

CONFIDENTIAL

10 DOWNING STREET

THIS FILE MUST NOT GO OUTSIDE 10 DOWNING ST

FILE TITLE:

VISITS

SERIES

ROYAL FAMILY

PART

3

PART BEGINS

3 Feb 2004

PART ENDS

5 MAY 05

CAB ONE

Labour Administration

PREM 49/4325

CONFIDENTIAL

T.S.O. Order No. N0064510 3/98 C5 59064

PART

CLOSED

DATE CLOSED	5 MAY 2005
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Series : ROYAL FAMILY

File Title : VISITS

Part : 3

Date	From	To	Subject	Class	Secret
20/02/2004	FCO	FA/APS	Royal Visits Committee	R	
23/02/2004	FA/APS	FCO	Royal Visits Committee	R	
08/03/2004	CO	FCO	The Queen's visit to GCHQ	C	
10/03/2004	RHS		Royal Visits Committee 29 January 2004 Minutes and Results	R	
22/03/2004	FA/APS	PS/HMQ	thanks for photo	U	
26/03/2004	FCO	PS/HMQ	Autumn 2005 State Visit	R	
02/04/2004			Autumn 2005 State Visit	U	
13/05/2004	PUS/FCO	PS/HMQ	China and Korea Autumn Inward State Visits 2005	R	
30/06/2004	FCO	FA/APS	Royal Briefing Committee Preparatory Papers	U	
08/07/2004	FA/APS	Ch.Staff	State Visits	C	
28/07/2004	FCO	FA/APS	Royal Visit Committee	R	
29/07/2004	FA/APS	FCO	Royal Visits committee	R	
19/10/2004	PS/HMQ		Composition of the Royal Party for the State Visit to Germany, 2 to 4	U	
22/10/2004	PS/HMQ		Letters Patent	C	
17/01/2005	fco	FA/APS	Royal Visits Committee	U	
20/01/2005	Cab Off	FA/PS	Duke of Yoke visit to UAE	R	
24/01/2005	FA/APS	fco	Royal Visits Committee	R	
04/05/2005	DCA		Queen's absence	U	



Royal family
visits.

File

A copy of the Letters Patent dated the 25th of April 2005 is attached delegating certain Royal Functions to Counsellors of State during The Queen's absence from the United Kingdom from the 17th of May to the 26th of May 2005, inclusive.

Warrants, submissions or other documents relating to the purposes set out in the second Schedule to the Letters Patent which require the personal approval or signature of The Queen should, where possible, be sent in good time for Her Majesty's consideration not later than midday on Monday the 16th of May 2005. If during Her Majesty's absence, Her approval or signature is required, the document should be sent to the Private Secretary at Buckingham Palace with an indication that it is to be forwarded to The Queen. Warrants, submissions and other documents that do not require the personal attention of The Queen and are to be submitted to Counsellors of State should be in the same form as if they were to be submitted to The Queen in person. A document which would in the ordinary way be signed by The Queen should carry an endorsement: "Approved on behalf of Her Majesty" or "Signed on behalf of Her Majesty", as the case may be, alongside the place where the Counsellors of State are to sign. Such documents should be sent to the Private Secretary at Buckingham Palace. No attempt should be made to reach Counsellors of State direct.

Grant A. Bavister
Dept for Constitutional Affairs
Crown & Devolution Division
Royal and Hereditary Branch
6th Floor Selborne House,
54 - 60 Victoria Street,
LONDON, SW1E 6QW.
4th May 2005.

**DCA
Office
Copy**

*Royal family
visits.*

*25.4.05
Recd 6.5.05.*

File

ELIZABETH THE SECOND, by the Grace of God of the United Kingdom of Great Britain and Northern Ireland and of Our other Realms and Territories QUEEN, Head of the Commonwealth, Defender of the Faith, to all Archbishops, Dukes, Marquesses, Earls, Viscounts, Bishops, Barons, Baronets, Knights, Citizens and Burgesses and all other Our faithful Subjects whatsoever to whom these Presents shall come,

Greeting!

WHEREAS it is Our intention to be absent from Our United Kingdom for the purpose of visiting Canada:

AND WHEREAS by the enactments known as the Regency Acts 1937 to 1953, it is (amongst other things) enacted that in the event of Our absence or intended absence from Our United Kingdom We may, in order to prevent delay or difficulty in the despatch of public business, by Letters Patent under the Great Seal, delegate for the period of that absence to Counsellors of State such of Our Royal functions (except the power to dissolve Parliament otherwise than on Our express instructions and the power to grant any rank, title or dignity of the peerage) as may be specified in the Letters Patent:

AND WHEREAS the persons described by the said enactments as the Counsellors of State to be named in such Letters Patent are as follows, that is to say:

Our most dearly beloved Husband and most faithful Counsellor
Prince Philip, Duke of Edinburgh;

Our most dearly beloved Son and most faithful Counsellor
Charles Philip Arthur George, Prince of Wales, Knight of Our
Most Noble Order of the Garter, Knight of Our Most Ancient and
Most Noble Order of the Thistle, Great Master and the First or
Principal Knight Grand Cross of Our Most Honourable Order of
the Bath, Member of Our Order of Merit;

Our most dearly beloved Grandson Prince William Arthur Philip
Louis of Wales;

Our most dearly beloved Son Prince Andrew Albert Christian
Edward, Duke of York, Knight Commander of Our Royal
Victorian Order; and

Our most dearly beloved Son Prince Edward Antony Richard Louis, Earl of Wessex, Knight Commander of Our Royal Victorian Order;

subject however to provisions enabling Us by the Letters Patent to except from among the number of those Counsellors any person who is absent from Our United Kingdom or intends to be so absent during the period of Our absence.

