaps with a focus on Asia, and Britain's active contribution to the region, as well as topical issues such as Iraq.

In Shanghai:

- **Meeting with the Party Secretary and Mayor**. To promote UK business interest in Shanghai
- **Major commercial event** with accompanying businessmen and the UK business community, the largest in China, and with Chinese business leaders.

In Sichuan:

- **Brief meeting with Party Secretary and Governor of Sichuan**. An opportunity to register our support for China's western development programme.
- Relaxed outing to **Leshan Giant Buddha** through pleasant scenery. The Buddha, an eighth century masterpiece, stands 71m tall, and can be reached by boat. We also recommend that the Prime Minister visit the DfID-supported restructuring project at **Yongfeng bamboo paper mill**, which supports the livelihoods of 250,000 people.

*(b) Deliverables*

The key to the visit is the contact with the new generation of top Chinese leaders. But we are working on a number of specific deliverables:

- Signature of agreement on mutual establishment of Cultural Centres, which we hope will enable the British Council to operate in China in their own right, and offer English language teaching services for the first time.
- Significant media exposure to get Think UK off to a strong start, and to provide momentum to carry it through the following six months.
- Announcement of new legal reform and environmental programmes under the Global Opportunities Fund.
- Announcement of a new visa service in Chongqing.
- Several companies hope that the Prime Minister's visit will help bring commercial negotiations to maturity: Shell and Rolls-Royce's interests in the West-East Natural Gas

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Pipeline; Airbus A340 and A380 sales to China Southern; P&O's US\$600m contract for the next phase of Qingdao port.

### HONG KONG

#### a) *core events*

- **Meeting and meal with CH Tung:** the best format is likely to be a short meeting with the Chief Executive followed by a working dinner. This will be an opportunity to reflect on the day's events, to remind CH Tung of Britain's continuing interest in, and commitment to, Hong Kong and to probe on key political issues. Foremost of these is likely to be controversial national security legislation which will then have been in the Legislative Council for two months. At time of writing many of our initial concerns about this legislation have eased but there may still be sticking points that the Prime Minister could discuss with Tung. This will also be an opportunity to lobby for an increased pace of democratic reform.
- **Reception with Hong Kong Legislative Council (LegCo) members:** It would not go down well if the Prime Minister visited Hong Kong and did not spend some time meeting LegCo members, some of whom are well-known for strong views on Hong Kong issues and British links with Hong Kong. The best format would be a short reception where the Prime Minister could say a few words and then mingle with legislators.
  - **Football Event:** with local sports dignitaries and young/school teams. Might best be done in conjunction with Newcastle United who are currently trying to enter the Chinese Premiership via "Hong Kong United". Would allow good photo opportunities and appeal to the key youth market.
  - **Launch of new Rolls Royce car:** Rolls Royce are launching their new marque in April. The Prime Minister might travel between two venues in a new car, to mark the launch. Although Rolls Royce cars may conjure up a traditional image of Britain, the new model highlights UK creativity and design. TPUK are content with this proposal.
  - **Business lunch:** Our preference is for a small roundtable lunch for about 20 guests from the British and local business community. The Prime Minister would need to say a few words which would be followed by a round-table discussion. Alternatively a luncheon speech to the British/General Chambers of Commerce, which would guarantee a large audience. A trade policy/commercial theme would be appropriate but not obligatory. The Prime Minister did give a speech to a business audience during his last visit in 1998.

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- **Education event:** The UK is the foreign destination of choice for Hong Kong students and we have met, with the help of Dr Li Ka-shing, the Prime Minister's goal of expanding the Chevening Scholarship scheme in Hong Kong and mainland China by a third. (We propose to arrange a short one-to-one meeting with Dr Li in the margins of this event). The British Council's English Language Teaching operation in Hong Kong is their largest in the world and the Council are celebrating their 50<sup>th</sup> anniversary in Hong Kong this year. With this in mind, we suggest a roundtable at the British Council with Education Secretary Arthur Li and two young practitioners, one British, one local, in front of an invited audience. This could be followed by a short Q&A session. The event could be filmed in order to reach a wider audience. This would give the Prime Minister the opportunity further to promote the British education system and develop closer UK/Hong Kong education links: both systems face similar problems and challenges.

b) *deliverables*

The most important element of the visit is the visible manifestation of the Prime Minister's commitment to Hong Kong (during his 1998 visit he said publicly that "the commitment of Britain to Hong Kong, and my own personal commitment to Hong Kong, remains and will never, ever disappear"). Hong Kong continues to value the close links with the UK but needs reassuring that we continue to take a close interest in their affairs. The timing of the visit is important: contentious national security legislation will be going through LegCo when the Prime Minister is there. We have discreetly led international efforts to get the SAR Government to water down some of the more controversial of their legislative proposals.

