

User Advisory Group Agenda		THE
		NATIONAL
1 st December 2020, 12 noon to 1.30pm		ARCHIVES

Item	Approx. time	Subject	Presenter
1.	12:00 – 12:05	Welcome and apologies for absence	Caroline Ottaway-Searle (Chair)
2.	12.05- 12.10	Minutes and matters arising	Caroline Ottaway-Searle (Chair)
3.	12.10 – 12.40	Update on TNA’s Covid response	Caroline Ottaway-Searle (Chair) Val Johnson, (Director of Research & Collections) Lee Oliver (Head of Venue Management & Services)
4.	12.40 – 13.15	Update on work with Education and Outreach	SG (Outreach & Inclusion Manager) RH (Education Operations Manager) CH (Education Web Manager) IS (Regional Community Partnerships Manager)
5.	13.15 – 13.25	Delegate submitted items:	<ul style="list-style-type: none"> • Map Room Users (SM): <ul style="list-style-type: none"> ○ Access to building ○ PR and communication ○ Communications of future plans • Nominating collections for digitisation (JA)
6.	13:25 – 13:30	Forthcoming events and any other business	Caroline Ottaway-Searle (Chair)