KNOW YE that by virtue of the said enactments We do hereby delegate for the period of Our absence to the said Counsellors of State (except during their absence from Our United Kingdom those who are or intend to be so absent) the Royal functions specified in the First Schedule annexed hereto, to be exercised jointly by not less than two of their number, subject to the following exceptions and conditions, namely:

That they the said Counsellors of State shall not have power to dissolve Parliament otherwise than on Our express instructions, or to grant any rank, title or dignity of the peerage;

That they shall not receive any homage required to be done to
Ourselves;

That they shall not approve or sign any warrant, fiat, submission
or other document for which Our approval or signature is
required for or in connection with any of the matters described
in the Second Schedule annexed hereto;

and

That if We signify, or it appears to them, that they should not act
in any matter or for any purpose without Our previous special
approval, they shall not act in that matter or for that purpose
without that approval.

Commanding all and singular Archbishops, Dukes, Marquesses, Earls,
Viscounts, Bishops, Barons, Baronets, Knights, Citizens and Burgesses, and
all other Our Officers, Ministers and Subjects that in everything appertaining
to the matters aforesaid they be attendant, counselling and helping the said
Counsellors of State as it behoves them.

IN WITNESS whereof We have caused these Our Letters to be made
Patent.

Witness Ourselves at Westminster the **25th** day of **April** in
the fifty-fourth year of Our Reign.

BY WARRANT UNDER THE QUEEN'S SIGN MANUAL

ALLAN

THE FIRST SCHEDULE

THE DELEGATED ROYAL FUNCTIONS

Full power and authority during the period of Our said absence –

- (1) To summon and hold on Our behalf Our Privy Council and to signify thereat Our approval for anything for which Our approval in Council is required;

(2) To approve and sign on Our behalf Letters Patent signifying the Royal Assent to Acts of Parliament except any Act touching any of the matters for which provision is made in the Act of Settlement or touching Our Royal Style and Titles;

(3) To approve and sign on Our behalf Letters Patent signifying the Royal Assent to Bills passed or approved by the Scottish Parliament in accordance with the Scotland Act 1998;

(4) To approve and sign on Our behalf Letters Patent signifying the Royal Assent to Bills passed or approved by the Northern Ireland Assembly in accordance with the Northern Ireland Act 1998;

(5) To approve and sign on Our behalf any proclamation, warrant, fiat, submission or other document requiring Our approval or signature which relates to the affairs of Our United Kingdom or of any part of Our United Kingdom or to the affairs of any of Our Colonies or any Territories under Our Protection or in which We have jurisdiction, being Colonies or Territories for whose foreign affairs Our Government in the United Kingdom is responsible, and to do on Our behalf anything required to be done in relation to any such proclamation, warrant, fiat, submission or other document;

and

(6) To do on Our behalf anything which, by virtue of Our Royal Prerogative or of any statutory or other power, We are authorised to do for the safety or good government of Our United Kingdom or of any part of Our United Kingdom, any of Our said Colonies or any of the said Territories.

THE SECOND SCHEDULE

EXCEPTED MATTERS

- (1) Awards of honours, decorations and medals.
- (2) Precedence to rank among nobility.
- (3) The use by British subjects of foreign titles, and the wearing of foreign Orders in the United Kingdom.
- (4) Determination of abeyances in peerage claims.
- (5) Disbandment and amalgamation of regiments and other Army units, and changes in Army and Air Force dress.
- (6) Matters arising in connection with the General Assembly of the Church of Scotland.
- (7) Amendment of Statutes of Orders.

FILE
RESTRICTED



10 DOWNING STREET
LONDON SW1A 2AA

cc NS
AR
JP
LG

From the Private Secretary

24 January 2005

Dear Geoffrey,

ROYAL VISITS COMMITTEE

Thank you for your letter of 17 January. We are content with the recommendations from the 16 December meeting of the Royal Visits Committee.

Yours ever,

David

DAVID QUARREY

Geoffrey Adams, FCO

RESTRICTED

VLS

THE	
NATIONAL	
ARCHIVES	

DEPARTMENT/SERIESPREM 69..... PIECE/ITEM432512..... (one piece/item number)	Date and sign
Extract details: Brief dated 20 January 2005	
CLOSED UNDER FOI EXEMPTION42(2); 41 37(1)(aa); 37(1)(ab).....	8 18/9/24
RETAINED UNDER SECTION 3(4) OF THE PUBLIC RECORDS ACT 1958	
TEMPORARILY RETAINED	
MISSING AT TRANSFER	
NUMBER NOT USED	
MISSING (TNA USE ONLY)	
DOCUMENT PUT IN PLACE (TNA USE ONLY)	

Instructions for completion of Dummy Card

Use black or blue pen to complete form.

Use the card for one piece or for each extract removed from a different place within a piece.

Enter the department and series,
eg. HO 405, J 82.

Enter the piece and item references, .
eg. 28, 1079, 84/1, 107/3

Enter extract details if it is an extract rather than a whole piece.
This should be an indication of what the extract is,
eg. Folio 28, Indictment 840079, E107, Letter dated 22/11/1995.
Do not enter details of why the extract is sensitive.

If closed under the FOI Act, enter the FOI exemption numbers applying to the closure, eg. 27(1), 40(2).

Sign and date next to the reason why the record is not available to the public ie. Closed under FOI exemption; Retained under section 3(4) of the Public Records Act 1958; Temporarily retained; Missing at transfer
or Number not used.



DT

A copy of the Letters Patent dated the 8th of October 2004 is attached delegating certain Royal Functions to Counsellors of State during The Queen's absence from the United Kingdom from the 2nd of November 2004 to the 4th of November 2004, inclusive.

Warrants, submissions or other documents relating to the purposes set out in the second Schedule to the Letters Patent which require the personal approval or signature of The Queen should, where possible, be sent in good time for Her Majesty's consideration not later than 4.30pm on Monday the 1st of November 2004. If during Her Majesty's absence, Her approval or signature is required, the document should be sent to the Private Secretary at Buckingham Palace with an indication that it is to be forwarded to The Queen. Warrants, submissions and other documents that do not require the personal attention of The Queen and are to be submitted to Counsellors of State should be in the same form as if they were to be submitted to The Queen in person. A document which would in the ordinary way be signed by The Queen should carry an endorsement: "Approved on behalf of Her Majesty" or "Signed on behalf of Her Majesty", as the case may be, alongside the place where the Counsellors of State are to sign. Such documents should be sent to the Private Secretary at Buckingham Palace. No attempt should be made to reach Counsellors of State direct.