The draft programme would also allow the Prime Minister to:

- Promote British commercial interests (by launching the new Rolls Royce marque in a key market)
- Promote Newcastle United FC's plans to enter the Chinese Premiership via "Hong Kong United"

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CABINET OFFICE

Sir Stephen Wall KCMG LVO  
European Secretariat

David Hallam

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I have never done a lay  
trip with the given the name  
area of break, so his  
skinning may be  
phenomenal.

But they are 2000 looks  
and better - no time for  
much and not a break  
all day in practice.

2. I do not think any  
Booker Prize Master should

can be seen in a

Rohs - Roja - especially the  
new German as that is  
a modern example of  
limited assertion.

It can only lead to bad  
press coverage.

AKM

14/2



## 10 DOWNING STREET

Lord Hatten

- From my point of view I think on Japan the key areas are
- a) continued to tackle climate change at G8 Mo' new technologies
  - b) Collaborate a environmentally friendly vehicles + PM visit to fuel cell cars.
  - c) Link up UK + Japanese trade schemes.

Generally

~~the points~~ The visits need to link more closely to the themes.

David King + Lord Sainsbury are still playing a leading role out there before + should prepare some good initiatives.

L  
}



David H  
 cc Maggi  
 Kate  
 Speak to Maggi on  
 track. But you will need to  
 break out more time for her  
 on this. He must go to stay here.

JONATHAN POWELL

Work with  
Raffarin & Joo  
 Note Sally about Bill v. Bill Russell. I  
 think L.A. because she can help the business  
 here.

J

From: David Hallam  
 Date: 13 February 2003

DAVID MANNING  
 STEPHEN WALL  
 ALASTAIR CAMPBELL  
 LIZ LLOYD  
 KATE GARVEY  
 MAGI CLEAVER  
 SALLY MORGAN  
 FIONA MILLAR  
 PETER HYMAN

## PRIME MINISTER'S VISIT TO THE FAR EAST

The FCO have put together a draft itinerary for the Prime Minister's visit to the far east, which is planned for the week after Easter. Before putting ideas to the Prime Minister I should be grateful for your and copy recipients' comments, by Monday 17<sup>th</sup> February. The key bit of the paper is the annotated itinerary in Annex 1.

To get the ball rolling, my initial thoughts are:

- The itinerary looks tight, travelling every day. If we were to drop something I would be inclined to go for Shanghai, which looks weak day. I quite like Western China - not for the giant Buddah, but because this would be a good way to see economic transformation in real, poor China (i.e. not the coast).
- Good opportunities for major speeches - on reform (which would resonate here and in Japan) and on Foreign policy. Not so sure about a business speech in Hong Kong.
- But are there enough domestic handles to justify the Prime Minister's time?
- We should look for foreign policy deliverables in both China and Japan - notably on North Korea.
- Is there enough downtime, and is it at the right times (mostly evening, but we could create some time during the day in Tokyo by dropping the British Council).
- Raffarin will be in China at the same time. I think it would be really good to do a joint event with him - grateful for any ideas.

FCO have proposed that business delegations (one for Japan, one for China) should accompany the Prime Minister, along with Liz Symons to look after them.

**From:** Anne Shevas  
**Date:** 12 February 2003

**PRIME MINISTER**

**cc** Alastair Campbell  
Kate Garvey  
Hilary Coffman  
Martin Sheehan  
Alasdair McGowan

### **VISIT TO EDINBURGH ROYAL INFIRMARY**

You are visiting the new £200 million Edinburgh Royal Infirmary for the second time in 18 months on Friday at lunchtime. You will be able to see how the hospital has changed from a shell to a working building well on the way to moving into its second phase. It is the biggest PPP project in Scotland and has been on target and on budget throughout. The first phase of the hospital was opened in January 2002 and the second phase is on track to become operational in the spring of this year. 1200 staff are already working on site dealing with patients using the first 200 of the 869 beds planned for the hospital. When fully operational the hospital, which will also have a medical school, will have 5,000 staff.

You will travel from the airport with Jack McConnell and will be met at the hospital by Helen Liddell, the Chairman of the Hospital Trust Professor Patricia Peattie and the Chief Executive, Stuart Gray. Around 50 members of staff will also be at the entrance of the hospital to greet you. (You will be able to spend more time with that group during the second part of the visit.) From the entrance you will go straight to the X ray department where the Superintendent Radiographer Kathryn Stewart will take you to meet a patient being x-rayed

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- 2 -

using the state of the art equipment they have on site. You will then rejoin the others in the party to see how the x-ray is processed. A small media pool will be present.