Grant Bavister
Dept for Constitutional Affairs
Constitutional Policy Division
Royal and Hereditary Branch
6th Floor, Selborne House
54 Victoria Street
London, SW1E 6QW.
Tel: 020 7210 1474

22nd October 2004

(Signed) ELIZABETH R.

ELIZABETH THE SECOND, by the Grace of God of the United Kingdom of Great Britain and Northern Ireland and of Our other Realms and Territories QUEEN, Head of the Commonwealth, Defender of the Faith, to all Archbishops, Dukes, Marquesses, Earls, Viscounts, Bishops, Barons, Baronets, Knights, Citizens and Burgesses and all other Our faithful Subjects whatsoever to whom these Presents shall come,

Greeting!

WHEREAS it is Our intention to be absent from Our United Kingdom for the purpose of visiting the Federal Republic of Germany:

AND WHEREAS by the enactments known as the Regency Acts 1937 to 1953, it is (amongst other things) enacted that in the event of Our absence or intended absence from Our United Kingdom We may, in order to prevent delay or difficulty in the despatch of public business, by Letters Patent under the Great Seal, delegate for the period of that absence to Counsellors of State such of Our Royal functions (except the power to dissolve Parliament otherwise than on Our express instructions and the power to grant any rank, title or dignity of the peerage) as may be specified in the Letters Patent:

AND WHEREAS the persons described by the said enactments as the Counsellors of State to be named in such Letters Patent are as follows, that is to say:

Our most dearly beloved Husband and most faithful Counsellor
Prince Philip, Duke of Edinburgh;

Our most dearly beloved Son and most faithful Counsellor
Charles Philip Arthur George, Prince of Wales, Knight of Our
Most Noble Order of the Garter, Knight of Our Most Ancient and
Most Noble Order of the Thistle, Great Master and the First or
Principal Knight Grand Cross of Our Most Honourable Order of
the Bath, Member of Our Order of Merit;

Our most dearly beloved Grandson Prince William Arthur Philip
Louis of Wales;

Our most dearly beloved Son Prince Andrew Albert Christian
Edward, Duke of York, Knight Commander of Our Royal
Victorian Order; and

Our most dearly beloved Son Prince Edward Antony Richard
Louis, Earl of Wessex, Knight Commander of Our Royal
Victorian Order;

subject however to provisions enabling Us by the Letters Patent to except
from among the number of those Counsellors any person who is absent from
Our United Kingdom or intends to be so absent during the period of Our
absence.

KNOW YE that by virtue of the said enactments We do hereby delegate
for the period of Our absence to the said Counsellors of State (except during
their absence from Our United Kingdom those who are or intend to be so
absent) the Royal functions specified in the First Schedule annexed hereto,
to be exercised jointly by not less than two of their number, subject to the
following exceptions and conditions, namely:

That they the said Counsellors of State shall not have power to
dissolve Parliament otherwise than on Our express instructions,
or to grant any rank, title or dignity of the peerage;

That they shall not receive any homage required to be done to
Ourself;

That they shall not approve or sign any warrant, fiat, submission
or other document for which Our approval or signature is
required for or in connection with any of the matters described
in the Second Schedule annexed hereto;

and

That if We signify, or it appears to them, that they should not act
in any matter or for any purpose without Our previous special
approval, they shall not act in that matter or for that purpose
without that approval.

Commanding all and singular Archbishops, Dukes, Marquesses, Earls,
Viscounts, Bishops, Barons, Baronets, Knights, Citizens and Burgesses, and
all other Our Officers, Ministers and Subjects that in everything appertaining
to the matters aforesaid they be attendant, counselling and helping the said
Counsellors of State as it behoves them.

IN WITNESS whereof We have caused these Our Letters to be made
Patent.

Witness Ourself at Westminster the 8th day of October in
the fifty-third year of Our Reign.

BY WARRANT UNDER THE QUEEN'S SIGN MANUAL

ALLAN

THE FIRST SCHEDULE

THE DELEGATED ROYAL FUNCTIONS

Full power and authority during the period of Our said absence -

- (1) To summon and hold on Our behalf Our Privy Council and to signify thereat Our approval for anything for which Our approval in Council is required;

(2) To approve and sign on Our behalf Letters Patent signifying the Royal Assent to Acts of Parliament except any Act touching any of the matters for which provision is made in the Act of Settlement or touching Our Royal Style and Titles;

(3) To approve and sign on Our behalf Letters Patent signifying the Royal Assent to Bills passed or approved by the Scottish Parliament in accordance with the Scotland Act 1998;

(4) To approve and sign on Our behalf Letters Patent signifying the Royal Assent to Bills passed or approved by the Northern Ireland Assembly in accordance with the Northern Ireland Act 1998;

(5) To approve and sign on Our behalf any proclamation, warrant, fiat, submission or other document requiring Our approval or signature which relates to the affairs of Our United Kingdom or of any part of Our United Kingdom or to the affairs of any of Our Colonies or any Territories under Our Protection or in which We have jurisdiction, being Colonies or Territories for whose foreign affairs Our Government in the United Kingdom is responsible, and to do on Our behalf anything required to be done in relation to any such proclamation, warrant, fiat, submission or other document;

and

(6) To do on Our behalf anything which, by virtue of Our Royal Prerogative or of any statutory or other power, We are authorised to do for the safety or good government of Our United Kingdom or of any part of Our United Kingdom, any of Our said Colonies or any of the said Territories.