You will then walk to the education suite where you will have an opportunity to meet the staff who greeted you at the front door. They will include consultants, doctors, nurses, lab technicians, domestics and porters as will the Chairman of NHS Lothian, Brian Cavanagh; the Chief Executive of NHS Lothian, James Barbour; Contractor Bob Anderson; Chief Executive of Consort Healthcare (who own the building) Mike Archbold . A media pool will come into the education suite for the last few minutes of your meeting with staff. The visit will last around 35 minutes and you will then travel to the Caledonian Hotel where you will be met by the General Manager Dagmar Muhle.

**ANNE SHEVAS**

**RESTRICTED**

**From:** Sharon Jubb  
**Date:** 10 February

**PRIME MINISTER**  
**ALASTAIR CAMPBELL**

**cc:** Fiona Millar  
Katie Kay  
Godric Smith  
Sally Morgan  
Facilities Management  
James Harrower  
Simon Houghton  
Messengers  
Custodians  
Detectives

**PRIME MINISTER LUNCH – SUNDAY TIMES**  
**TUESDAY 10 FEBRUARY 2003 – 1300-1430 HRS – STATE ROOMS**

Please find attached the list for those attending lunch with the Prime Minister in the State Rooms.

1300 hrs	Guests arrive – to be met at front door by S Jubb and escorted to the Pillared Room for Pre-Drinks
1315 hrs	All guests through to Small Dining Room for lunch
1430 hrs	All guests depart

*Sharon*

**SHARON JUBB**

## **Full list of Guests to be invited for Lunch - Sunday Times**

### **Invitations Accepted as at 10 February.**

Host: Prime Minister.

Event Date: 11 February 2003. From 13:00 to 14:30.

---

#### **10 Downing Street**

**Mr Alastair Campbell**

Director of Communications and Strategy,

**Mr Godric Smith**

**The Baroness Morgan of Huyton**

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#### **Media**

**Mr John Witherow**

Editor, Sunday Times

**Mr Martin Ivens**

Deputy Editor, Sunday Times

**Mr David Cracknell**

Political Editor, Sunday Times

**Mr David Smith**

Assistant Editor & Economics Editor, The Sunday Times

**Mr Will Lewis**

Business Editor, Sunday Times

**Ms Minett Marrin**

Columnist, Sunday Times

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Lunch - Sunday Times - 11 February 2003  
1300-1430 hrs

Baroness Morgan  
of Huyton

Minett Marrin

Martin Ivens

Alastair Campbell

PRIME MINISTER

John Witherow

David Cracknell

Godric Smith

Will Lewis

David Smith

MATRIX



The Rt Hon Patricia Hewitt MP  
Secretary of State for Trade and Industry

1/18/03 C.R.S.

2/

oliver Jones

cc: GN  
DFH  
SSG  
JP  
JH  
KH

David Hallam Esq  
Private Secretary to  
the Prime Minister  
10 Downing Street  
London  
SW1A 2AA

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Department of  
Trade and Industry

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020 7215 5000

URL <http://www.dti.gov.uk>  
e-mail [mpst.hewitt@dti.gsi.gov.uk](mailto:mpst.hewitt@dti.gsi.gov.uk)

6 February 2003

Dear David,

I am writing to you regarding the letter dated 22 May 2002 from Mr Tom Williams, Managing Director and General Manager of Airbus UK, inviting the Prime Minister to open the new Manufacturing Centre at Broughton, Wales.

Airbus hope that the Prime Minister will be able to open formally the new factory in late May or June. German Chancellor Gerhard Schroeder will be opening the Airbus factory in Hamburg where much of the fuselage for the A380 will be manufactured on 21 May. My Secretary of State, Patricia Hewitt, supports Airbus's request.

Airbus UK manufactures the wings for all types of Airbus aircraft. Wings for the new A380 "superjumbo" are currently being designed and developed, with the support of government launch investment to the tune of £530m. The new West Factory, with a floor space of 84,000 square metres, is where the wings for the Airbus A380 will be manufactured, prior to onward transportation to the final assembly line in Toulouse, France. The total UK content of the wing production is around 70 per cent by Airbus UK and other suppliers.