THE SECOND SCHEDULE

EXCEPTED MATTERS

- (1) Awards of honours, decorations and medals.
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- (4) Determination of abeyances in peerage claims.
- (5) Disbandment and amalgamation of regiments and other Army units, and changes in Army and Air Force dress.
- (6) Matters arising in connection with the General Assembly of the Church of Scotland.
- (7) Amendment of Statutes of Orders.

17 January 2005

File



DD
AP
NS
JP

Foreign &
Commonwealth
Office

London SW1A 2AH

Dear Sir,

Royal Visits Committee

The Foreign Secretary has seen the minutes of the Royal Visits Committee held on 16 December (which you attended), and endorses the recommendations.

I should be grateful if you could confirm that the Prime Minister is also content. If so, I will write formally to Robin Janvrin with the recommendations.

Yours ever,

Geoffrey Adams

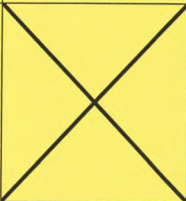
(Geoffrey Adams)

David Quarrey Esq
10 Downing Street

*✓ AP - small typo re President.
✓ Lott
✓ VC*

*- pls check this is
OK on your side & the
pass on; as that it
can put to NS/SZ.*

DD
18/1

DEPARTMENT/SERIES <u>PREM 49</u> PIECE/ITEM <u>4325/1</u> (one piece/item number)	Date and sign
Extract details: <u>Minute dated 16 December 2004</u>	
CLOSED UNDER FOI EXEMPTION <u>10(2), 41,</u> <u>37(1)(aa), 37(1)(ab)</u>	<u>8/11/10/24</u>
RETAINED UNDER SECTION 3(4) OF THE PUBLIC RECORDS ACT 1958	
TEMPORARILY RETAINED	
MISSING AT TRANSFER	
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DOCUMENT PUT IN PLACE (TNA USE ONLY)	

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Use black or blue pen to complete form.

Use the card for one piece or for each extract removed from a different place within a piece.

Enter the department and series,
eg. HO 405, J 82.

Enter the piece and item references, .
eg. 28, 1079, 84/1, 107/3

Enter extract details if it is an extract rather than a whole piece.
This should be an indication of what the extract is,
eg. Folio 28, Indictment 840079, E107, Letter dated 22/11/1995.
Do not enter details of why the extract is sensitive.

If closed under the FOI Act, enter the FOI exemption numbers applying to the closure, eg. 27(1), 40(2).

Sign and date next to the reason why the record is not available to the public ie. Closed under FOI exemption; Retained under section 3(4) of the Public Records Act 1958; Temporarily retained; Missing at transfer or Number not used.

OUTLINE PROGRAMME FOR THE STATE VISIT BY
THE QUEEN AND THE DUKE OF EDINBURGH
TO THE REPUBLIC OF GERMANY,
2ND - 4TH NOVEMBER, 2004.

Tuesday 2nd November (London and Berlin)

GMT

LOUNGE SUIT / DAY DRESS

- 10.20 a.m. Leave Buckingham Palace by car.
- 10.55 a.m. Arrive London Heathrow.
- 11.00 a.m. Depart by British Airways Airbus 320.
- Lunch on board.

GMT +1

- 1.50 p.m. Arrive Berlin Tegel Airport.
- 1.55 p.m. Move to VIP Suite.
- 2.00 p.m. Leave by car.
- 2.15 p.m. Arrive Schloss Charlottenburg.
- Met by President and Frau Köhler.
- Formal arrival ceremony (outdoors).
- Exchange of gifts.
- Meeting with President and Frau Köhler.
- 2.55 p.m. Leave by car.

- 3.10 p.m. Arrive Chancellery.
Meeting with Chancellor Schroeder.
- 3.40 p.m. Leave by car.
- 3.50 p.m. Arrive Neue Wache Memorial.
Lay wreath.
- 4.05 p.m. Leave by car.
- 4.10 p.m. Arrive British Embassy.
Reception (Embassy and British Council staff).
- 4.35 p.m. Leave by car.
Arrive Hotel Adlon.
Retire.
Bundestag President Thierse arrives at Hotel Adlon.
- 4.50 p.m. Meeting with Bundestag President Thierse.
- 5.05 p.m. Retire.
- BLACK TIE / LONG DRESS (TIARA)
/ MINIATURES**
- 7.55 p.m. Leave by car.
- 8.00 p.m. Arrive Zeughaus.
Presentation of guests.
- 'S' Speech.

State Banquet.

11.00 p.m. Leave by car.

11.05 p.m. Arrive Hotel Adlon.

Wednesday 3rd November (Berlin)

GMT +1

LOUNGE SUIT / DAY DRESS

- 9.35 a.m. Leave Hotel Adlon on foot.
Arrive Embassy.
Climate change conference reception.
- 10.00 a.m. Leave by car.
- 10.05 a.m. Arrive Old National Gallery.
Reception (100).
- 10.25 a.m. Leave on foot.
Short walkabout.
- 10.30 a.m. Arrive New Museum.
Tour.
- 10.55 a.m. Leave by car.
- 11.05 a.m. Arrive Ostbahnhof.
Board Panorama train.
- 12.00 noon Arrive Potsdam railway station.
Short walkabout through station.
- 12.10 p.m. Leave by car.
- 12.20 p.m. Arrive Schloss Cecilienhof.

The Queen

Short tour.

12.30 p.m. Retire.

The Duke of Edinburgh

12.20 p.m. Visit small ship *Royal Louise*.

12.30 p.m. Short walk to Meierei Micro Brewery.

12.35 p.m. Meet International Award winners (6).

12.45 p.m. Leave by car.

12.50 p.m. Arrive Schloss Cecilienhof.

Retire.

The Queen and The Duke of Edinburgh

1.00 p.m. Lunch (50).

2.20 p.m. Retire.

2.30 p.m. Leave by car.

2.45 p.m. Arrive Krongut Bornstedt.

Rolls-Royce presentation and reception.

3.10 p.m. Short walkabout to Herrenhaus.

View Krongut from balcony.