Airbus UK currently employs around 9,000 people, but estimates that it supports 68,000 jobs, through indirect and induced employment throughout the supply chain. The A380 programme will create and support another 23,000 jobs. Airbus UK is also the largest private-sector employer in Flintshire, where wage levels are higher than elsewhere in Wales. The company is also the biggest employer of apprentices in Wales, with a total of currently 590 in apprenticeships and graduate trainee programmes at Broughton and its other manufacturing facility in Filton.

Yours sincerely.

SALEH AHMED  
Assistant Private Secretary

Prime Minister

cc Alastair Campbell  
Peter Hyman  
Hilary Coffman  
Fiona Miller  
Deborah Hermer  
Tanya Joseph

6 February 2003

**Interview with SHE magazine: Friday 7 February**

We have arranged for you to be interviewed by SHE magazine on the train journey back to London from the North East.

The Editor, Eve Cameron, will join you on Friday for your constituency visit and will interview you on the train. We have arranged a separate opportunity for the magazine to photograph you and Cherie on 17 February at No 10.

The interview will be about work-life balance issues. It will be a mix of action the Government is taking to help parents, in particular, to balance work and family life and how you have tackled these issues personally. This is an excellent opportunity for an interview on work-life balance as the Government is introducing a package of measures in April.

The interview should last approximately an hour and will run in the May edition of the magazine.

I am attaching:

- A summary of Government initiatives to promote work-life balance.
- Briefing on specific policy questions.
- Questions SHE magazine propose to ask you.

I will meet you at Darlington Station to brief you on policy issues and Hilary will speak to you about the personal questions.

**Profile of SHE magazine**

SHE is a monthly magazine aimed at women in their 30s. 61 per cent of readers are either in a long-term relationship or are married, while 42 per cent have children. The average age of readers is 35. The magazine has a circulation of 190,000 and an adult readership figure of over 500,000.

**Diana Miall**  
SCU



## **What the Government is doing to promote work-life balance**

### **New changes from 6 April:**

- Flexible working - parents have the right to apply to work flexibly. Employers have a duty to consider their requests seriously and will be able to refuse requests only where there is a clear business reason. Applies to children aged under 6 and disabled children under 18.
- Increase in statutory maternity pay - to £100 per week (from £75).
- Increase in maternity leave - from 18 to 26 weeks paid and an extra 26 available unpaid.
- 2 weeks paid paternity leave.
- Reforming the tax credit system
  - Child Tax Credit (CTC) and childcare element of Working Tax Credit (WTC) will be paid to the main carer, usually the mother.
  - 9 out of 10 families with children expected to be eligible for CTC which will combine with Child Benefit to deliver up to £54.10 a week in support for first child, compared to £27.70 a week in April 1997.
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Prime Minister

cc Alastair Campbell  
Peter Hyman  
Hilary Coffman  
Fiona Miller  
Deborah Hermer  
Tanya Joseph

6 February 2003

**Interview with SHE magazine: Friday 7 February**

We have arranged for you to be interviewed by SHE magazine on the train journey back to London from the North East.

The Editor, Eve Cameron, will join you on Friday for your constituency visit and will interview you on the train. We have arranged a separate opportunity for the magazine to photograph you and Cherie on 17 February at No 10.

The interview will be about work-life balance issues. It will be a mix of action the Government is taking to help parents, in particular, to balance work and family life and how you have tackled these issues personally. This is an excellent opportunity for an interview on work-life balance as the Government is introducing a package of measures in April.

The interview should last approximately an hour and will run in the May edition of the magazine.

I am attaching:

- A summary of Government initiatives to promote work-life balance.
- Briefing on specific policy questions.
- Questions SHE magazine propose to ask you.

I will meet you at Darlington Station to brief you on policy issues and Hilary will speak to you about the personal questions.

**Profile of SHE magazine**

SHE is a monthly magazine aimed at women in their 30s. 61 per cent of readers are either in a long-term relationship or are married, while 42 per cent have children. The average age of readers is 35. The magazine has a circulation of 190,000 and an adult readership figure of over 500,000.

**Diana Miall**  
SCU

## **What the Government is doing to promote work-life balance**

### **New changes from 6 April:**

- Flexible working - parents have the right to apply to work flexibly. Employers have a duty to consider their requests seriously and will be able to refuse requests only where there is a clear business reason. Applies to children aged under 6 and disabled children under 18.
- Increase in statutory maternity pay - to £100 per week (from £75).
- Increase in maternity leave - from 18 to 26 weeks paid and an extra 26 available unpaid.
- 2 weeks paid paternity leave.
- Reforming the tax credit system
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**From:** Tanya Joseph  
**Date:** 4 February 2003

**PRIME MINISTER**

**cc:** Hilary Coffman  
Natalie Acton  
Anne Shevas

**VISIT TO THE NORTH EAST – FRIDAY FEBRUARY 7**

You are opening two community centres and presenting an award at a school on Friday morning. You also have some private meetings at Myrobella (constituents, the Chief Constable and the Bishop of Durham) about which you will receive separate notes.