3.25 p.m. Leave by car.

3.50 p.m. Arrive Stahnsdorf Commonwealth War Graves Cemetery.

Short ceremony.

Lay wreath.

4.10 p.m. Leave by car.

4.45 p.m. Arrive Hotel Adlon.

Retire.

**BLACK TIE / LONG DRESS (NO TIARA)
/ NO DECORATIONS**

7.50 p.m. Leave by car.

8.00 p.m. Arrive Berlin Philharmonic Hall.

Move through foyers (2,000).

*The Master of the Household welcomes President
and Frau Köhler and conducts to*

8.20 p.m. Reception (150).

8.45 p.m. Concert.

10.00 p.m. Concert ends.

Farewell to President and Frau Köhler.

10.10 p.m. Leave by car.

10.15 p.m. Arrive Hotel Adlon.

Thursday 4th November (Berlin, Düsseldorf, London)

GMT +1

LOUNGE SUIT / DAY DRESS

- | | |
|------------|---------------------------------------|
| 9.40 a.m. | Farewells. |
| 10.00 a.m. | Retire. |
| 10.10 a.m. | Leave by car. |
| | Arrive Berlin Tegel Airport. |
| 10.50 a.m. | Depart by British Airways Airbus 320. |
| 11.50 a.m. | Arrive Düsseldorf airport. |
| | Leave by car. |
| 12.15 p.m. | Arrive Landtag. |
| | Historical exhibition. |
| 'S' | Speech. |
| 12.40 p.m. | British investors' exhibition. |
| 1.00 p.m. | Leave by car. |
| 1.05 p.m. | Arrive Ständehaus. |
| | Reception (250). |
| 1.30 p.m. | Retire. |
| 1.55 p.m. | Lunch (180). |
| 3.00 p.m. | Fashion show. |

3.15 p.m. Retire.

The Queen

3.30 p.m. Leave by car.

3.45 p.m. Arrive University Hospital.

Briefing on British collaboration.

Move by car.

Visit children's clinic.

4.30 p.m. Leave by car.

4.55 p.m. Arrive Düsseldorf Airport.

The Duke of Edinburgh

3.20 p.m. Leave Ständehaus by car.

3.25 p.m. Arrive helicopter landing site.

Depart by military helicopter.

3.40 p.m. Arrive Zeche Zollverein.

Visit Red Hot Design Centre.

4.25 p.m. Leave by helicopter.

4.55 p.m. Arrive Düsseldorf Airport.

The Queen and The Duke of Edinburgh

Farewells.

Departure ceremony.

5.00 p.m. Doors close.

Tea on board.

GMT

5.00 p.m. Arrive London Heathrow.

Leave by car.

5.35 p.m. Arrive Buckingham Palace.

Mr. Christopher Geidt
19th October, 2004.

10
ec KD
AP

COMPOSITION OF THE ROYAL PARTY
FOR THE STATE VISIT TO GERMANY,
2ND TO 4TH NOVEMBER, 2004.

HER MAJESTY THE QUEEN

HIS ROYAL HIGHNESS THE DUKE OF EDINBURGH

Members of the Household

The Right Honourable Jack Straw MP
Secretary of State for Foreign and Commonwealth Affairs
(departs Wednesday, 3rd November)

Dr. Denis MacShane MP
Minister for Europe
(joins Wednesday, 3rd November)

Sir Peter Torry KCMG
Her Majesty's Ambassador to Germany

Lady (Angela) Torry

Diana, Lady Farnham CVO
Lady-in-Waiting

The Right Honourable Sir Robin Janyrin KCB KCVO
Private Secretary to The Queen

Vice Admiral Sir Tom Blackburn KCVO CB
The Master of the Household

Mr. Christopher Geidt OBE
Assistant Private Secretary to The Queen

Miss Penny Russell Smith LVO
Communications and Press Secretary to The Queen

Surgeon Captain David Swain LVO RN
Medical Officer to The Queen

THIS IS A COPY. THE ORIGINAL IS
RETAINED UNDER SECTION 3 (4)
OF THE PUBLIC RECORDS ACT

Lieutenant Commander Heber Ackland RN
Equerry-in-Waiting to The Queen

Brigadier Sir Miles Hunt-Davis KCVO CBE
Private Secretary to The Duke of Edinburgh

Group Captain Timothy Hewlett OBE
Director of Royal Travel

Mr. Geoffrey Adams CMG
Private Secretary to the Secretary of State
(departs Wednesday, 3rd November)

Mr. Stuart Templer
Assistant Private Secretary to the Minister for Europe
(joins Wednesday, 3rd November)

Officials

Mrs. Helen Cross LVO
Secretary to the Private Secretary

Mr. Andrew Farquharson
Assistant to the Master of the Household

Miss Emma Martin
Secretary to the Assistant Private Secretary

Miss Meryl Keeling
Press Officer

Miss Marrena Marren
Secretary to the Secretary of State's Private Secretary
(departs Wednesday, 3rd November)

Police Officers

THIS IS A COPY. THE ORIGINAL IS
 RETAINED UNDER SECTION 3 (4)
 OF THE PUBLIC RECORDS ACT

PREM 44 / 4325 - list dated 15/10/00

THIS IS A COPY. THE ORIGINAL IS
RETAINED UNDER SECTION 3 (4)
OF THE PUBLIC RECORDS ACT

Personal Staff

Miss Angela Kelly
The Queen's Personal Assistant and Senior Dresser to The Queen

Miss Suzanne Dutt
Assistant Dresser to The Queen

Mr. Paul Whybrew RVM
The Queen's Page

Mr. David Berwick RVM
The Duke of Edinburgh's Valet

Staff

Mr. Nigel McEvoy RVM
Travelling Yeoman

Mr. Lee Mowbray
The Queen's Footman

Mr. Paul Mesher
Senior Footman

Mr. Philip Gray
Footman

Mr. Gordon Harold
Footman

Miss Sharon Phillips
Maid to the Lady-in-Waiting

Mr. Joe Last RVM BEM
Head Chauffeur

Mr. Danny Martell
Chauffeur

Mr. Ian Carmichael
The Queen's Hairdresser

Mr. Christopher Geidt
15th October, 2004.