**Bellevue Sports, Youth and Community Centre, Hartlepool, 0920-0945**

Thanks to £1.7 million funding from New Deal for the Communities, the Centre has been extended and the existing parts of the centre refurbished. It has quickly become a hub of activity, used by local people of all ages and backgrounds, while a number of local charities and support groups have office space in the building. The centre is helping local people gain access to education and training, employment and benefits opportunities, and improve their health and fitness levels. It also provides young people and children with more exciting educational and productive alternatives to criminal and anti-social behaviour and encourages good citizenship.

You will be met by Bob Farrow, Centre manager, who will take you on a quick tour of the centre. Peter Mandelson will accompany you.

- You will start in the new dance studio where some of the older users will be playing carpet bowls, they will almost certainly invite you to have a go, it looked fairly straightforward to me but I haven't played (**media pool present**).
- You will then see the fitness studio in use by local people, you shouldn't accept any invitation to use the equipment (**media pool present**).
- You will then pop into one of the centre's two gyms. Here you will see students from the local FE college doing circuit training as well as young people from a local centre for people with learning difficulties doing some kind of PE – again resist any temptation to participate (**media pool present**).
- Finally you will go to the main reception area for the unveiling ceremony. There will be a short introduction from Bob Farrow and Malcolm Walker NDC co-ordinator. You will then be invited to speak and unveil a plaque. You are expected to speak for just a couple of minutes. There will be an audience of about 100 (**open media access**).

**South Hetton Community Centre (Robin Todd Centre), Easington, 1015-1040**

The community centre was established in 1983, although it has its roots in the Miners' Reading Room. The centre has recently moved to a new £750,000 site having received around funding from amongst others the Community Fund, the Coalfields Regeneration Fund, One North East, and the Northern Rock Foundation. It opened for use in September. Along with the 300 members, the centre is used by the wider community including the village primary school who use the hall for PE, Easington PCT who use it for board meetings and the FE college who run courses there.

You will be met by Robin Todd, after whom the centre is named. Robin has been a (Labour) district councillor for the past 40 years. He will take you on a brief tour of the centre, dropping into the games room with the decades-old snooker table, a rehearsal of the awarding-winning Broughton Brass Band and finally the IT suite (**media pool present for entire tour**). You will then go into the hall, with Robin introducing you to representatives of the funding bodies on your way to the platform. The rest of the audience will be a mixture of residents and local dignitaries. Robin will speak first then invite you to speak and unveil a plaque. He will then ask you to make four presentations to people who have been key to the rebuilding project (**open media access**).

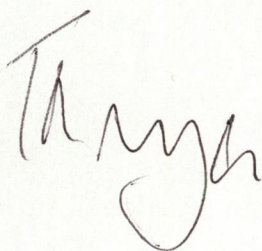
**Return to Myrobella.**

**Hurworth School, 1310-1340**

The school, in your constituency, has been transformed under the leadership of head teacher Eamonn Farrar who joined in 1995. It is among the top ten most improved schools in the country after increasing the number of A\* to C grades at GCSE in the past four years from 38% to 66%. It has done particularly well in ICT (you opened their first ICT suite in 1996), with a remarkable 40% of pupils gaining an A or A\* in last year's computing GCSEs and 87% of all pupils achieving a GCSE pass in the subject. Not surprisingly, the school has applied for Specialist School status in Maths and Computing. At some point during the visit you should tell the head that the application has been **successful** and that he will get formal notification from the department later in the day.

The actual purpose of your visit is to present the school with a National Healthy School Award. This is a joint DoH/DfES initiative designed to give practical support for schools to create an enjoyable, safe, productive learning environment and minimise health risks. This means specific work on issues like drug use, sex and relationships education, physical exercise, safety, bullying and healthy eating. The school is one of first three in the region to receive an award.

You will be met by Eamonn Farrar who will take you straight into one of the ICT suites. Here you will have an opportunity to mingle with guests including John Williams, Leader of the Council, a small number of governors, the two deputy heads, two newly qualified teachers as well as a few pupils (members of the school council, the head boy and girl etc). Eamonn will then make a short introduction and invite you to speak. (**media pool throughout**). We have to leave there promptly at 13.40 in order to catch the train from Darlington station.



**TANYA JOSEPH**