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OF THE PUBLIC RECORDS ACT

PREM 49 14325 6/1 dated 15/10/04

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10 DOWNING STREET
LONDON SW1A 2AA

From the Private Secretary

29 July 2004

Dear Kara

ROYAL VISITS COMMITTEE

Thank you for your letter of 28 July enclosing the minutes of the 8 July meeting of the Royal Visits Committee. The Prime Minister is content, and the way is clear for you to write to Sir Robin Janvrin.

Yours,

A handwritten signature in dark ink, appearing to read 'Antony Phillipson'.

ANTONY PHILLIPSON

Kara Owen
FCO

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Foreign &
Commonwealth
Office

28 July 2004

London SW1A 2AH

Letter to Kara 29/7

cc SIR A261.

Dear Antony,

Royal Visits Committee

... I enclose the minutes of the Royal Visits Committee held on 8 July 2004.

I should be grateful if you could confirm that the Prime Minister is content. If so, I will write to Sir Robin Janvrin with the recommendations.

Kara
KO

(Kara Owen)
Private Secretary

Antony Phillipson Esq
10 Downing Street

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DEPARTMENT/SERIES

PREMUG

PIECE/ITEM

4325/1

(one piece/item number)

Date and
sign

Extract details:

Minute dated 8 July 2004

CLOSED UNDER FOI EXEMPTION

40(2), 41;
37(1)(aa), 37(1)(ab)

8/11/10/24

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or Number not used.

Matthew Rycroft

1.88 AP d/a
2. A/c.

From: Matthew Rycroft
Sent: 08 July 2004 16:18
To: Jonathan Powell; Nigel Sheinwald; Kim Darroch; Laurie Lee; Grace Cassy; David Quarrey; Ivan Rogers
Subject: RE: state visits

outcome of this afternoon's meeting:

Inward state visits:

- 2004. Chirac November and Roh December.
- 2005. Ciampi March and Hu November.
- 2006. Lula and Morocco or Spain.
- 2007. Kufuor and Spain or Morocco.

ie Morocco will come in autumn of 06 or autumn of 07. NB Queen doesn't want anything confirmed irreversibly too far in advance, so 2006/07 are tbc.

Outward state visits:

- 2004. Germany November.
- 2005. Canada May and Malta for CHOGM November.
- 2006. Australia and Singapore March, and China autumn. tbc
- 2007. US and CHOGM. tbc

Other points to note:

- possible Queen visit to Ireland when time is right.
- Prince of Wales going to US and Bermuda in 05.

-----Original Message-----

From: Jonathan Powell
Sent: 05 July 2004 10:56
To: Matthew Rycroft; Nigel Sheinwald; Kim Darroch; Laurie Lee; Grace Cassy; David Quarrey
Subject: RE: state visits

I think Morocco should be a priority - moderate Islamic country, major terrorist problem, no chance of getting the PM there, they are desperate to come. More so than the King of Norway, King of Bahrain or even King of Spain (although the latter is a decent and important geezer).

-----Original Message-----

From: Matthew Rycroft
Sent: 01 July 2004 14:17
To: Jonathan Powell; Nigel Sheinwald; Kim Darroch; Laurie Lee; Grace Cassy; David Quarrey
Subject: state visits

The 6 monthly royal visits committee meeting is next week. The main point of interest for us is inward state visits.

Definites: Chirac 18-19 November 2004, South Korean 1-3 December 2004, Ciampi 16-18 March 2005.

Probable: Chinese President Hu in November 2005 (NB during EU Presidency).

The bids we need to consider are:

- King Mohammed of Morocco. Official visit. We have said no to Feb 05. Possible for State Visit in 2007 but *not high priority for us.*
- Official visit by Norwegian King some time in 2005. *Unexciting but hard for us to object if it is not a state visit.*
- Brazilian President Lula to pay state visit in spring 2006. *Very good idea.*
- Options for autumn 2006 state visit: Spanish King, Amir of Qatar, King of Bahrain. *None exciting: ask them to think again.*
- Option for spring 2007. President Kufuor of Ghana. 50th anniversary of independence. *Very good idea.*

Please let me know if you are not content with the bids in italics.

Lorna McCaig

From: [REDACTED]
Sent: [REDACTED]
To: [REDACTED]
Subject: [REDACTED]

Matthew Rycroft
30 June 2004 10:37
Lorna McCaig
FW: REST: ROYAL BRIEFING COMMITTEE Preparatory Papers



Final PRE RVC
Inward Visits Sc...



EXCHANGE(SE).RA-Final RVC Outward 4in PS - PUS re RVC
ATT



Royal Visits...



8 Jly Brie...



RVC 8 July 2004
Forthcoming Vi...

please can you put in my

diary, and print off all the attachments for me

-----Original Message-----

From: Mike.Shingler@fco.x.gsi.gov.uk
[mailto:Mike.Shingler@fco.x.gsi.gov.uk]
Sent: 29 June 2004 18:13
To: PS.PUS.Action@fco.gov.uk
Cc: Martin.Donnelly@fco.gov.uk; mrycroft@nol0.x.gsi.gov.uk;
psbssymons@fco.gov.uk; PSMrMullinInfo@fco.gov.uk; psmrrammell@fco.gov.uk;
MacShane.-Info@fco.gov.uk; SOSFA-Info@fco.gov.uk;
obrienmpstinfo@fco.gov.uk; Richard.Stagg@fco.gov.uk;
William.Ehrman@fco.gov.uk; Kim.Darroch@fco.gov.uk;
John.Sawers@fco.gov.uk; Linda.Duffield@fco.gov.uk;
Robert.Culshaw@fco.gov.uk; Nigel.Cox@fco.gov.uk;
Dominick.Chilcott@fco.gov.uk; Simon.Fraser@fco.gov.uk;
James.Bevan@fco.gov.uk; john.williams2@fco.gov.uk;
David.Vickers@fco.gov.uk
Subject: REST: ROYAL BRIEFING COMMITTEE Preparatory Papers

<<Final RVC Outward Royal Visits schedules July 2004.doc>> <<Min PS - PUS
re RVC 8 Jly Briefing and Schedules.doc>> <<RVC 8 July 2004 Forthcoming Visits
List - Word Version.doc>> <<EXCHANGE(SE).RA-ATT>>

All

I attach advance (new) documents relating to the forthcoming RVC Meeting in
the PUS's office on 8 July at 3pm.

Mike Shingler
Head, Royal Households Secretariat
Protocol Division
Foreign and Commonwealth Office
London SW1A 2PA

*: 020 7008 1036 FTN: 8008 1036
*: 020 7008 1039 FTN: 8008 1039
*: mike.shingler@fco.gov.uk



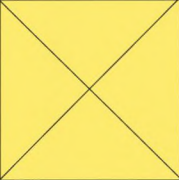
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DEPARTMENT/SERIES <u>PREM 49</u>	Date and sign
PIECE/ITEM <u>6325</u> (one piece/item number)	
Extract details: <u>Royal Visits Committee</u> <u>inward Visits dated</u> <u>08/07/2004 (5 pages)</u>	
CLOSED UNDER FOI EXEMPTION <u>37(1)(A), 40(2) & 41</u>	<u>fo</u> <u>19/12/2025</u>
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DEPARTMENT/SERIES <i>PREM49</i> PIECE/ITEM <i>4325/1</i> (one piece/item number)	Date and sign
Extract details: <i>Schedule dated 8 July 2004</i>	
CLOSED UNDER FOI EXEMPTION <i>40(c), 41;</i> <i>37(i)(aa); 37(i)(ab)</i>	<i>8 11/10/24</i>
RETAINED UNDER SECTION 3(4) OF THE PUBLIC RECORDS ACT 1958	
TEMPORARILY RETAINED	
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Enter the piece and item references, .
eg. 28, 1079, 84/1, 107/3

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Sign and date next to the reason why the record is not available to the public ie. Closed under FOI exemption; Retained under section 3(4) of the Public Records Act 1958; Temporarily retained; Missing at transfer
or Number not used.

cc: Martin Donnelly
Charles de Chassiron
Sir Stephen Brown, UKTI
Sir Robin Janvrin, Buckingham Palace
Sir Michael Peat, Clarence House
Matthew Rycroft No 10
Miss S Pither, Cabinet Office
PS/ Ministers
Directors General
Geographical Directors
Press Office
CVG

SUBJECT: RVC 8 JULY 2004: BRIEFING MINUTE AND SCHEDULES

1. The next meeting of the Royal Visits Committee (RVC) will take place on Thursday 8 July at 1500hrs in your office. In preparation, the Pre-RVC considered visits for the remainder of 2004, and 2005 / 2006 at its meeting on 26 May 2004.
2. Martin Donnelly will be sending you a steering minute to show where we stand resulting from that 26 May meeting incorporating comments made as a result of that meeting, and what the main discussion points at the forthcoming meeting are likely to be. A copy of that will be sent to the members of the RVC shortly, but I wanted to send out the lengthier supporting material in good time.
3. The visit schedules, attached, have been simplified to show progress on previous bids and detail all new bids. They are self explanatory. Pre RVC recommendations are boldly highlighted. I also attach the previous RVC minutes; a calendar listing all 48 visit proposals and, as a reminder, the current Royal Visits strategy paper.

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LIST OF ATTACHMENTS:

- A - Table of Inward Visits;
- B - Table of Outward Visits sorted by Households;
- C - Minutes of the June 2003 RVC meeting
- D - Strategy Paper for Royal Visits Overseas

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ROYAL VISITS COMMITTEE

CALENDAR OF FORTHCOMING ROYAL VISITS OVERSEAS

<u>DATES</u>	<u>COUNTRY</u>	<u>PRINCIPAL</u>	<u>TYPE OF VISIT</u>
23 July 2004	Bosnia & Herzegovina	The Prince of Wales	Official
29 - 30 July 2004	Germany	Duke of York	UKTI
04 September 2004	Serencey, France	The Princess Royal	Official
07 September 2004	Stockholm, Sweden	Duke of York	UKTI
08 September 2004	Brunei	Duke & Duchess of Gloucester	Official
18 - 19 September 2004	The Netherlands	The Prince of Wales	Official
20 - 21 September 2004	Malta	The Princess Royal	Official
26 September 2004	France	Duke of Kent	Official
September 2004	Crimea, Ukraine	Prince Michael of Kent	Official
04 - 09 October 2004	Denver & Seattle, USA	Duke of York	UKTI
22 - 23 October 2004	Italy	The Prince of Wales	Official
24 - 26 October 2004	Turkey	The Prince of Wales	Official

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25 - 27 October 2004	Moscow, Russia	Duke of York	UKTI
27 - 30 October 2004	Jordan	The Prince of Wales	Official
01 November 2004	Poland	Earl of Wessex	Official
02 - 04 November 2004	Germany	The Queen & The Duke of Edinburgh	State
22 November 2004	Italy	Duke of York	UKTI
23 November 2004	Switzerland	Duke of York	UKTI
24 November - 06 December 2004	South-East Asia Malaysia, Singapore, Brunei & the Philippines	Duke of York	UKTI
2004 or 2005	China	The Princess Royal	Official
2005	India	Duke of York	UKTI
2005	Chile	Earl of Wessex	Official
January 2005	Montserrat	The Princess Royal	Official
January 2005	British Virgin Islands	The Princess Royal	Official
15 - 18 February 2005	UAE	Duke of York	UKTI
19 - 25 February 2005	Saudi Arabia	Duke of York	UKTI
February 2005	Kuwait	Duke of York	UKTI
February or March 2005	Australia	The Prince of Wales	Realm
February or March	Fiji	The Prince of Wales	Official

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2005

March 2005	Sierra Leone	The Prince of Wales	Official
Spring 2005	Germany	Earl & Countess of Wessex	Official
May 2005	Canada	The Queen & The Duke of Edinburgh	Realm
June 2005	Norway	Duke of York	UKTI
12 September 2005	Luxembourg	Duke of York	UKTI
Autumn 2005	USA	The Prince of Wales	Official
Autumn 2005	Bermuda	The Prince of Wales	Official
16 - 17 November 2005	Malta	The Queen & The Duke of Edinburgh	State (pre- CHOGM)
2006	China	The Queen & The Duke of Edinburgh	State
2006	Pakistan	The Prince of Wales	Official
2006	Canada	The Prince of Wales	Realm
2006	Iran	Duke of York	UKTI
2006	Gibraltar	Duke of York	Official
2006	Falkland Islands	The Princess Royal	Official
July 2006	Australia	The Queen & The Duke of Edinburgh	Realm

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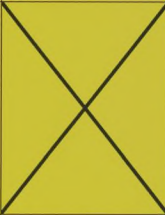
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July 2006	Singapore	The Queen & The Duke of Edinburgh	State
November 2006	Barbados	The Prince of Wales	Realm
2007	USA	The Queen & The Duke of Edinburgh	State
2008	Sri Lanka	The Prince of Wales	Official

As at 26 June 2004, total of 48 visits planned, proposed or projected.

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DEPARTMENT/SERIES <u>PREM 49</u>	Date and sign
PIECE/ITEM <u>4225</u> (one piece/item number)	
Extract details: letter from Sir Michael Jay to Sir Robin Janvain dated 13/65/204	
CLOSED UNDER FOI EXEMPTION <u>37(1)(a)</u>	
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DEPARTMENT/SERIES PREM 49	Date and sign
PIECE/ITEM 4325/2 (one piece/item number)	
Extract details: letter dated 2 April 2004	
CLOSED UNDER FOI EXEMPTION 37(D)(2)	
RETAINED UNDER SECTION 3(4) OF THE PUBLIC RECORDS ACT 1958	8 19/9/24
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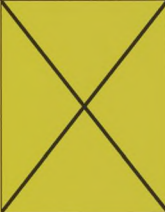
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DEPARTMENT/SERIES <u>PRM 49</u>	Date and sign
PIECE/ITEM <u>4325</u> (one piece/item number)	
Extract details: Letter from Sir Michael Jay to Sir Robin Janvain dated 26/03/2004	X
CLOSED UNDER FOI EXEMPTION <u>b7(D)</u> (a)	
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DEPARTMENT/SERIES <u>PREN 49</u>	Date and sign
PIECE/ITEM <u>4325</u> (one piece/item number)	
Extract details: Letter from WES Preston dated 10/03/2004 titled = "subjects royal visits committee 29 January 2004, minutes and results" & attachments (11 pages)	
CLOSED UNDER FOI EXEMPTION <u>37(4)(a), 40(2) & 41</u>	
RETAINED UNDER SECTION 3(4) OF THE PUBLIC RECORDS ACT 1958	<u>fs</u> <u>19/12/2025</u>
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*Sir David Omand KCB
Security & Intelligence Co-ordinator
70 Whitehall, London, SW1A 2AS
Tel: 020 7276 0178 Fax: 020 7276 0128
David.Omand@cabinet-office.x.gsi.gov.uk*

Sir Michael Jay KCMG
PUS
FCO

✓
8 March 2004

Sir Michael,

THE QUEEN'S VISIT TO GCHQ

Many thanks for telling me, in your letter of 2 March, of Robin Janvrin's approach over the forthcoming visit to GCHQ. I would put the point more strongly than even you have done. Cancellation of the visit would produce not just widespread disappointment amongst GCHQ staff and their families, but would inevitably give rise to public controversy over the reasons for the non-appearance of the Sovereign at such a long planned event. The fact that the visit is a very well guarded secret so far should not lead us to imagine that cancellation would not result in someone talking out of turn. The story would also no doubt be put around that it was HMG that advised Her Majesty not to attend, and that would no doubt give rise to much undesirable speculation about Ministers' attitudes to interception after the Clare Short revelations and the Gun affair.

All that said, Her Majesty can be assured of a very warm welcome amidst some of her most loyal subjects.

I am copying this letter to **Ivan Rogers**, David Pepper and Matthew Kidd.

[Handwritten signature]
[Handwritten signature]

DAVID OMAND

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D/2004/101

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10 DOWNING STREET
LONDON SW1A 2AA

From the Private Secretary

23 February 2004

Dear Geoffrey,

ROYAL VISITS COMMITTEE

Thank you for your letter of 20 February with the minutes of the 29 January RVC. The Prime Minister is content, so the minutes can be forwarded to Robin Janvrin.

Yours,

A handwritten signature in black ink, appearing to read 'Matthew Rycroft'.

MATTHEW RYCROFT

Geoffrey Adams
FCO

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Foreign &
Commonwealth
Office

London SW1A 2AH

20 February 2004

Dear Matthew,

cc: IR

Royal Visits Committee

The Foreign Secretary has seen the minutes of the Royal Visits Committee held on 29 January and endorses the recommendations.

I should be grateful if you could confirm that the Prime Minister is also content. If so, I will write to Robin Janvrin with the recommendations.

Yours ever,

Geoffrey Adams

Geoffrey Adams
(Principal Private Secretary)

Matthew Rycroft Esq CBE
10 Downing Street

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DEPARTMENT/SERIES PREM49 PIECE/ITEM 4325/1 (one piece/item number)	Date and sign
Extract details: Report dated 29 January 2004	
CLOSED UNDER FOI EXEMPTION 40(2), 41; 37(i)(aa); 37(i)(ab)	8 11/10/2004
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